

MAY 2021

Manordeifi Community Council

AGM

At the outset of the meeting a presentation was made to two former members. Both Mrs Margery Sullivan and M's Caroline Davies retired from the office of Councillors having served in office a total combined service of over half a century. Caroline joined in 2002. Margery was elected in 1987 at the same time she became the elected Preseli District Councillor. The Chairman Cllr Aled Lewis paid tribute to both for their dedication to the community. County Cllr John Davies also added his appreciation to both for their passionate commitment to their native community. Both were presented with inscribed pieces of handcrafted wood as a token of appreciation for their long service to the Community.

Minutes of the Annual General Meeting held at Newchapel Reading Room on Tuesday the 11th of May 2021 at 7.45pm.

PRESENT

Cllrs - Cllr Aled Lewis (Chairman), Cllr Alan Wilson, Cllr Pam Parsons, Cllr Liz Hall, Cllr Lynda Williams, Cllr Alan Ford and County Cllr John Davies. All present.

1. Apologies for Absence – None.
2. Elect Chairman for 21/22 – It was unanimously approved to elect Cllr Liz Hall.
3. Elect Vice Chairman for 21/22 - It was unanimously approved to elect Cllr Pam Parsons.
4. Elect External Financial Auditor and Risk Assessor for 21/22 – Given it was the wish of Mrs Helen Evans to relinquish the role, it was decided to appoint an External Auditor at the same time as the appointment of the new Clerk.
5. Elect proper Financial officer for 21/22 - It was unanimously approved to re-elect the Clerk.
6. Receive financial balance sheet, explanatory notes and risk assessment for 1/4/20 to 31/03/21 – It was unanimously approved as presented along with the Statement of Annual Governance and Assurance and a positive Internal Audit process.
7. Annual Business –
 - a. Clerk's Salary and Costs – Having reflected on the need for a new Clerk and the challenges to recruit to such positions, members agreed to raise the salary of Clerk to £1,800 plus costs, payable in September and February. It was further noted the employment of the Clerk was on a PAYE basis. It was further agreed to place an advert for the position on local social media sites with enquiries to be made to the incoming Chairman.
 - b. Cheque signatories – It was agreed to maintain Cllr Wilson, Cllr Ford and Cllr Hall.
 - c. Appoint accountable member and review GDPR policy – It was agreed to re-appoint Cllr Hall as GDPR compliance officer. No issues were reported.
 - d. Fidelity Guarantee Insurance – It was agreed not to acquire the foregoing as the cost was disproportionate to the risk.
 - e. Review of Welsh Language Scheme – was reviewed and noted.
 - f. Review of Freedom of Information Act Scheme - was reviewed and noted.
 - g. Communication and e information strategy – The members noted the established arrangement, given the council publish all its minutes on the Pembrokeshire Web site for Town and Community Councils.

There was no further annual business and the AGM was declared closed at 8.15pm.

MAY 2021

Minutes of the meeting held on Tuesday the 11th of May 2021 at 8.16pm at Newchapel.

1. PRESENT

Cllrs - Cllr Liz Hall (Chairman), Cllr Pam Parsons, Cllr Lynda Williams, Cllr Aled Lewis, Cllr Alan Wilson, Cllr Alan Ford and County Cllr John Davies (deputising Clerk).

2. APOLOGIES

All present

Minutes of the monthly meetings held on the 13th April 2021

3. After electronic circulation and acceptance of the minutes prior to the meeting, they were signed by the Chairman as a correct record. It was a unanimous decision.

Matter arising from the minutes of the last meeting

4. Purchase of Flowers and Hanging Baskets – The meeting was informed that Cllrs Aled Lewis and the Chairman will arrange the flowers for Newchapel. Members also expressed their gratitude to Home James Taxis for supplying free of charge compost for the flowers at Newchapel. Cllr Pam Parsons with the help of Mr Richard Wilson will arrange the supply of flowers for Abercych. Four hanging baskets will be arranged by the Clerk from Penrallt Nurseries.
5. Speed Activated Signs – The final locations for the signs was agreed within the confines of the existing speed limits at Newchapel and Abercych.
6. B4332 – Carmarthenshire Response – The contents of the email was noted.
7. B4332 – Dangerous Trees – No Further update – was noted.
8. Play Park Inspection & No Dogs Sign Play Park Newchapel – Cllr Williams informed the meeting that dialogue was continuing between the manufactures and the Park Committee to resolve a faulty issue with one piece of equipment. It was also reported that Pembrokeshire CC will continue to carry out regular inspections of the equipment at no charge. The Chairman requested that a new No Dogs sign be acquired for the park. It was agreed for the Clerk to acquire the sign.

Correspondence

9. Planning Application - 20/1095/PA - Variation of condition 2 of planning permission 18/0058/PA Design of enclosed netted practise area Llechryd Cricket Club. – Was noted.

Financial Matter

10. Balance as of 11/05/21 – Treasures Acc £5,265.65p inc £1,834.00 first precept for 2021/22 – was noted.
11. Annual Audit date 20/09/21 – Statement of Annual Governance and External Audit report. The approval of the statement and the External Audit at the AGM earlier was noted along with the audit date.
12. Confirm Annual Insurance payment of £476.54 paid to Zurich Insurance - was noted.

Any Other Business

13. Cllr Lewis raised the issue for the need for renewal of the white lines at the cross roads of Carregwen. County Cllr Davies would inform the highways department.
14. Cllr Williams expressed concern regarding the surface of the highway at the T junction near Ydlan Ddegwm. County Cllr John Davies would inform the highways department.

Date and venue of next meeting

15. Tuesday 8th June 2021 at Abercych Village Hall at 7.45pm subject to Covid 19 regulation.

The meeting closed at 9.15pm.