

MANORBIER COMMUNITY COUNCIL

Minutes of the General Meeting of Manorbier Community Council

Held at **Jameston Village Hall, Jameston, on Monday 21st June 2021**

Due to the current Government Restrictions and Covid 19 Guidelines – Manorbier Community Councillors met in Jameston Village Hall with a live link, via Zoom, to enable members of the public to join the meeting.

All Manorbier Community Council meetings are regulated by its Standing Orders.

Present: Cllrs R Hughes, G Clark, J Miall and J Long

In attendance – County Councillor Phil Kidney, 3 Members of the Public (Via zoom) and The Clerk

Public Participation session commenced at 7.00pm. Matters addressed included:

- The cutting back of vegetation on the two railway crossings – the Clerk was able to advise that this had been carried out – The Member of the Public also confirmed such
- The clearing of the railway culvert and stream

At this point, the Clerk began taping the meeting, in line with Manorbier Community Council Policy, using a digital voice recorder, to aid drafting of the Minutes. No other video or audio recording was permitted.

Agenda

2021/06 26 To receive any Apologies for Absence – Cllrs M Kidney, L John and R Hall

2021/06 27 To receive any Personal and Prejudicial Declaration of Interests - None

2021/06 28 To Receive the Minutes of the Meeting Held on the 24th May 2021

Cllr Long proposed that the Minutes of the meeting held on the 24th May 2021 be signed as a true and accurate record of the meeting; Cllr Miall seconded the proposal with all Cllrs eligible to vote in favour of such.

2021/06 29 Matters Arising from the Minutes – Information Only

It was noted that Cllr Miall's name had been depicted with the incorrect spelling throughout the May Minutes – the correct spelling is Cllr Miall.

2021/06 30 To consider the Financial Report for May 2021

All Cllrs confirmed that they had received a copy of the May 2021 Finance report

Cash Flow

14.05.2021 - 11.06.2021	<u>52,731.39</u>	B/F
Payments Made	1,871.67	
Payments Received	<u>117.53</u>	
	<u>50,977.25</u>	C/F

Cllr Long proposed that May 2021 reconciliation and cash flow analysis be accepted as a true and accurate record of the Council's finances; Cllr Miall seconded the proposal with all Cllrs in full agreement.

2021/06 31 To approve invoices for payment

Continued.....

21.06.2021	101319	One Voice Wales	Membership	£ 223.00
30.06.2021	101320	M Priestley	Wages (June)	£ 413.16
31.06.2021	101321	Tenby Observer	AM notice (Apportioned)	£ 36.00
				£ 672.16

Cllr Miall proposed that the above invoices be paid in full; Cllr Clark seconded the proposal with all Cllrs in full agreement.

2021/06 32 To receive the Internal Auditors report

All Councillors received an Email copy of the report – Paper copies available at the meeting

The Internal Auditors comments were noted and it was agreed that during the 2021/2022 Audit the Clerk should meet with the Auditor to answer any questions that may arise, as it was felt that if the Internal Auditor was provided further information some of the queries could have been resolved.

Cllr Long proposed that Manorbier Community Council accept the Internal Auditors Report and forward such to the External Auditor to proceed the Auditing process; Cllr Clark seconded the proposal with all Cllrs in full agreement.

2021/06 33 Planning Application(s) Received

A NP/21/0192/FUL Plot adjacent to Oratava, Manorbier
Subdivide the existing plot to provide a new 4 bed, 1 & ½ storey dwelling with associated external works and shared vehicle access

The Clerk advised the Council that two letters raising concerns regarding this planning application had been received and forwarded to all Cllrs via Email (Cllr Hughes provided a hard copy) for their perusal

Following the consideration of all the updated plans and information provided by the Planning Authority, Cllr Long proposed that Manorbier Community Council request that this planning application be refused by the Planning Authority taking into account

- the plot size does not allow enough space for such a large proposed dwelling leading to major overdevelopment of a plot
- also the plans state a story and a half - the upstairs windows are set below the soffit board leading the Council to believe it is a full height upstairs therefor not a story and a half proposed dwelling
- the proposed height of the building will overpower the existing buildings in the area causing loss of light and privacy
- the access and egress to the proposed plot would be hazardous off a single track lane

Cllr Clark seconded the proposal with all Cllrs in full agreement.

B NP/21/0318/FUL 6, May Park, Jameston, Tenby
Extension to existing sun room on the rear of the property

Following consideration of all the information provided by the Planning Authority Cllr Long proposed that Manorbier Community Council have no concerns regarding this application and support such; Cllr Miall seconded the proposal with all Cllrs in full agreement.

C NP/21/0314/FUL 1, Gray Avenue, Manorbier
Proposed Single Storey Extension to provide Ancillary Accommodation.

Following consideration of all the information provided by the Planning Authority, Cllr Long proposed that Manorbier Community Council support this application noting that it is a larger extension than other properties in this location but this in particular property is a corner plot with a larger footprint

and therefore, in the Council's opinion, able to accommodate such an application; Cllr Miall seconded the proposal with all Cllrs in full agreement.

D NP/21/0306/FUL Castle View, 21, Warlows Meadow, Manorbier
Remove section of roof and replace with accommodation; Extend ground floor to north with some minor internal alterations; Replace summerhouse and associated landscaping works.

The Clerk advised the Council that four letters raising concerns regarding this planning application had been received and forwarded to all Cllrs via Email (Cllr Hughes provided a hard copy) for their perusal

The Clerk, with the Chairs' approval, read out a statement from a near neighbour, within which major concerns were raised.

Several Councillors attended on site, prior to this meeting to assess the site.

Following the consideration of all the plans and information provided by the Planning Authority, Cllr Hughes proposed that Manorbier Community Council strongly request that this planning application be refused by the Planning Authority taking into account:-

- The existing building is in a Conservation area in close proximity to the Castle – the proposed alterations are not within keeping of the surrounding buildings in anyway, and would be visible from every aspect.
- The proposed plans would create major overdevelopment of the plot, with the proposed building being only 7meters from the neighbouring property.
- Existing neighbouring properties privacy would be greatly impaired with the proposed extension, all constructed with glass, affording sight into all existing neighbouring properties windows and that the folding glass doors will produce a noise when opening and closing, such causing major disruption for the closely located neighbours.
- That there would not be sufficient parking on the plot, possibly forcing persons to park on the estate road causing the turning circle for all residents to use becoming jammed and not able to be used for the purpose it was intended for, thus leading to major health and road safety problems.

Cllr Long seconded the proposal with all Cllrs in full agreement.

2021/06 34 Licensing Application(s) Received - None received

2021/06 35 Consideration of Correspondence Received

- Email received from Pembrokeshire County Council – Enhancing Pembrokeshire Grant Pre-Application Process advising that the Manorbier Community Council can progress to the second phase of the application process. Date entry should be made by 06.09.2021
- Email received from One Voice Wales offering training sessions held remotely.

2021/06 36 To receive County Councillor's Report

Cllr P Kidney reported that-

- The number of recorded cases of Covid 19 had increased within Tenby and appropriate precautions were being taken with local events being cancelled.
- A Consultation will be held regarding the possible increase of Council Tax to be paid by second home owners or owners of empty properties
- A request has been made to Pembrokeshire County Council to cut the hedges within Cob Lane.

2021/06 37 Action Tracking- to receive any updates on the following matters, not covered elsewhere in the agenda

- a) **Electronic Speed Signs** – The Clerk advised the Council that a grant was available to apply for regarding the possible installation of the electronic speed signs – it was agreed that the clerk should make an application for such.
- b) **Jameston Play Park** – As correspondence
- c) **Seating overlooking Manorbier Beach** – in the process of being installed
- d) **Car parking at Manorbier Station - Plans for car park** – No further information at this point in time
- e) **Beavers Hill Crossing - safety improvements and possible installation of road safety ramps/signs** – On-going
- f) **Improvements to footpath in Manorbier (Vicarage Fields to Post Office)** – Awaiting a site visit from the Pembrokeshire County Council Access Officer.
- g) **Windy Ridge to Hounsell Avenue, Manorbier – Enhancing Pembrokeshire Grant - Installation of footpath** – Nothing to report

2021/06 38 Update regarding the Notice of Casual Vacancy and Possible Co-option of new Councillors

The Clerk confirmed that no interest had been received regarding this matter.

It was agreed that the Co-Option Notices be extended to prior the October 2021 meeting and any applications will be considered at the October 2021 meeting.

2021/06 39 To consider for adoption by Manorbier Community Council the Equality, Safeguarding, Welsh Language and Environmental Policies.

Cllr Long proposed that Manorbier Community Council adopt the above four policies and review such every four years, unless a change in Legislation require such to be considered before the four years; Cllr Clark seconded the proposal with all Cllrs in full agreement.

2021/06 40 To consider any emergency items and/or outstanding issues before Full Council.- None

Meeting closed – 19.46

Melanie Priestley – Clerk to Manorbier Community Council

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