

# JEFFREYSTON COMMUNITY COUNCIL

Clerk : Mrs Marie Everall  
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Collinsford Cottage  
Jeffreyston, Kilgetty  
SA68 0RX

28<sup>th</sup> September 2021

Dear Members,

The **next meeting** of the Council will be held online on Monday the 4<sup>th</sup> of October 2021 at 07.30pm. All Members of the council are summoned to attend for the purpose of considering and resolving the business to be transacted as set out below.

As per the provisions of the Local Government and Elections (Wales) act 2021, members of the public are entitled to attend this meeting and may obtain access codes from the Clerk on request.

Yours faithfully,

*Marie Everall*

Marie Everall  
Clerk

## A G E N D A

1. Chairman's Welcome
2. To note those present and receive / approve apologies for absence
3. Declarations of Interest
4. To receive and confirm the minutes of the Meeting held on the 06.09.2021
5. To receive Clerk's update report since the last meeting, to include
  - Clerk/RFO upcoming vacancy
  - Update on replacement sign
  - Road Safety A4075
6. To consider and discuss the introduction of HSBC Bank Charges
7. To discuss the recent Electoral Arrangements Review
8. To discuss Remembrance Day 2021
9. To receive and discuss Correspondence / Consultations / Surveys received
  - Keep Wales Safe Campaign – Latest Guidance
  - Hywel Dda Engagement – “Changing for the Future”
  - Visit Pembrokeshire – New Brand

- Pembrokeshire Versus Arthritis - Update
- Facebook Market Place – Scam Warning
- National Lottery Community Fund – “Together for our Planet”
- Local Taxes for 2<sup>nd</sup> Homes & Self Catering Accommodation
- National Lottery Webinar – Local Places for Nature / Community Woodlands
- Public Services Ombudsman for Wales (PSOW) – seeking views on proposed changes to the Guidance on Good Administration Practice
- SLCC National Sector Survey
- OVW - Farmer / Landowner Survey

**10. To consider Planning Matters**

None received to date

- For information purposes - Publication of New Technical Advice Note (TAN) 15 & Flood Map for Planning

*Planning applications to be considered at the meeting can be viewed online by visiting the relevant planning authority's website using the reference stated on the agenda.*

(b) To consider any planning application received after publication of the Agenda

**11. To receive and consider Financial Matters including approval of payments**

(a) HSBC Bank Balance as at 20.09.2021

(b) Approve Payments

- September Wages
- Reimbursement of advert cost (Clerk Vacancy)

(c) To consider any urgent payment of invoices received after publication of the Agenda

(d) Requests for donations – Tenovus Cancer Care / Cymdeithas Yr Iaith

(e) Audit Wales update on Annual Returns and September deadline and action required

**12. To consider any Highway Matters**

**13. To note any minor matters (no decision required) or items for the next agenda**

- Attendance at meetings and recording of absences
- Queen's Platinum Jubilee – 2<sup>nd</sup> June 2022

**14. To approve date of next meeting**