

Martletwy Community Council

Minutes of a meeting of Martletwy Community Council held on Monday 3rd November 2014 at Lawrenny Village Hall commencing at 7.30pm.

Present

Hayley Wilkinson (Chairman); Maureen Prentice (Vice-chairman); Phillip Eynon, Mike Lewis, Maureen Prentice (Community Councillors); Rob Lewis (County Councillor); Hayley Williams (Clerk).

Apologies for absence

David Cole, Gill Williams (Community Councillors).

14/121 Minutes of previous meeting

Cllr Prentice had expressed concerns via email that the draft minutes circulated were not an accurate record in relation to item 14/118(i). The other members of the council stated that they believed them to be accurate. Following discussion the draft minutes were taken, as read, and signed as a true and accurate record.

14/122 Matters arising

a) Short mat bowls equipment

County Cllr Rob Lewis informed the meeting that the mat had recently been unrolled and appeared to be in good condition. Cllr Prentice stated that Mr & Mrs Hart of the Snooty Fox had seemed interested in using the mat at their facility in particular during the winter months. Cllr Mike Lewis had made provisional arrangements for taking the mat up to the Snooty Fox for them to examine whether it was suitable. It was stated that it should be made clear that the mat would remain the property of the Community Council and would be on loan to the Snooty Fox only. County Cllr Lewis believed that two mats would be required in order to enter a team in the short mat bowls league but stated that grants were available for the purchase of a second mat. These grants would need to be applied for by the team and not the Council. Cllr Prentice would include an article in the next community newsletter to determine public interest in joining a short mat bowls team.

b) Remembrance Day wreath

It was resolved that the clerk purchase a poppy wreath to be placed at the memorial plaque in Lawrenny for Remembrance Sunday. Councillors indicated their preferred wreath of those available from the British Legion website. Cllr Wilkinson stated that she would forward an appropriate message to the clerk to be included on the wreath. It was further agreed that a wreath should be purchased each year of the centenary and placed in a different location around the ward. It was believed that there were memorial plaques at Minwear church and Martletwy chapel as well as Lawrenny church.

c) Bluestone tour

The date proposed at the last meeting had not been convenient for Bluestone due to it being half term. County Cllr Rob Lewis would liaise with Bluestone to arrange a mutually convenient date and would circulate details to Councillors. A Saturday morning was preferable.

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14/123 Planning

a) Applications received

i. 14/0530/PA – Tedion Farm, Lawrenny

An application had been received for an extension to agricultural buildings at Tedion Farm. The Council held no objections.

ii. 14/0564/PA – New Park Farm, Landshipping

Proposed development of 20 touring pitches, 10 tent pitches and construction of a wildlife pond. The Council held no objections.

iii. T27/14/MH – Tree works at Canaston Bridge

Details of the above had been received. The Council held no objections to the proposed works.

iv. NP/14/0495 – Bluestone National Park Resort

A retrospective planning application for an outdoor restaurant, highwire/zip courses & ancillary accommodation had been received. The Council held no objections.

b) Notifications received

No notifications had been received.

14/124 Highway matters

a) To review highway matters previously reported to PCC

The accumulative list of matters previously reported to PCC was updated as necessary.

b) To receive new highway matters to be reported to PCC

There were no new matters to be reported at the present time.

14/125 Finances

a) Draft Budget 2015-16

The clerk had prepared a draft budget for the 2015-16 financial year for consideration. This was discussed and amendments were agreed. The clerk would prepare a final draft for approval at the next meeting.

b) Payments due

Cllr Prentice had incurred costs of £16.90 in obtaining acetate sheets for the Historic Local Place Names Project (as agreed at the previous meeting). It was resolved to reimburse her this sum and a cheque was approved. As only one of the signatories was present at the meeting, the clerk was authorised to obtain the second signature and forward the cheque on to Cllr Prentice.

14/126 Historic Local Place Names Project

Cllr Prentice had obtained large copies of local maps and acetate sheets to place over them and would now proceed to organise events for members of the public to attend and contribute information. Provisional dates and venues were agreed as follows (subject to confirmation): 12th January and 9th

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February at Lawrenny Sports Club, 7pm-9pm; the Good Neighbour Scheme Luncheon Club in January or February; Lawrenny Village Hall one Sunday after church – Cllr Prentice would speak to Mrs Gini Lort-Phillips to arrange suitable date; The Snooty Fox Inn – Cllr Prentice would speak to Mr & Mrs Hart to arrange suitable date. Further to discussion at the previous meeting, Cllr Prentice stated that she believed that uploading PDFs onto the website would be the best way to distribute the end-product.

14/127 Community Council meeting time

Cllr Prentice had requested that this item be placed on the agenda. She proposed changing the standard commencement time of meetings to 8.00pm instead of 7.30pm. It was agreed to defer this item until the next meeting so that the councillors who were not in attendance could be consulted.

14/128 Councillor/Clerk Training

There were no forthcoming sessions scheduled to be held locally by OVW at the present time.

14/129 Meetings attended by Community Councillors

Cllr Prentice had attended a meeting of St Oswald's Governing Body – the main topic discussed had been the forthcoming inspection that was due to take place during the current academic year.

14/130 Correspondence received

a) Review of designated landscapes in Wales

Details of the above had been circulated via email. Councillors did not wish to submit a response.

b) Ironman 2014 review

PCC were requesting feedback on the Ironman event 2014 (details had been circulated via email). Councillors felt that a response could not be submitted on behalf of individuals within the local area as this event caused very mixed feelings amongst the community.

c) PCNPA LDP - Supplementary Planning Guidance consultation

PCNPA were consulting on both the application of the SPG in the Pembrokeshire Coast National Park and also on their Annual Monitoring Report 2014. Details had been circulated via email. The Council did not wish to submit a response.

d) Clerk's letter of resignation

The chairman had received a letter of resignation from the clerk which was read out to the meeting. County Cllr Rob Lewis would seek advice from Laurence Harding, Monitoring Officer at PCC, regarding advertising the vacancy in particular standard wording, where to advertise and whether the Contract of Employment would need to be made available for applicants to view. He also offered to arrange for a meeting between Laurence Harding, the clerk and the chairman.

It was agreed to aim to publish an advert as soon as possible with a deadline for applications by the end of the month. It was agreed to postpone the December meeting by a week to Monday 8th to allow a little extra time to make arrangements for finding a replacement clerk. The clerk would contact Mrs Anne Cole to find out whether the village hall was available. It may also be necessary to call an extraordinary meeting if the advertisement required further discussion.

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14/131 Communication

Cllr Prentice would include articles regarding the Historic Local Place Names events, the Short Mat Bowls Equipment and the Clerk's Vacancy in the forthcoming edition of the community newsletter.

14/132 Community Council Christmas Party

Cllr Wilkinson suggested Bluestone as a potential venue for the Christmas Party. County Cllr Lewis would speak to Liz Wheedon to ascertain whether this would be possible as Bluestone did not usually take bookings from non-residents. The Christmas Party usually took place during January which was agreeable with everybody.

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The meeting was declared closed at 9.54pm.

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