

SAUNDERSFOOT COMMUNITY COUNCIL



Present - Cllrs M Wainwright (Chair), D Ludlow (Vice Chair), P Baker (County Councillor), T Pearson, R Hayes MBE, B Cleevely, S Boughton Thomas, L James, A Upham and M Williams BEM

Also present –One member of the public and The Clerk

2021/10 106 Apologies for Absence – Cllrs Sefton and Sanders

2021/10 107 Chairman's Report

Cllr Wainwright reported that:

Saturday 4th September 2021 - I was invited, by ex-Chairperson Mrs Mandy Allsop, to draw the winning ticket for the Wally Walrus toy. With every purchase of Mandy's book 'When Tiny met Wally', a donation was made to the Macmillan ward in the Balfour Hospital in the Orkney Islands and each purchaser was given a ticket to enter the draw. The lady who won the toy is going to give it to a friend's daughter who is aged 3 and having to undergo chemotherapy herself.

Thursday 9th September 2021 – Myself and Cllr Hayes MBE travelled to Beaumaris in Anglesey for the Wales in Bloom award ceremony. The hospitality offered was second to none with visits to places of interest and a lovely lunch. After a long, unnerving wait it was announced that Saundersfoot was awarded the coveted Gold Award for best large village. Well done to everyone who assisted in this great achievement.

Wednesday 29th September 2021 - a meeting was held with representatives from the Regency Hall, Bowling Club, Cricket Club and Saundersfoot Sports and Social Club. All persons' present were given the opportunity to put forward ideas for the use of land in the ownership of the Council. A further meeting will be held in the near future.

2021/10 108 To Receive any Declaration of Interests as per the Code of Conduct

Cllr Baker declared a personal interest in any matters relating to Pembrokeshire Coast National Park Planning Authority – Cllr Baker is a member of the Development Management Committee

Cllr Baker declared a personal interest in all matters relating to the Library – Cllr Baker is also County Councillor and Pembrokeshire County Council are the Agreement holders for the library

Cllr Upham declared a personal interest in all matters relating to the Library – Cllr Upham is a Trustee of the Regency Hall where the library is currently located

Cllr Boughton Thomas declared a personal and prejudicial interest in all matters relating to the Library and the Regency Hall – Cllr Boughton Thomas is treasurer of the Regency Hall. Cllr Boughton Thomas has been granted a Dispensation by Pembrokeshire County Council - Standards Committee to speak, but not vote, on any matters relating to the Regency Hall/Library.

Cllr Hayes MBE declared a personal interest in agenda item 2021/10 114A as the applicant and Cllr Hayes MBE are both members of the Friends of Saundersfoot

Cllr James declared a personal interest in agenda item 2021/10 114D as the applicant is a near neighbour to Cllr James

Cllr Ludlow declared a personal interest in agenda item 2021/10 122 as Mrs Debbie Ludlow is Cllr Ludlow's wife

2021/10 109 To Receive the Minutes of the Meeting Held on the 2nd September 2021

Cllr Williams BEM proposed that the Minutes for the meeting held on the 2nd September 2021 be signed as a true record; Cllr Boughton-Thomas seconded the proposal with all Cllrs in full agreement.

2021/10 110 Matters Arising from the Minutes – Information Only

2021/09 97 Cllr Boughton Thomas confirmed that the Tenby Lions have agreed to share the cost of the Christmas Lunch. The date for the lunch is the 22.12.2021 at 1.30pm

2021/09 102 Cllr Baker confirmed that the data collected from the recent road survey carried out on the Ridgeway by Pembrokeshire County Council, has been analysed. This demonstrated that the mean average speed was slightly below the speed limit for this stretch of road. The central 85% of results demonstrated that the speeds were slightly higher than the speed limit. The results taken on Sandy Hill Road showed that motorists do exceed the speed limit on this stretch of road, the information gathered has been forwarded to Dyfed Powys Police for their consideration.

Site 1404 (2021)

	Mean Av Speed	85 th ile	12 traffic Vol
To Saundersfoot	27mph	32mph	1222
From Saundersfoot	26mph	31mph	1337

2021/09 103 Cllr James advised the Council that Saundersfoot Community Council is now registered with Sell2Wales and has already received one tender regarding the Clerk and Handyman job evaluations.

2021/10 111 Account(s) for Payment and to consider the Bank Reconciliation

Cash Flow September 2021

Balance	£	61,605.44	B/F
Payments made	£	6,809.70	
Payments received	£	32,044.30	
	£	86,840.04	C/F
Play Park	£	35,323.29	
Council	£	51,516.75	
Cemetery	£	11,725.00	
	£	86,840.04	

Cllr Williams BEM proposed that the cashbook reconciliation be accepted as a true and accurate record of the Council's accounts, Cllr Baker seconded the proposal with all Councillors in full agreement.

It was noted that there had been an error in data entry on the budget sheet of £37.02 – This has now been rectified and did not alter the reconciliation in any way. The routine budget review will take place at the November 2021 meeting.

2021/10 112 To consider the quarterly donation paid to the Regency Hall in the sum of £1,075

Cllr Williams BEM proposed that Saundersfoot Community Council make the quarterly donation paid to the Regency Hall in the sum of £1,075; Cllr Baker seconded the proposal with all Cllrs in full agreement.

2021/10 113 To receive any update regarding the 2020/2021 Audit Process

The Clerk advised the Council that an Email had been received from the Auditor General for Wales advising that the 2020/2021 external audit had not yet been completed and that a None Completion Notice along with a copy of the Financial Statement be displayed on the Council's website. The Clerk confirmed that this had been completed and the Notice displayed.

2021/10 114 Planning Application(s) Received

A	NP/21/0343/FUL	Penlan, The Ridgeway, Saundersfoot	The removal of an existing front facing wall and dig out the front garden. To build a retaining wall and create a new drive in the area. Separate drop kerb application made to PCC.
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Following consideration of the information provided by the Planning Authority it was agreed that Saundersfoot Community Council support this planning application considering that the extra parking spaces will enable cars to park off the road and that it is a good design with consideration to road and site safety.

B	NP/21/0315/OUT	Land in the Garden of Myrtle Grove, The Ridgeway, Saundersfoot	Outline permission for a new dwelling
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Following consideration of the information provided by the Planning Authority it was agreed that Saundersfoot Community Council support this planning application. Considering that there is limited access to the site which may cause road safety problems during the building stage the Council request that the Planning Authority seek a Construction Traffic Management Plan.

C	NP/21/0583/FUL	Strand Cottage, 6, The Strand, Saundersfoot	Addition of roof terrace, alterations to rear openings with erection of rear balcony
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Following consideration of the information provided by the Planning Authority it was agreed that Saundersfoot Community Council support this planning application with the consideration that similar alterations have been carried out by neighbouring property owners.

D	NP/21/0582/FUL	The Cottage, The Glen, Saundersfoot	Extension & alterations
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Following consideration of the information provided by the Planning Authority it was agreed that Saundersfoot Community Council support this planning application with the consideration that similar alterations have been carried out by neighbouring property owners.

E	NP/21/0547/FUL	Fresh Winds, St. Brides Hill, Saundersfoot	Construction of a residential annexe
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Following consideration of the information provided by the Planning Authority it was agreed that Saundersfoot Community Council do not support this planning application considering that there is no parking available and parking in this area is already a problem. The site is situated on a hazardous bend, and that there is no guarantee that the proposed building will remain an ancillary to the main dwelling, with the possibility of it being used as a holiday home or similar.

F	NP/21/0612/TPO	Tower Field Lodge, Valley Road, Saundersfoot	Removal of & works to trees in woodland
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Following consideration of the information provided by the Planning Authority it was agreed that Saundersfoot Community Council support this planning application.

2021/10 115 Licensing Application(s) Received – Emporium, High Street, Saundersfoot

Saundersfoot Community Council support this application

2021/10 116 Consideration of Correspondence Received:

- The Remembrance Service and arrangements for such – The Clerk to liaise with Rev. Steve and Councillors via Email. At this point in time the Remembrance Service at the Cenotaph will take place, social distancing being adhered to.
- The success of recycling at Tesco’s – The larger Tesco stores are now offering the opportunity for plastic packaging which is not usually included in household recycling collections to be recycled. This includes soft plastic such as bread bags, pet food pouches and crisp packets. The Tesco store in Pembroke Dock has a collection point with the items being sent for recycling and turned into new packaging for food, household and beauty products.
- Email received from Pembrokeshire County Council requesting permission for the residents from Brooklands Close to park in the Community Council owned car park during resurfacing works being carried out by Evan Pritchard Contractors – starting in four weeks. Cllr Baker to contact Evan Pritchard advising that the residents are welcome to park there but from the beginning of November 2021 the large Pembrokeshire Coast National Park car park will also be free to all users.
- Email received from Mr McDermott – Harbour Commissioner congratulating Saundersfoot Community Council for being awarded a Gold award for the best large village - Wales in Bloom 2021 and advised that the Harbour will offer their full support in 2022 in any way the Council see best fit.
- The Farmer and Landowner survey Emailed to all Cllrs 27.09.2021 for consideration.
- Places for Nature Community Lottery fund information Emailed to all Cllrs 30.09.2021 for consideration
- Available training sessions being offered by one Voice Wales – Information Emailed to all Cllrs when received from One Voice Wales.

2021/10 117 To receive County Councillor’s Report

County Hall matters

The new CEO Mr Will Bramble took up his position in September

The Gold, IMC and Covid Teams remain in place monitoring the County response to the pandemic

Cllr Baker attended a 20 mph meeting with Lee Waters MS to discuss the progress of the move toward new speed limits in urban areas during 2023.

The County Council hosted two informative seminars in the last month – Town and Community Councils and one with Clerks to understand the Welsh Government consultation on qualifications.

Ward Matters

Cllr Baker that the new lighting system to the long tunnel had been installed and commissioned. Surveys and plans are in production to reconfigure both Milford Street and Cambrian Terrace. These proposals will allow the creation of permanent café culture space, blue badge bays, pop and shop bays and bus shelter provision.

Cllr Baker was delighted to have been invited to meet the Lotus Owners gathering at Coppet Hall Beach Centre and set them on their tour of Pembrokeshire.

The Environment Team are still working hard to keep the Village streets clean and litter free, the work of the local volunteers is also key.

2021/10 118 To Receive Any Reports from Working Parties

Cllr Upham – On behalf of the Library Task and Finish Group (2022/2023)

Cllr Upham advised that there had not been a meeting of the group as the consultation period will end on the 31.10.2021 when the data will be considered. It was noted that not many surveys had been completed and consideration to be given to a Notice being published in the papers to encourage responses. Cllr Upham to liaise with the Clerk regarding the Notice and possible photograph.

The Clerk advised that an invoice for the 2020/2021 Library costs was still awaited from Pembrokeshire County Council who are experiencing issues with a new invoicing system they are using.

Cllr Williams BEM – On behalf of The Grounds and Sensory Garden Working Parties

Michael Davies is liaising with the Sensory Garden working party regarding what will replace the hoardings when they are removed. A 3d drawing will be drafted to enable the construction of the 'train', this drawing will be presented to the Council.

Following a discussion regarding the ordering of Two further Nordic Stars and one smaller star, Cllr Cleevely proposed that Saundersfoot Community Council support the purchase of such; Cllr Ludlow seconded the proposal with all Cllrs in full agreement.

The question was raised as to what organisations will be involved with the Christmas Lights around the Village. Council were advised that a meeting would be taking place on Monday, following such information will be available.

Cllr Ludlow – On behalf of the Play Park Task and Finish Group

A site visit took place prior to the meeting.

During the site visit it was noted that there are still matters that require addressing namely:

- Some soft areas still remain under the artificial grass
- Where some of the soft areas have been redressed the artificial grass has been cut out and replaced as patches
- The cutting board has not been installed
- Powder coating scratched leaving bare metal exposed
- The play equipment requires safety checking
- The areas by the gates requires to be landscaped to afford inclusive access
- Weeds growing up through the newly laid tarmacadam pathway

It was also noted that the edges of the soft play had been dressed with grass turf eliminating the trip hazard. Also that the swings have been installed.

Cllr Ludlow proposed that once a positive solution to the problem regarding the missed boards is agreed the Council to pay 75% of the invoice received, maintaining 25% to be paid once all outstanding matters are resolved to the Council's satisfaction; Cllr Williams BEM seconded the proposal with all Cllrs in full agreement.

2021/10 119 To Receive Reports from Council Representatives

Cllr Hayes MBE – On behalf of Wales in Bloom

All Councillors thanked Cllr Hayes MBE for all her hard work regarding the Wales in Bloom competition.

18 organisations were named within the report from the Judge, Cllr Hayes MBE to copy the report and deliver one to each organisation named within it.

Next year the award ceremony will be held near Brecon. If Saundersfoot Community Council would like to enter again, entries to be received March 2022, with judging in July 2022. Consideration to also be given to the Sensory Garden being entered into the 'This is Your Neighbourhood' class (there is no entry fee to this class).

There is a new Judge next year as the present one is retiring.

Cllr Boughton-Thomas on behalf of the Harbour Advisory Group

Cllr Boughton-Thomas attended two meetings of the Harbour Advisory Group. During these meetings, the possibility of installing additional toilets in the Harbour area was discussed, and it was agreed that the CEO of the harbour would contact other major organisations in the village to discuss it further regards support and financing. Harbour/sluice problems were discussed and the members of the committee were given a tour of the Schooner and Coal Office, alongside up to date information relating to completion dates

2021/10 120 To consider Saundersfoot Community Council entry into Wales in Bloom 2022

Cllr Hayes MBE advised the Council that if the Saundersfoot Community Council enters the 2022 Wales in Bloom competition consideration should be given to the information presented to the Judge regarding the three sections that are judged namely: Community Engagement, Environment and Flowers. A suggestion was made that one person (Councillor or member of the public) collects the information for one section each. The Clerk can then arrange such in the portfolio.

This agenda item to be diarised for November 2021 meeting once further information has been circulated regarding the three sections.

Cllrs Hayes MBE and Williams BEM to circulate further information.

2021/10 121 To consider Saundersfoot Community Council changing their current Solicitors Firm

Following a short discussion and several Solicitors practices were considered, it was concluded that an invitation to tender would be placed on the Sell2Wales site and the responses discussed further.

2021/10 122 To consider the request made for a donation towards the cost of winter plants to be planted around the village by Mrs Debbie Ludlow

Cllr Boughton-Thomas proposed that Saundersfoot Community Council afford a budget of £300 for winter plants to be planted in the various pots around the village; Cllr James seconded the proposal with all Cllrs in full agreement.

2021/10 123 To consider the request made for assistance with the purchase of a defibrillator - to be positioned on the side of the Old School House, St Issells Church Yard

Consideration was given to the request with information being provided of various organisations/charities offering free defibrillators for use within the community. The Clerk to advise accordingly.

2021/10 124 To consider the upkeep of the public seats in Sardis and outside the Booths Arcade

The Clerk advised the Council that the maintenance of the benches opposite the Boots arcade has been scheduled to be completed in the new year.

Ownership of the bench in Sardis was questioned. Cllr Baker will make enquiries as to who owns such. Once this has been established arrangements can be made into restoring such.

2021/10 125 To consider concerns raised regarding the new roundabout at Fountainhead

The Council were advised that several persons had raised concerns regarding the lack of visibility when approaching and leaving the new roundabout at Fountainhead. The Council was reassured that the layout has been assessed by an independent Road Safety Audit team which includes Dyfed Powys Police, PCC will continue to monitor use of the two new roundabouts.

2021/10 126 To consider the future plans of the Paddock

There is no further information regarding this area of land, but the information that was received a number of years ago, from the Planning Authority, will be recirculated to Councillors for their further consideration.

2021/10 127 To consider the possibility of a bus shelter along side the Booths Arcade

Cllr Baker advised the Council that consideration is being given to a reconfiguration of the road layout in this area which will allow the appropriate location of a new bus shelter.

2021/10 128 Next Meeting – To consider the arrangements for the next meeting, taking into account any changes in the Government Imposed Covid 19 Restrictions regarding the holding of meetings.

The November 2021 meeting of Saundersfoot Community Council will be for Councillors to meet in the Regency Hall with a live link being offered for anyone who would like to join the meeting remotely.

Meeting closed 20.37