**Cyngor Cymuned Spittal/Spittal Community Council**

**Clerk & Treasurer**

Christine Williams

Daneleigh, Castle Rise, Spittal, SA62 5QW

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**Minutes of the Annual General Meeting of the Community Council held on Tuesday 4th May 2021**

**The meeting was held via Zoom.**

**Minutes No 376**

1. **Present:**

Community Councillors: D Rees, A Jones, E Whitby, R Elston, D Williams

Clerk & Treasurer: C Williams

1. **Apologies:**

W Oriel (unable to access link), Cllr D Howlett.

1. **Minutes**

* The minutes (No 375) of the meeting held on 6th April 2021 were read, approved and signed as a true record by R Elston (Chairperson).

1. **Matters Arising**

* PCC Waste Management Posters – the posters were in position and had caused considerable discussion. It was agreed that they were unfriendly, intimidating and inappropriate and would be taken down and replaced with a friendlier, more targeted version to be produced locally. Clerk to arrange. This information had been conveyed to PCC who emailed a response (27th April 2021) in support of the poster design. There was no cost to the Community Council for the posters.
* Crime & Disorder Survey – it was agreed to circulate to all members. Clerk to arrange.

1. **Election of Officers**

Before the election of officers took place A Jones (Vice-Chairperson) informed the meeting that due to work commitments he would be unable to take on the role of Chairperson but would be willing to remain as Vice-Chairperson and assume the role next year if required.

The meeting thanked A Jones for this offer.

**Chairperson –** it was proposed by Mr Andrew Jones and seconded by Rev David Rees that Mrs Edith Whitby be appointed as Chairperson for 2021-22. This was agreed unanimously.

**Vice-Chairperson –** it was proposed by Mrs Rachel Elston and seconded by Mrs Edith Whitby that Mr Andrew Jones be appointed as Vice-Chairperson. This was agreed unanimously.

**Register of Business Interests** – The Community Councillors had received a pack prior to the meeting and were asked to review their documents in order to make any changes. The Clerk requested that the signed documents be returned at their convenience. This was agreed.

**Wales Independent Remuneration Panel Opt-out –** Forms confirming opt-out were included in the pack and Community Councillors were asked to sign if they so wished and return to the Clerk at their convenience. These were previously presented in November but it made more sense to include this decision at the AGM. This was agreed.

Mrs Rachel Elston thanked everyone for their support during her year of office. Mrs Edith Whitby took the Chair and thanked Mrs Rachel Elson for everything she had done during the year. The meeting thanked the Clerk for her work.

1. **Correspondence**

**Emails**

* Independent Remuneration Panel for Wales – the Community Council had agreed to take part in a consultation exercise. This online meeting arranged for 10th May 2021 between 10.00 am and 12 noon was for community councillors only. Rev David Rees agreed to attend. Clerk to arrange for the link to be forwarded.
* Spittal Fun Day – due to take place on 10th July 2021 on the Village Green – this was agreed. It was also agreed to make a donation of £100 towards the running costs. Clerk to arrange.

1. **Finance**

* BHIB Insurance renewal premium due - £174.66 – part of a three-year agreement. It was agreed to renew. Clerk to arrange.
* PCC Remittance Advice for April was received - £1206.00.
* Budget Statement 2020-21 – the budget statement showing the final balance for the financial year was discussed and accepted.
* First draft budget 2021-21 was presented and accepted.
* Income & Expenditure Account for 2020-21 was presented and discussed.
* Donations update to end of financial year 2020-21 was presented and accepted.
* Lloyds Bank statement to 7th April 2021 was presented showing a balance of £13,097.10.
* An external audit requirement this year is for the Clerk to have a Contract of Employment. Clerk to research and present a document for consideration.

1. **Planning**

* Froghall Barn, Spittal – renovations agreed.
* Bank Farm, Spittal – circulated prior to the meeting. No comment.

1. **Appeals**

* Pembrokeshire Versus Arthritis Support Group – not at this time. Clerk to reply and circulate request for information.
* Spittal Community Forum - £100 to support Funday (previously discussed). Clerk to arrange.

1. **Any Other Business**

* The subsidence between Castle Rise and the Church was discussed. The temporary repairs were considered to be a shocking solution and were already lifting. It was agreed to write to PCC expressing concern. This had been previously considered to be a Welsh Water problem – Clerk to enquire further and discuss with Cllr Howlett.
* Condition of the road out of Spittal towards Scolton crossroads poor. Clerk to report.
* In her absence the meeting recognised the work that Mrs Oriel undertook in the village and expressed their thanks.
* PCC workman clearing the drains this week has been excellent. Clerk to pass that information on.
* A request for a dog bin at Penrhiw on the road towards Golden Hill. This is a popular dog exercise route and there is no bin in the vicinity which might be contributing to the dog mess left on the road. Clerk to make the request.

1. **Date of next meeting**

It was agreed to hold the next meeting on Tuesday 1st June at 7.30pm via Zoom.

Signed……………………………………………………………………………………………………………………………………………….

Date…………………………………………………………………………………………………………………………………………………..