

SAUNDERSFOOT COMMUNITY COUNCIL



Minutes of the General Meeting of The Saundersfoot Community Council held on Thursday 1st July 2021. This was a hybrid meeting - Councillors met within the Regency Hall with a live link to enable members of the public, and any Councillors who preferred to attend virtually, via Zoom. (These arrangements are in line with the current Government imposed Covid 19 Restrictions).

This meeting was open to members of the public.

Present in person- Cllrs M Wainwright (Chair), D Ludlow (Vice Chair), P Baker (County Councillor), R Hayes MBE, B Clevely, S Boughton Thomas, M Saunders, M Williams BEM, A Upham, T Pearson and the Clerk

Present remotely via the live link Cllr L James and three members of the public

Meeting commenced at 18.07

2021/07 49 Apologies for Absence – Cllr N Sefton

2021/07 50 Chairman's Report

Cllr Wainwright reported that: -

- On the 7th June 2021 Cllr Williams BEM, Mr A Lewis and I met in the Sensory Garden to plant flowers, Mr Wally Marr, Cllr Pearson and Mrs Williams also assisted with this back breaking task. 2 beds of Begonias were planted
- A telephone call was received from a resident in Pennant Avenue raising concerns regarding pot holes and fencing works being carried out by Pembrokeshire County Council, after a site visit, I advised Cllr Baker of the concerns raised by the resident with Cllr Baker offering positive feedback for the resident.
- During a walk around the MUGA and Bowling Club area I noted that all the current works being undertaken are being done so in a professional manner, with the play ground making good progress.

2021/07 51 Declaration of Interests

Cllr Boughton-Thomas declared a personal and prejudicial interest in any matters appertaining to the Regency Hall/Library – Cllr Boughton Thomas is Treasurer to the Regency Hall. Cllr Boughton Thomas has been granted a Dispensation by Pembrokeshire County Council - Standards Committee to speak on any matters relating to the Regency Hall/Library but not vote

Cllr Upham declared a personal interest in any matters appertaining to the Regency Hall/Library – Cllr Upham is a Trustee of the Regency Hall

Cllr Baker declared a personal interest in any matters appertaining to the Library - Cllr Baker is also County Councillor and Pembrokeshire County Council are the Agreement holders for the library

Cllr Baker declared a personal interest in any matters appertaining to the Pembrokeshire Coast National Park Authority – Cllr Baker holds a seat on the Planning Development Committee

Cllr Ludlow declared a personal and prejudicial interest in agenda item 2021/07 57 (A) – Cllr Ludlow is the applicant

Cllr Hayes MBE declared an interest in any matters appertaining to the Sports Field – Cllr Hayes MBE is a Trustee of the Sports Field

Cllr James proposed that agenda item 2021/07 64 be brought forward; Cllr Boughton-Thomas seconded the proposal with a majority vote in favour of such.

2021/07 64 Monterey Cypress on Scare Rock

Cllr Williams BEM advised the Council that, following the recent meeting of the Pembrokeshire Coast National Park Authority Development Management Committee, a resolution had been reached in that a six month period was granted for an application to be made to the Authority, setting out the proposed works schedule to be undertaken whilst the TPO is in place. Following the proposed approval of such works, the works should be carried out within one year, or well under way. Cllr Williams BEM stated that during the Planning Development Committee meeting it was stated that the safety of the public is of paramount importance.

Cllr Williams BEM also advised that it is understood that the preferred arborist has been instructed to prepare the application by The Lonely Tree Facebook Group.

A Community Group is to be formed with representatives from groups who have a vested interest in the tree, these groups to include representatives from the Loney Tree Facebook page, Friends of Saundersfoot, Saundersfoot in Bloom and the Saundersfoot Community Council.

As Cllr Baker has offered his support to the Saundersfoot Lonely Tree Group and so will not be able to discuss this matter further at PCNPA as a Member of that Authority

Cllr Ludlow proposed that Cllr Williams BEM and Cllr Baker represent Saundersfoot Community Council within the Community Group; Cllr Upham seconded the proposal with all Cllrs in full agreement.

One member of the public left the meeting

2021/07 52 To Receive the Minutes of the Meeting Held on the 3rd June 2021

Cllr Cleevely proposed that the Minutes for the meeting held on the 3rd June 2021 be signed as a true record; Cllr Hayes MBE seconded the proposal with all Cllrs in full agreement.

2021/07 53 Matters Arising from the Minutes – Information Only

None

Two members of the public left the meeting

2021/07 54 Account(s) for Payment and Bank Reconciliation

Following consideration of the information presented to the Council; Cllr Boughton-Thomas proposed that bank/cashbook reconciliation be accepted as a true and accurate record of the Council's accounts, Cllr Williams BEM seconded the proposal with all Councillors in full agreement.

Cash Flow June 2021			
Balance	£	111,827.51	B/F
Payments made	£	7,743.93	
Payments received	£	0.85	
	£	104,084.43	C/F
Play Park	£	55,730.00	
Council	£	48,354.43	
		104,084.43	

Cllr Baker proposed that the invoices, as presented, be paid in full; Cllr Boughton-Thomas seconded the proposal with all Cllrs in full agreement.

Cllr Wainwright requested the Clerk make enquiries as to whether a better interest rate was available.

2021/07 55 To consider the grant payment to the Regency Hall in the sum of £1,075

Cllr Williams BEM proposed that Saundersfoot Community Council pay the £1,075 grant to the Regency Hall; Cllr Baker seconded the proposal with a majority of Cllrs in agreement. (1 abstention)

2021/07 56 To consider any requests for donations for the 2021/2022 Financial Year

None

2021/07 57 Planning Application(s) Received

A NP/21/0332/FUL 2, The Paddock, Saundersfoot, Single storey extension and garden
Pembrokeshire, SA69 9PD reprofiling.

Following consideration of all the information provided, by the Planning Authority, Saundersfoot Community Council do not have any concerns or objections regarding this planning application

B NP/21/0331/TPO 53, Whitlow, Saundersfoot, 30 - 35 percent reduction to the crown of
Pembrokeshire, SA69 9AE Oak tree (TP033 - T1) for safety reasons

Following consideration of all the information provided, by the Planning Authority, Saundersfoot Community Council do not have any concerns or objections regarding this planning application and acknowledge the proposed works will encourage wildlife to the area.

C NP/21/0365/NMA Marina, The Harbour, Non-material amendment to
Saundersfoot, Pembrokeshire, NP/18/0687/FUL
SA69 9HE

Following consideration of all the information provided, by the Planning Authority, Saundersfoot Community Council do not have any concerns or objections regarding this planning application and acknowledge the application has been made for health and safety reasons.

D NP/21/0383/FUL Main House, Harbour Heights, Erection of 2 x new balconies to front
The Ridgeway, Saundersfoot, elevation, renovation/ upgrade of
Pembrokeshire, SA69 9JE existing balcony, associated bonnet roofs
& additional parking/ turning bay

Following consideration of all the information provided, by the Planning Authority, Saundersfoot Community Council do not have any concerns or objections regarding this planning application and acknowledge the proposed design on the replacement balcony are an improvement of the existing structure and will be more aesthetically pleasing

E NP/21/0326/FUL Merlewood Store/Workshop, St. Conversion of redundant workshop into
Brides Hill, Saundersfoot, holiday accommodation
Pembrokeshire, SA69 9NP

Following consideration of all the information provided, by the Planning Authority, Saundersfoot Community Council do not have any concerns or objections regarding this planning application and acknowledge that this application will make good use of an unused building.

2021/07 58 To review the Consultation regarding the diversion of public footpath 42/26 on the Hean Estate, Pembrokeshire

Following consideration of all the information provide regarding the diversion of public footpath 42/26, it was considered by Council to be an improvement on the existing route.

2021/07 59 Licensing Application(s) Received- None received

2021/07 60 Consideration of Correspondence Received

- Email received advising of certain concerns the author has regarding Tuk Tuk Taxis. The Clerk to forward such to Pembrokeshire County Council – Licensing Department for their consideration. (Cllr Baker declared an interest in this matter as Cllr Baker is Cabinet Member responsible for Licencing).
- Email received requesting the reinstatement of certain trains – The Clerk to forward such to the Transport for Wales and the Department for Transport for their consideration, noting that the reinstatement of train services is dependent on many factors – time tabling, route suitability, availability of rolling stock, availability of staff and of course financial impact.
- Email received requesting if an application could be made for a headstone to be placed on a grave in the old cemetery, with an etching depicting a gentleman on a push bike, engraved thereon. It was agreed that this application can be made.- with Saundersfoot Community Council to review its Memorial Policy to reflect this request and determine an agreed size of any etchings
- A request was received to list all the recent damaged occasioned to Saundersfoot Community Council's property in a forthcoming press release. Council agreed that any publicity to try and stop this damage occurring is a good thing.

2021/07 61 To receive County Councillor's Report

County Hall matters

The new CEO will be taking his position in September 2021

Incident Management Centre – is continuing its work during the rise in infections

The Strategic Recovery Co-Ordinator Group Meeting is continuing to monitor the various recovery cells across all Departments at the County Council.

The Covid Advice Team continues to provide information clarifying the most up to date Welsh Government Regulations and Guidelines

Ward

Cllr Baker advised that Saundersfoot has been chosen by PAVS to develop a Participatory Budgeting scheme. This will see community volunteer groups bidding in a Dragons Den type competition with a total of £10,000 available.

Cllr Baker again thanked the hard working street cleansing teams as the bins continue to be emptied 4 or 5 times daily.

A new larger bin has been provided at Beddoes Corner along with a 45-gallon drum

The Visitor Ambassadors scheme is being rolled out in the Village, with two staff provided by PCC and supplemented by Volunteers, Cllr Baker advised that 6 Villagers had come forward.

Cllr Baker had reported the damaged hand rail at the junction of Westfield Rd and The Ridgeway. The speed cushion at Saundersfoot School has become loose and will be removed and then replaced with new sections.

The long tunnel awaits the addition of marker lines and the replacement lights

Vaccine roll out complete 15.06.21 – 18 clinics, 6,500 vaccines, 20 volunteers thanks to PCC, PCNPA, SCC, Harbour, Regency Hall, Tuk Tuks, TrueForm

2021/07 62 To Receive Any Reports from Committees/Working Parties

To include reports from the:

Cllr M Williams BEM on behalf of the Sensory Garden Working Party and Grounds Management Working Party

- Works within the Sensory Garden are being carried out to ensure the garden is at its best for the judging of Wales in Bloom on the 8th July 2021
- The area of shrubs along the Saundersfoot Community Council's office, has been cleared, and grass will be laid early next week.
- A major problem has arisen with people urinating in the Sensory Garden, hopefully this will now subside with local businesses being able to open their toilet facilities. This problem will be monitored
- Possible CCTV coverage of the Sensory Garden. Cllr Williams BEM proposed that Mr M Davies (Saundersfoot Harbour) be contacted and request if there would be a possibility to house a CCTV unit, within the Coal Office Building, to cover the Sensory Garden area; Cllr Boughton-Thomas seconded the proposal with all Cllrs in full agreement.

Cllr D Ludlow on behalf of the Play Park Task and Finish Group

- The installation of the play equipment is moving forward with almost all the equipment installed
- The path to the front of the park has been prepared and is ready for tarmac
- Sunshine Playgrounds will ensure that an independent inspection will take place prior to the play equipment being passed safe for use.

Cllr Ludlow advised the Council that while he and The Clerk were meeting with the fencing contractor it was brought to their attention that, due to a miscalculation of fencing required by the contractor, there would be an extra cost of £2,670 (This would still be the lower tender). After numerous phone calls with the fencing contractor and Sunshine this figure was brought down to £1,200

It was requested of the Clerk to confirm how much over the budgeted amount the play park would be if this figure was accepted:

The project would be £1,921.30 over budget – It was agreed that for a £82,000 project this was acceptable.

Cllr Baker proposed that Saundersfoot Community Council accept the amended figure; Cllr Upham seconded the proposal with all Cllrs in full agreement.

Cllr A Upham on behalf of the Library 2022/2023 Task and Finish Group

No further information at this point in time.

Personnel Working Group

The Clerk advised the Council that Mr A Lewis's review had taken place and a report will be made at the next meeting of the Personnel Working Group.

Cllr Wainwright advised that Council that, due to the recent meeting of the Personnel Working Group being non-quorate, it had been postponed. It was noted that more notice will be given regarding the date of the rescheduled meeting.

One point that the Clerk has raised with Cllr Wainwright, as Chairman, is regarding leave. Cllr Wainwright advised the Council that he, on behalf of the Council, had agreed that the Clerk was able to take leave from the 26.07.2021 for one week.

Following a discussion regarding the Clerk's leave entitlement and the explanation of such to the Council by the Clerk. It was agreed that the Clerk contact ALCC and request confirmation or otherwise of her calculations.

(Post meeting note – ALCC have confirmed that the Clerk's calculations are correct)

Discussion also took place regarding the amendment to the Terms of Reference for the Personnel Working Group to include that the Chair of Saundersfoot Community Council is able to be a member of the Personnel Working Group, if they so wish.

Cllr Ludlow proposed that an amendment be made to the Membership section of the Terms of Reference of the Personnel Working Group, with the wording 'the reigning Chairperson being excluded to allow for any appeal that may be made' being removed; Cllr Williams BEM seconded the proposal with a majority vote in favour of such, majority vote in favour, with 4 abstentions and 2 votes against.

2021/07 63 To Receive Reports from Council Representatives

Cllr Hayes MBE – Wales in Bloom

Cllr Hayes MBE reported that

- An electronic copy of the portfolio had been received by Wales in Bloom and a copy of such has been sent to all Councillors for their perusal.
- The Judge for Wales in Bloom will meet Cllrs Wainwright and Williams BEM along with herself at 11am in the Sensory Gardens.
- The tubs around the village were looking colourful and had been attended to by Mrs D Ludlow

Cllr Hayes MBE also advised that Saundersfoot in Bloom entry forms are available from the Library and the Clerk.

2021/07 64 Monterey Cypress on Scar Rock - Regarding the formation of a working group of interested parties to carry out the recommendations made by the Pembrokeshire Coast National Park Planning Development Committee.

Brought forward

2021/07 65 Grounds and Drainage Works to the front of the MUGA area – To consider the specification and price for such received from the play park contractors and contemplate future works for this area.

Cllr Williams BEM advised the Council that a price had been received for drainage works to the front of the MUGA at a cost of £14,000. It was agreed that his amount was over the budget and Cllrs Williams BEM, Baker and the Clerk to redraft a schedule of works and go out for tender.

2021/07 66 Draft Minutes – The approval of the draft Minutes by all Councillors

Cllr Wainwright requested that all Councillors acknowledge the draft Minutes as soon as possible after receipt of such to enable them to be publicly displayed as soon as possible after the meeting taking into consideration the Local Government and Elections (Wales) Act 2021

Cllr Baker proposed that, if the Clerk does not receive a response from all Councillor within five days – The Clerk may publicly display the Minutes as draft with the draft being formally approved at the next meeting; Cllr Wainwright seconded the proposal with all Cllrs in full agreement.

2021/07 67 Next Meeting – To consider the arrangements for the next meeting, taking into account any changes in the Government Imposed Covid 19 Restrictions regarding the holding of meetings.

It was agreed that the August 2021 meeting of Saundersfoot Community Council be a hybrid meeting affording members of the public to join via a live link.