

PENALLY COMMUNITY COUNCIL CYNGOR CYMUNED PENALUN

MINUTES

Minutes of the Annual Meeting of the Penally Community Council, followed by the General Meeting Minutes held on 26th May 2021, 6.00 pm. This meeting was held remotely via Zoom.

The Penally Community Council meeting was open to members of the public

Present: Cllrs M Neal, J D'Arcy, M Neal, J Rilstone, J Williams-James, O Duckett and E Hooper

In attendance –The Clerk

Annual Meeting

Cllr Mike Neal Chaired the meeting due to Cllr P Bradbury's retirement from the Council 30.04.2021

2021/05 1 To Elect the Chairman of Penally Community Council for 2021/2022 and to receive their Declaration of Office

Cllr Rilstone nominated Cllr S Snow as Chair to Penally Community Council; Cllr D'Arcy seconded the proposal.

No further nominations were received. Cllr Snow to be advised regarding her new office as Chair to Penally Community Council.

2021/05 2 To Elect the Vice Chair of Penally Community Council for 2021/2022

Cllr D'Arcy nominated Cllr Neal as Vice Chair to Penally Community Council; Cllr Rilstone seconded the proposal.

No further nominations were received. Cllr Neal accepted the Office of Vice Chair to Penally Community Council.

2021/05 3 Out Going Chairman's Report (Email received from Cllr P Bradbury, prior to his retirement, and ready by the Clerk)

Penally Community Council has experienced an unusually busy 12 months commencing with the issues surrounding Coronavirus and then the problems with Penally Camp being designated as an Asylum Refugee Camp by the Home Office.

All Council meetings were held remotely using Zoom and Councillors quickly became proficient in the use of this medium, which did not affect the level of discussion and debate and thus Council business continued as normal.

Three new Councillors, Sara Snow, Oliver Duckett and Liz Hooper were welcomed and sworn in during this period and their contribution to meetings has been appreciated.

During the two Coronavirus shut downs the Community Council made every effort to ensure that the residents of Penally were kept informed of all the measures and support offered by local help groups and the County Council.

The situation of the Refugee Camp during its use and following closure has been regularly and fully reported in previous Council minutes. We were fortunate to include in our monthly meetings attendance by Police Inspector Palin and Sinead Henahan of Pembrokeshire County Council who reported on the detail of incidents and operations both inside and outside of the Camp boundaries.

Their reports were included in the monthly Council meeting minutes.

13th October 2021
 10th November 2021
 8th December 2021
 12th January 2022
 9th February 2022
 9th March 2022

General Meeting Agenda

2021/05 10 To Receive the Minutes of the Meeting Held on the 13th April 2021

Cllr Rilstone proposed that the Minutes of the meeting of Penally Community Council, as presented to the Council, held on 13th April 2021 be signed as a true record of the meeting; Cllr Williams-James seconded the proposal with all Cllrs in full agreement.

2021/05 11 Matters Arising from the Minutes – Information Only

The Clerk advised the Council that Cllr Duckett had indeed forwarded his apologise of absent for the April 2021 meeting and it should be recorded as such.

It was noted that the removal of the debris, which have been placed on the verge opposite the Grange, have commenced, with around one third of such being removed.

2021/04 363 – The Information Boards have now been put in place on the newly painted walls. It was agreed that this area of the village is now looking much better and a photograph depicting such will be taken for submission into the Tenby Observer.

Cllr D'Arcy advised the Council that she is currently holding the Chain of Office and will make it available to Cllr Snow.

2021/05 12 Account(s) for Payment and Bank Reconciliation

26.05.2021	1869	P Bradbury - Chain Engraving	£	17.30
26.05.2021	1870	Smart Gardens - Contract Cut (March & April)	£	760.00
		Smart Gardens Soil and plants	£	80.00
26.05.2021	1871	Mark Sneezum - Various Project around Village	£	295.00
26.05.2021	1872	Tindle News - Grass Tender Advert	£	72.00
26.05.2021	1873	Amazon - Stationary and postage stamps	£	34.52
26.05.2021	1874	M Priestley (Wages April New Rate-Pay Point 21)	£	238.86
			£	1,497.68

Cllr Hooper proposed that the above accounts be paid in full; Cllr Duckett seconded the proposal with all Cllrs in full agreement.

Cash Flow for April 2021			
Balance	£12,808.05	B/F	
Payments made in April 2021	£ 1,281.64		
Income during April 2021	£ 4,676.02		
	£16,202.43	C/F	

Cllr D'Arcy proposed that the bank and cash book reconciliation, as presented, be accepted as a true record of the Penally Community Council's finances; Cllr Rilstone seconded the proposal with all Cllrs in full agreement.

2021/05 13 Planning Application(s) Received

A 21/0059/PA 5 Kenystyle, Penally

Demolition of existing dwelling and construction of replacement two storey house

Following consideration of all the information provided by the Planning Authority, the Council agreed that there are no objections or concerns relation to this application.

B 21/0031/PA 4, Strawberry Gardens, PENALLY Extension of existing balcony

Following consideration of all the information provided by the Planning Authority, the Council agreed that there are no objections or concerns relation to this application.

2021/05 14 Licensing Application(s) Received

None received

2021/05 15 Consideration of Correspondence Received

- Cllr Neal acknowledged receipt of the Clerks request for holidays during 2021/2022 and confirmed such
- Planning Notice received advising that planning applications 20/1163/PA Highcroft, Penally has been refused
- Planning Notice received advising that planning application 20/1078/PA Seacroft has been conditional approved
- Planning Notice received advising that planning application 20/1950/PA West Tarr Farm has been conditional approved
- Planning Notice received advising that planning application 20/0867/PA Mayerling has been conditional approved

2021/05 16 To receive County Councillor's Report (Cllr Jon Preston provided a report to all Councillor via Email)

The Paddock road upgrade

A scheme of works for the upgrade of the roads at the Paddock has been approved by Pembrokeshire county council. This work is scheduled to take place on completion of the current development and prior to the occupation of the new properties. Following the upgrade an application will be made for PCC to adopt the roads on the estate. Full details of the road upgrade can be found on the PCC Planning portal.

Penally camp cost recovery

I have recently received a full breakdown of costs to Pembrokeshire county council for providing services to Penally camp during the time of its repurposing by the Home Office. These costs do not consider the ones incurred by Penally community council during that time. PCC invoiced the Home Office on the 28th of February this year. Disappointingly and despite some assurance to the contrary given to me by the council leader Cllr David Simpson at the March full council meeting the Home Office has yet to reimburse Pembrokeshire county council for these costs which amount to £83,851.71. Following my question to the council leader which asked 'Penally training camp has now been under the control of the Home Office for almost 6 months. Please can the relevant cabinet member provide a breakdown of all costs to this authority which have been incurred in providing staff, services and other associated resources to Penally camp since its re-purpose by the Home Office last September'. Cllr Simpson responded that no costs had been recovered at that time due to the invoice only being submitted at the end of February. He went on to say that (in terms of cost recovery) he had the full support of the WLGA and Ministers including Simon Hart MP . I have since learned that an offer of just 42% (£39,700) of the amount invoiced was made by the Home Office on the 19th of April. If the full costs are not returned to Pembrokeshire county council, it will fall on the taxpayers of Pembrokeshire to make up any

shortfall, this includes the residents of Penally who have already directly burdened some of these costs through their council tax precept. This is unacceptable and I will continue to support officers of the Local Authority who have been persistent in seeking the recovery of these costs despite some frustrating manoeuvring by Home Office officials

School Lane trees

I was able to meet with officers of PCC on April 13th to discuss options for a way forward in addressing some of the issues that have been raised regarding the trees on and around School Lane. I also invited nearby residents to help provide some background to their concerns. The trees had previously been assessed by the tree officer and were certified as healthy. We were also advised that due to the species of tree in that area cutting or pruning would in fact increase the growth of the tree's which would cause additional problems for someone else in the not too distant future. Although it's fair to say we were not able to achieve some of the outcomes we were looking for, the tree officer explained the reasons behind this which was incredibly useful as we now have a clear understanding of the situation. I was able to establish what could potentially be carried out in that area in terms of privately funded maintenance. All in all, despite not being able to achieve our initial request for maintenance it was successful meeting which was down to the knowledge and expertise of the tree officers. Myself and others present were able to learn about some of the conservation and bio-diversity strategies being implemented in Pembrokeshire which is very much at the heart of the Future Generations Act in Wales.

Fly Tipping

Sadly, the issue of Fly Tipping has increased since March last year. PCC is encouraging people to come forward with information leading to successful enforcement action against individuals by offering a £100 reward. From Monday, there is a dedicated email to enable members of the public to report incidents of fly tipping 24 hours a day. The email address is: fly.tipping@pembrokeshire.gov.uk Also available from Monday, (during office hours only) is the phone number 01437 77525.

Unlicensed boarding of dogs.

PCC is reminding people that any individuals offering to board their dogs must be licensed by the authority. This comes following a marked increase in complaints, received by the Council's Animal Health and Welfare Team, of 'dog boarding' advertising on Social Media by advertisers who do not hold the required licence which is required by law under the Animal Boarding Establishments Act 1963.

2021/05 17 To Receive Any Reports from Committees/Working Parties

Cllr C Bradbury on behalf of the Grounds Maintenance Working Party – (Cllr Bradbury provided this report prior to her retirement)

This is a list of work which I have undertaken outside the Grounds Committee which will need addressing in 2021.

- 1 Purchase plants, planting, weeding and watering to 4 tubs on the Green in the picnic area.
- 2 As above to the semi-circular planting beds surrounding the War Memorial.
- 3 Removal of Wreaths prior to Remembrance Sunday and securing new wreaths in position to prevent them blowing away.
- 4 Sweep and tidy up picnic area as required
- 5 Sweep and organise the painting of bus shelter by Church as required
- 6 Monitor and organise maintenance of Notice Board on the Green. Julia French accepts and displays information for this board.
- 7 Monitor build-up of moss on paths around the Green and Church access and organise removal.

8 Liaise with Smart Gardens re litter pick

9 Monitor leaf and drain clearing and liaise with Smart Gardens for action

Arrangements made with Mark Sneezum which will be actioned/invoiced to the Clerk

1 Regular weeding and tidying up of planting area at Kiln Park entrance to Village

2 Mark Sneezum is considering the installation of posts around the village pump. He will issue his recommendations and costing to the Clerk

2021/05 18 To Receive Reports from Council Representatives

Cllr D'Arcy on behalf of Penally Village Hall

Cllr D'Arcy reported that the Village Hall is open for business meetings. The Clerk advised that to enable the Council to remain fully complainant, during its meetings, members of the public must be afforded the Right to attend the meetings. Taking the current Covid 19 meeting regulations into consideration, this would involve a live link being available to anyone who wished to attend the meeting and, to the best of the Clerk's knowledge, the internet connection at the hall is not reliable, at this point in time, to enable such.

The Clerk to attend at the Village Hall, assess the situation and report back to the Council.

2021/05 19 Update regarding the Co-option process

The Clerk advised the Council that the Returning Officer has been advised of the two vacancies, with Casual Vacancy Notices being displayed in various location throughout the Village. If no Election is requested the Council are then able to fill the spaces by Co-option.

It was agreed that if no Election is requested the Clerk to place Co-option Notices in prominent places around the village stating if any one is interested in becoming a Penally Community Councillor to contact the Clerk for further details. Closing date for interested parties to be the 21st June 2021

2021/05 20 To consider the correspondence regarding the possible removal of the recycling units on the Station Car Park.

The Council made the following observations regarding the proposed removal of the recycling units by the Pembrokeshire County Council:

- The units are well used for recycling purposes but also abused, with household rubbish being 'pushed' into the units or left on the floor.
- If the unit was to be removed, would this lead to household rubbish being left at the roadside or alongside public bins?
- To leave the units in situ until the Government imposed restrictions, regarding the use of the local amenity and recycling centre, are relaxed.
- Better facilities are made available for holiday makers to dispose of their household waste.

Cllr Duckett proposed that Penally Community Council object to the removal of the units; Cllr Hooper seconded the proposal with all Cllrs in full agreement.

Meeting closed at 19.24