

**Minutes of the Monthly Meeting of Lamphey Community Council held on
27th July 2021 held at Lamphey Village Hall at 7.00 pm**

Present Cllr N Vince (Chair), Cllr A Skeels, Cllr J Purser, Cllr S Cannon, Cllr J Vince, Cllr H John, Cllr L Scourfield, Cllr D Phillips and Mrs P Davies (Clerk).

Apologies

No apologies of absence were received.

At the Chair's discretion item 12 on the Agenda would be brought forward and would be discussed between items 3 and 4.

1. Declarations of Interest

No declarations of interest were received and would be declared as and when required.

2. Minutes from the Meeting held on the 28th June 2021

Amendment

Change Cllr H John should read Cllr L Scourfield.

Proposed by Cllr J Vince and seconded by Cllr A Skeels that the minutes of the meeting held on the 28th June 2021 should be signed as a true and accurate record with the following amendments. Full Council approval.

12. Co-option

The Chair brought forward this agenda item. Proposed by Cllr J Purser and seconded by Cllr A Skeels that David Phillips should be co-opted onto Lamphey Community Council. All in favour. The Chair welcomed Cllr D Phillip's to the meeting as he had signed the relevant paper.

4. To receive updates on outstanding action points

- Bins at Freshwater East – no update on whether the bins on the beach were being emptied later in the day.
- Devon Court Planning – Cllr S Cannon circulated a draft letter that he had prepared outlining various issues that the Council felt that the PCNP planning department had not adhered to. Discussion took place and a few amendments were suggested and it was agreed by full council to send a letter to be signed by the Chair and Vice-Chair to both the Director of Planning and Chief Executive by Recorded Delivery. The letter to be written by Cllr S Cannon and Cllr J Vince.
- Updates on various issues received by County Councillor Tessa Hodgson.
- Update on hedge cutting from PCC – it was still felt that the some roads were suffering from very poor visibility due to overgrown verges/hedges and the grass cutting schedule should be started earlier.

- Proposed by Cllr J Purser and seconded by Cllr D Phillips that we should write to PCC and request that the grass cutting should be started on the 1st May as a safety measure. All in favour.
- Update from County Councillor Tessa Hodgson in relation to the speed bumps which would be replaced soon.
- Clerks contract of employment – Cllr J Purser had made some amendments and forwarded the amended copy onto Cllr N Vince. Proposed by Cllr J Vince and seconded by Cllr J Purser that the amended contract should be signed and accepted.
- Burial grounds – September agenda

5. Treasurer's Report and Accounts

The Clerk had prepared the accounts which had been circulated to councillors.

Proposed by Cllr J Purser that the Clerk, Chair, Cllr S Cannon to liase and sign the forms to send to the Auditors. Seconded by Cllr L Scourfield. Full council in favour.

Accounts accepted with some minor alterations which included vat payments.

6. Reports from outside Organisations

- Cllr A Skeels advised that he had asked the Clerk to write to Jewsons to ask that they sponsor some varnish to maintain some local benches. The materials had been received and the work would be carried out soon. Proposed by Cllr A Skeels and seconded Cllr L Scourfield that a thank you letter to be sent to Jewsons.
- Cllr J Vince had recently taken part in a One Voice Wales meeting. One of the updates required all Councils to publish a summary of their last meeting within 7 calendar days. This could be bullet points with decisions taken by the Council.
- Village Hall – meetings can now take place in the main hall and the meetings could take place in the meeting room from September. The heating system in the hall was not compliant with the current covid regulations. Discussion took place on whether the Community Council could help out financially to upgrade the heating system. Heating system to be placed on the September agenda and the hall community to approach the Community Council with a plan and costs.
- Cllr N Vince advised the meeting that the school term had ended and a new teacher would start in the new school year.

7. Planning Applications

NP/21/0389 – Via Morris No Objection – All in favour

NP/21/0443 – 296 & 297 Trewent Park (replacement of flat roof to pitched roof including external cladding - No Objection, all in favour

NP/21/0298/PA - Meadow Lodge, South of Meadow Gardens, Lamphey, Pembroke, SA71 5NS - Change of use of land with siting of timber lodge, ancillary timber studio building, timber decking and garden – detailed discussion took place on the history of this site and the planning application. The Council to object to the above application and felt that this application was making a mockery of the planning process.

8. Payments

Proposed by Cllr J Purser and seconded by Cllr S Cannon that the following payments should be paid. All in favour

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| Clerks Salary July | £192.00 |
| HMRC | £38.60 |
| One Voice Wales Training Fee | £30.00 |

9. Update on cheque signatories with HSBC

The Clerk advised that she had contacted Barclays Bank to make enquiries on opening an account with them and Barclays required the Clerk and a Councillor to attend a meeting with a small business advisor in Carmarthen to open an account. Cllr N Vince had recently taken part in a zoom accounts module and it was noted that other Community Councils were facing similar problems with banks. It was agreed to continue with HSBC and cancel the meeting with Barclays.

10. Highway Fund

The grant document had previously been circulated. Discussion took place which areas within the community would benefit from the grant funding. Proposed by Cllr A Skeels and seconded by Cllr L Scoufield that the areas that should be put forward were outside the school coming from Hodgeston and the road from Lamphey to Freshwater. The council to apply for the full amount and the Community Council would contribute £1000 towards the application. Cllr N Vince to obtain a letter of support from Lamphey School to accompany the application. Cllr L Scourfield and Cllr H John to complete the grant application.

11. Pop up shops – Freshwater East

Discussion took place on the pop up shops which had recently started up in Freshwater East. The Community Council had reservations on a number of issues relating to the Pop Up Shops which included planning, rates and parking.

Proposed by Cllr L Scourfield and seconded by Cllr A Skeels not to support the application for funding for a new noticeboard.

12. Co-option of new Councillor

Already covered earlier in the agenda

13. To discuss joining the SLCC

Cllr N Vince advised the council that the training that he had recently undertaken had been delivered by an ex Clerk and was very good and that the SLCC would be a good source of reference for both the Clerk and Council in the future.

Proposed by Cllr N Vince and seconded by Cllr S Cannon to join the SLCC. All in favour.

14. Consultation Clerks

Placed on the agenda in error

15. Freshwater East Slipway

Cllr N Vince reported that the bottom of the slipway had been blocked by cars on a number of occasions and felt that PCNP needed a sign to make it clear that the slipway should be kept clear.

15.(1) Agenda Items & Date of Next Meeting

- Hall Heating
- Enhancing Pembrokeshire Grant & New Grant for over 60's
- Christmas Meal – over 60's
- Risk Assessment
- Highways Funding
- Bank Account
- Report from County Councillor
- Date of the next meeting - 27th September 2021

Dates of the meeting to be published on the website as a matter of good practise.

The meeting was closed at 8.50 p.m.

Date

Signed - Chair