**Cyngor Cymuned Spittal/Spittal Community Council**

**Clerk & Treasurer**

Christine Williams

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**Minutes of the meeting of the Community Council held on Tuesday 1st June 2021**

**The meeting was held via Zoom.**

**Minutes No 377**

1. **Present:**

Community Councillors: R Elston, D Rees, D Williams.

Clerk & Treasurer: C Williams

County Councillor: D Howlett

1. **Apologies:**

A Jones, E Whitby, W Oriel.

1. **Minutes**

* The minutes of the Annual General Meeting (376) held on 4th May 2021 were read, agreed and signed as a true record by E Whitby (Chairperson at this meeting). Clerk to arrange.
* The minutes of the Annual Public Meeting held on 4th May 2021 were read, agreed and signed as a true record by R Elston (Chairperson at this meeting). Clerk to arrange.

1. **Matters Arising from both minutes:**

* Dog fouling – posters are on order.
* IRP Wales – online consultation – D Rees did not receive the link to attend this meeting.
* Contract of Employment – document was presented for consideration and was approved. Chairperson to sign on behalf of the Community Council. Clerk to arrange.
* Subsidence between Swallow Barn and Lower House – this work is now complete. Clerk has written to PCC Alastair Tyrell thanking him for his efforts on our behalf.
* Community Councillors – forms for signature from the AGM to be returned as soon as possible.

1. **Correspondence**

**Emails:**

* EU Settlement Scheme – poster in the noticeboard – information only.
* Hywel Dda Engagement – consultation on future service – online or hardcopy available. All requested an online copy – Clerk to arrange.
* PCC ‘Metro Rail Project’ consultation will close on 8th June – online link available – Clerk to arrange.
* Cymru Versus Arthritis – information session on 15th July. To be brought to the attention of the next meeting.
* Paul Davies AM – newsletter – already forwarded, for information only.

**Hardcopy:**

* Clerks & Councils Direct – magazine.

1. **Finance**

* Western Power Distribution – wayleave received - £8.70.
* Lloyd Bank Statement received – balance of £14,028.
* External Audit was circulated prior to the meeting and was discussed and approved. Chairperson to sign on behalf of the Community Council – Clerk to arrange.
* Income & Expenditure 2021-22 was presented and is attached.
* Budget 2021-22 – update was presented and is attached.
* Lottery grant of £10,000 – this was the only query that arose from the discussion around the audit. This figure has been explained to the external auditors. It was agreed, in the light of increased costs for materials as a result of Covid-19 restrictions, to write to the contractor to have a clear indication of the nature of the increase for the Community Council. Clerk to arrange.

1. **Planning**

* Nothing to date.

1. **Appeals**

* Mencap Pembrokeshire - £25 donation was agreed. Clerk to arrange.

1. **Any Other Business**

* Defibrillator update – new batteries and pads have been fitted. Clerk to receive expenses for journey to Swansea to get this work done – 45p per mile was suggested and agreed. Cheque to be issued.
* Potholes – there was a discussion about the poor condition of a number of local roads. Cllr Howlett agreed to report the section of the Cardigan road between Scolton Manor and the railway bridge. D Rees commented on the poor condition of a section of road between Clarbeston Road and Wiston.
* Surface-dressing – Cllr Howlett informed the meeting that the road between Spittal and Scolton crossroads would be surface-dressed in this financial year. Also the section of road from Water Street passed the Church Hall to the Golden Hill turn-off. This was welcomed by the meeting.
* New bus service – Cllr Howlett informed the meeting of a new bus service which is available and can be booked on fflecsi.wales.

1. **Date of next meeting**

It was agreed to hold the next meeting on Tuesday 6th July 2021 at 7.30pm via Zoom.

Signed…………………………………………………………………………………………………………………………………………………

Date……………………………………………………………………………………………………………………………………………………