

# SAUNDERSFOOT COMMUNITY COUNCIL



Dear Councillor

You are hereby summoned to attend the General Meeting of The Saundersfoot Council to transact the business stated below on Thursday 3rd June 2021 at 6pm. This is a hybrid meeting – Councillors will meet within the Regency Hall with a live link to enable members of the public to attend virtually, via Zoom. (These arrangements are in line with the current Government imposed Covid 19 Restrictions)

If any member of the public wishes to attend, please contact the Clerk by 1pm on Thursday 3rd June 2021 and you will receive all information to enable you to connect to the meeting.

Yours faithfully

Financial Officer/Clerk to the Council (Email: [melaniepriestley.scc@gmail.com](mailto:melaniepriestley.scc@gmail.com))

Prior to the commencement of the meeting Police Sergeant Stuart Wheeler will offer a Policing update for the Saundersfoot Ward, from 17.45pm

- 2021/06 26 Apologies for Absence**
- 2021/06 26 Chairman's Report**
- 2021/06 27 Declaration of Interests**
- 2021/06 28 To Receive the Minutes of the Meeting Held on the 6<sup>th</sup> May**
- 2021/06 29 Matters Arising from the Minutes – Information Only**
- 2021/06 30 Account(s) for Payment and Bank Reconciliation**
- 2021/06 31 Renewal of Saundersfoot Community Council's Insurance Policy**
- 2021/06 32 To receive the Internal Auditors Report**
- 2021/06 33 Planning Application(s) Received**

<b>A</b>	NP/21/0277/ADV	Marine Centre of Excellence, The Harbour, Saundersfoot, Pembrokeshire, SA69 9HE	1 Non Illuminated Fascia Sign to be Positioned above the Workshop Entrance
<b>B</b>	21/0127/PA	Site Address: Trevelyn, MORETON, Saundersfoot, Pembrokeshire, SA69 9DT	Variation/Removal of condition 4 (agricultural occupancy condition) of outline planning permission D3/226/80 & condition 5 (agricultural occupancy condition) of reserved matters approval D3/1133/80

<b>C</b>	NP/21/0262/ADV	Pembrokeshire Property Management Ltd, Former Harbour Office, The Harbour, Saundersfoot, Pembrokeshire, SA69 9HE	Replacement of existing signs & additional new advertisement signs to exterior of building
<b>D</b>	NP/21/0287/FUL	Dirleton House, The Ridgeway, Saundersfoot, Pembrokeshire, SA69 9JE	Two storey side extension, replacement rear extension, demolition of existing balcony & erection of new replacement balcony, new cladding to front elevation & creation of additional parking/ turning area
<b>E</b>	NP/21/0313/ADV	Spar Stores, Grovenor House, The Strand, Saundersfoot, SA69 9ES	New Spar branding on facias, projection sign, window graphics & wall graphics/panel
<b>F</b>	NP/21/0273/FUL	14, Ocean Square, The Harbour, Saundersfoot, Pembrokeshire, SA69 9HE	Installation of low level extraction unit through existing roof

**2021/06 34 To review the following planning applications:**

- A NP/21/0213/FUL** 17, Swallow Dale, Saundersfoot, Pembrokeshire  
Proposed first floor extension above existing garage, proposed two storey extension to rear with internal alterations
- B NP/21/0160/FUL** 22, North Close, Saundersfoot, Pembrokeshire  
Demolition of existing single storey conservatory structure and provide 1 ½ storey rear extension comprising family room at ground floor level with bedroom, en-suite at first floor level and associated external works

**2021/06 35 Licensing Application(s) Received-** None received as of 27.05.2021

**2021/06 36 Consideration of Correspondence Received**

**2021/06 37 To receive County Councillor's Report**

**2021/06 38 To Receive Any Reports from Committees/Working Parties**

To include reports from the:

Sensory Garden Working Party – Cllr M Williams BEM  
Grounds Management Working Party – Cllr M Williams BEM  
Play Park Task and Finish Group – Cllr D Ludlow  
Library 2022/2023 Task and Finish Group – Cllr A Upham

**2021/06 39 To Receive Reports from Council Representatives**

**2021/06 40 NP/21/0172/TPO Fell 1x Monterey Cypress (Cupressus macrocarpa) to ground level, leaving stump in situ.** To consider the actions of the Saundersfoot Community

Council regarding the above planning application and possible presentation at the Pembrokeshire Coast National Park Planning Advisory Committee meeting.

Cllr Williams BEM

- 2021/06 41 Play Park Fencing and Pathway** – To consider any proposal made by the Working Party regarding the prices received to erect new fencing, safety gates and install a pathway.

Cllr Ludlow

- 2021/06 42 Adoption of Policies and/or Procedures** – to consider any amendments or new policies put forward by the Policy Working Group for adoption by the Council – To include

- A) Presentation of the Grievance Policy and separate Disciplinary Policy for adoption by Council
- B) Presentation of the Terms of Reference for the new Communications Working Group
- C) To consider the recommendation that the Terms of Reference for the Personnel Working Party should be reviewed to revise membership rules.

Cllr Sefton

- 2021/06 43 Church Gates** – To consider any possible maintenance required

Cllr Hayes MBE

- 2021/06 44 Car Parking Spaces along the Regency Hall on Land in the Ownership of the Community Council** - to consider the formation of a Task and Finish group to assess the viability of charging for this 17 car parking spaces.

Cllr Williams BEM

- 2021/06 45 Damaged Bus Shelter at North Close** – Update regarding the incident and replacement of the bus shelter.

- 2021/06 46 The Clerks Request to meet The Personnel Working Group** – To consider dates for the Personnel Working Group to meet and address the matters raised by the Clerk

Cllr M Wainwright

- 2021/06 47 Next Meeting** – To consider the arrangements for the next meeting, taking into account any changes in the Government Imposed Covid 19 Restrictions regarding the holding of meetings.

Cllr Wainwright