**Amroth Community Council/Cyngor Cymuned Llanrhath**

**Draft Minutes** of meeting held by Amroth Community Council on Thursday 22nd April 2021 online via Zoom.

**Councillors present:**  T Baron; A Cormack; P Davies; A Evans; R Harries; M Harvey; J James; B Mills; M Morris; S Phillips (Chair); R Tippett- Maudsley.

**In attendance:** Mrs Kathryn Bradbury (Clerk); Robert Lake; Andy Brimbles.

**Apologies**: Fleur Evans

**Declaration of Interest.** Cllr. Beverley Mills declared an interest in item 3 **- 20/1051/PA Woodland Heights, 1 Clos yr Ysgol, Stepaside. SA67 8NZ** and removed herself from the meeting during discussion of this item.

**Chair’s Welcome**

The Chair welcomed all Councillors to the meeting.

**Minutes** of the meeting held on Thursday 18th March 2021 were agreed as a true record.

Proposed by Cllr. Pauline Davies

Seconded by Cllr. Beverley Mills

Cllr. Phillips printed off a copy of the March Minutes and signed them on completion of the meeting.

1. **Matter Arising**

* A Meeting will be held with PCNPA Ranger Chris Taylor on 4th May to discuss the planting of wild flowers on identified sites in the wards.
* ACC Newsletter – This will be sent out monthly by email and by post to those without email.
* Broadband infrastructure update – Amroth and Stepaside will hopefully be in the next project zone with an increase in expressions of interest following the house to house leaflet drop.
* Electoral wards. A review of ward areas is unlikely to take place before the elections in 2022. ACC will meet with PCC to discuss this further as, with two wards, an opposed election will place a significant financial burden on ACC.
* Cllr. Davies has acquired litter picking equipment for use in the community. Anyone who would like to volunteer to pick litter can collect equipment from Cllr. Davies (contact the Clerk in the first instance). Cllrs. will look at organising litter picking events once covid restrictions ease. The ‘2-minute Beach Clean’ sign has been damaged at the New Inn end of the village. ACC can adopt another one at a cost of £120/year. **Agreed;** Clerk will ascertain if a board can be adopted for the six-month summer season only, to reduce costs.
* Notice board maintenance. The Perspex is on order for the board in Llanteg as agreed at a previous meeting. The Notice Board at Wisemans Bridge will be improved next.

1. **County Councillors Report**

**HRH the Duke of Edinburgh**

Flags were flown at half-mast at County Hall, Haverfordwest Castle and Fishguard Town Hall following the announcement of the death of His Royal Highness the Duke of Edinburgh. Cllr. Dr Simon Hancock, Chairman of Pembrokeshire County Council, issued a statement saying: “On behalf of Pembrokeshire County Council I would wish to express our deep sorrow and pass on our condolences to Her Majesty and the wider Royal Family.” I am sure we all would wish to be associated with the sentiments expressed by Cllr. Hancock.

The death of the Duke of Edinburgh is a sad reminder that many families have suffered the loss of loved ones over the past year and have been unable to be with them at their passing because of the Covid-19 pandemic. The loss of a long-standing partner/companion and of a close family member leaves a great void. The problem of rural loneliness is substantial and has been exacerbated by the pandemic

**PCC – New Chief Executive**

On 31 March a Full Council meeting voted to appoint, with strong cross-party support and with strong independent Member support, Mr. William Bramble as the Council’s new Chief Executive. Mr. Bramble is currently a Major General in the British Army and will join PCC as soon as he is released from his military duties. PCC undertook a widespread external search for a new Chief Executive and a large number of candidates were interviewed by the Senior Staff Committee. This committee is comprised of Members drawn on a balanced basis from the Full Council. Mr. Bramble was seen as the outstanding candidate.

Mr. Richard Brown will continue as Interim Chief Executive until Mr. Bramble takes up his new post. There has been widespread praise and appreciation for Richard Brown, who stepped forward at a difficult time to lead PCC’s staff and who headed PCC’s response to the pandemic through Gold Command.

As with all government activities in Wales, PCC is now in a period of ‘purdah’ ahead of the Senedd Elections on 6 May. During the pre-election period there are restrictions on communication activity and the development of new policies.

**Unlocking and Staying Safe**

The success of the vaccination programme, as well as the impact of the lockdown on virus transmission, is enabling a progressive easing of Covid restrictions with perhaps outdoor hospitality being permitted in Wales from 26 April. With one in five jobs in Pembrokeshire being in the tourism and hospitality sectors, this is good news but there is an obvious need for both residents and tourists to continue to observe the social distancing and mask wearing guidance. PCC’s Covid Enforcement Team has been undertaking pro-active checks and reactive visits following complaints. They have been carrying out checks on takeaway businesses to ensure queuing is managed appropriately, checking systems in retail premises and providing a visible presence in e.g. Tenby and Saundersfoot.

Councillors expressed concern that, while businesses have implemented one-way systems to maintain social distancing, once customers leave the premises, they congregate on the promenade in Amroth, and social distancing is not being maintained. This could contribute to a third wave of Covid infection. Cllrs would welcome a visible presence by Enforcement Officers in Amroth too.

1. **Planning**

**20/1051/PA Woodland Heights, 1 Clos yr Ysgol, Stepaside. SA67 8NZ. Proposal;** First floor extension and conversion of existing garage to provide an annex. **Comments by 27th April 2021. ACC have no objection to this application**

**20/1052/PA Bwthyn Y Gwanwyn, ( 2 Chapel Lane)U6378 Llanteg Chapel to Junction C3045 Llanteg. SA67 8PU. Proposal;** Alterations and extension to garage. **Comments By 10th May 2021. ACC have no objection to this application**

**Town and Country Planning Act 1990(as Amended)**

**Alleged unauthorised ground works at Meadow House Holiday Park, Stepaside, Narberth. SA67 8NS following concern by Summerhill residents**

To establish whether a breach of planning control has occurred, a case has been set up and allocated to the Planning Enforcement Officer from PCNPA to investigate.

**20/0889/PA. 39 Llanteg Park, Llanteg. SA67 8PZ. Proposal;** First floor extension and internal alterations. **This application has been approved**.

**20/0763/PN Kilgetty Farm, Kilgetty Lane, STEPASIDE, Narberth, Pembrokeshire, SA67 8JL Proposal:** Installation of a 20m high Lattice tower equipped with 4No antenna and 2No 0.6m dishes along with assocated equiptment and means of enclosure. **This application has been approved.**

**20/0413/PA Roslyn Hill, Stepaside, Narberth SA67 8JW. Proposal;** Convert stone barn, currently being used for storage into a one bedroomed holiday let. **This application has been approved.**

**20/0939/PA Greenplains, Stepaside. SA67 8LS.** Erection of building for welfare purposes**. Comments by 21st April 2021. Councillors have no objection to this application and a response has been submitted.**

1. **Correspondence**

* **Llanteg Gardening Group** have requested support to plant more trees in Llanteg in line with the National Trust drive to encourage the planting of memorable or statement trees in communities. Agreed; ACC support this proposal. Cllr Harries suggested the purchase of a Burgundy Flowering Cherry (cost £210) as a tribute to the work carried out by the NHS during the Pandemic. Cllr Phillips proposed this expenditure and Cllr. Davies seconded this and all Councillors agreed. It was also agreed to place a plaque by a tree in Summerhill as a tribute of the work of the NHS.
* **Crime and personal safety survey launched**

The Pembrokeshire Community Safety Partnership (Safer Pembrokeshire CSP) is undertaking a survey to seek the views of the public on perceptions of crime and personal safety in general and in particular anti-social behaviour, community cohesion and hate crime in Pembrokeshire communities.

Visit <https://haveyoursay.pembrokeshire.gov.uk/> to take the survey.

* **Views sought for new Welsh Language Strategy**

Pembrokeshire County Council is seeking feedback from across the county to help shape its next Welsh Language Strategy. To share your views, go to [haveyoursay.pembrokeshire.gov.uk/corporate](https://haveyoursay.pembrokeshire.gov.uk/corporate)

* **Welsh Government** have published a Compulsory Purchase Order Manual. See - [Publication of the Compulsory Purchase Order Manual | GOV.WALES](https://gov.wales/publication-compulsory-purchase-order-manual)
* **A letter of thanks from Llanteg Gardening group** for the new benches and the improvements to the entrances at the Old School Garden, Claypits and Mountain Chapel.
* **The Mid and West Wales Fire and Rescue Authority has published its Corporate Plan 2021–2026.**Click here to view the [Corporate Plan 2021-2026.](https://emea01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fbit.ly%2F315k6if&data=04%7C01%7C%7C1ddd950b3a8d432b678508d8f4dbc9aa%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637528572102573854%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=o%2Bm6WyA8IZHs8X%2FSOiVYtMypqZx0o5IKy9NpINqa3kc%3D&reserved=0)
* **PCC waste team** have set out the additional waste bins for the summer season early to try to help with rubbish issues as lockdown eases.
* **Pembrokeshire County Council** and other local authorities in the region have been working with Welsh Government and other partners around options for improving rail services to West Wales and the South West Wales region and have launched a consultation which can be accessed here. [https://gov.wales/swansea-bay-and-west-wales-metro](https://emea01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fgov.wales%2Fswansea-bay-and-west-wales-metro&data=04%7C01%7C%7C7d5501cf825248c57bd808d8fd8fc56e%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637538141215605264%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=EJpXm3ISeQHJUqj1Rl4QtnZtBiPHK8LX20yD7BwEy50%3D&reserved=0) The consultation will close on the 8th June 2021**.**
* **NRW** have published a consultation on updating the river basin management plans (2021 to 2027) for the Dee and Western Wales river basin districts. The consultation closes on 22nd June 2021. The consultation documents and responses can be submitted on [**Western Wales river basin management plan 2021-2027 consultation**](https://emea01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fymgynghori.cyfoethnaturiol.cymru%2Fevidence-policy-and-permitting-tystiolaeth-polisi-a-thrwyddedu%2Fwestern-wales-rbmp%2F&data=04%7C01%7C%7Cdd1fbe8b4ada42a4a5a208d90024473a%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637540978094298578%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=O83%2F9xsxQzegTb2BHg0AHiw%2BR74SQUhh0OTz69IYuBw%3D&reserved=0)
* **The Pembrokeshire Coast National Park Trust** is launching a new mini grant ‘Force for Nature’ to support community groups including schools, village committees and community councils to run projects that support biodiversity, deliver on conservation or climate change. Applications and guidelines are available to download from the PCNPA website. **Deadline for all applications is 16th May 2021.** [Force for Nature Grants - Pembrokeshire Coast Trust](https://emea01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fpembrokeshirecoasttrust.wales%2Four-work-and-impact%2Fforce-for-nature-grants%2F&data=04%7C01%7C%7C8f7a939dd3f94db27e1208d90324e79f%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637544279357923042%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=tUiYUJRz6qVf7TBufSvQNYnYQuxgIFoUmqGAJghm9lM%3D&reserved=0)

Cllr Mills will be looking at this to support the purchase and planting of wild flowers in the community to encourage pollinators**.**

1. **Finance as of 31st March 2021**

Account 649 – 10,699.23 (This includes grant funding for the play area)

Account 856 – £15,193.52

David Rees £834.22

**Income**

A/c ending 649- Seat for Mrs Watts £1000

Interest on Election account - 38p

**Payments;**

Clerks Wages & expenses of 59.99 for Microsoft Office package

Paul Turpin £1200 for fitting 5 seats in the Old School Gardens

Expenses Stephen Phillips £53.23

Llanteg Village Hall £500 for maintenance agreement with Llanteg Gardening group

Plastic/Perspex for notice board – up to £200

Donation to T&SFR of £200 – see item 8

Donation to the Educational Charity of David Rees – see item 6

Purchase of a Burgundy Flowering Cherry tree for Stanwell up to £280 see item 4.1

**All Payments were agreed**

**Insurance –** Came and Co are quoting an increase of £520 to cover the cost of the playground equipment and Public liability. Public liability is already covered by PCC through the SLA we have with them. The Clerk has communicated this to Came & Co but they have not reduced the premium. **Agreed;** Clerk to seek specific playground insurance elsewhere.

**Clerks Hours.** Cllr Phillips proposed that the clerk’s hours were increased. Seconded; Cllr Harries.  **Agreed;** Clerk hours raised to 35 hours per month.

1. **To Discuss the Educational Charity of David Rees**

Cllr Harvey has drafted and circulated a presentation outlining the Trustees plans for the charity going forward. A discussion took place.

Cllr. Phillips proposed a donation of £500 for this financial year and £250 per year going forwarded, to be reviewed every September. Seconded by Cllr Harries. Agreed; Seven Cllrs agreed (The 4 Councillor trustees present thought it correct to abstain from the vote)

1. **To Discuss the NHS, Social Care and Frontline workers Day proposed for 5th July 20201**

Earlier in the meeting, Cllr Harries suggested planting a tree as a more permanent reminder and tribute to the work carried out by the NHS during the Covid pandemic. This was agreed by all councillors. See item 4.1

1. **To discuss an annual donation to Tenby and Saundersfoot First Responders to help maintain the Defibrillators in the area**

A proposal has been made to donate £200 to Tenby and Saundersfoot First responders annually towards the maintenance of the Defibrillators in the ward areas. Proposed Cllr Stephen Phillips. Seconded Cllr Harries**. Agreed** by all Councillors

1. **To discuss Memorial Seats**

There is limited space left on the promenade in Amroth. Memorial Seats may be available elsewhere in the ward. A seat can be reserved for the lifetime of the seat. Should it become damaged or unusable, ACC reserve the right to remove it.

1. **Update on the recruitment of a Youth Representative**

ACC have received no applications to date. Agreed; revisit in September at the start of the school year to see if there is any interest then.

1. **To discuss the proposal of sponsoring an independent report into the effect a rise in Sea level will have on Parking in Wisemans Bridge**

Proposed Cllr Alec Cormack. Cllr Harries stated that a similar report has already been published and is available through PCC. Cllr Cormack to investigate and report back to the May meeting.

1. **Report By Amroth and District Community Association**

Cllr Tippett Maudsley asked about accessible play equipment for the play area. Cllr. Harvey reported that unfortunately the area is too small and not suitable for equipment of this type. More land would need to be acquired.

The hall will be used for the Election in May

1. **Report by Llanteg Village Hall Committee**

The Hall is ready to open as soon as restrictions allow.

1. **Projects/ Updates**

**Amroth Free Wifi –** Cllr Cormack has met with the installation company and an aerial will be installed and measures taken to ascertain how many repeater antennae will be required. A full report will be presented at the May meeting.

**Summerhill play area-** The equipment has been ordered and will take 2 months to arrive. The play area will be closed for approx. a week for installation and more traffic will be noticeable in the area during this time. Notices will be posted on Facebook and in the Newsletter before installation commences.

**Exercise Jantzen –** The information board should be installed by Summer.

1. **Other Matters/ Urgent Business not on the Agenda and to determine matters Councillors wish to be added for discussion at the next meeting**

* A resident has notified Cllr Cormack that the trees, next to the carved tree in Stepaside, are possibly diseased. **Agreed;** The Clerk will contact the National Park to survey the trees and take any action needed.
* Speeding remains a problem through Amroth and local villages. Councillors who met with Clare Williams from the Pembrokeshire Road Safety Partnership in December reported that work to measure speed is due to take place soon. **Agreed;** Clerk to Contact Clare Williams for an update.
* Amroth businesses have reported that domestic rubbish bags are being dumped in the litter bins on the front, filling them immediately. This is classed as fly tipping and subject to a fine. Second home owners should possess a Waste Transfer Agreement, for the disposal of commercial waste. County Councillor Tony Baron to encourage PCC to write to all second homeowners and remind them of their legal duty, or action will be taken by enforcement.
* Some of the drains on the front have been cleared but some are still blocked. Cllr Baron will investigate when they will be cleared.
* One of the Clean Sea’s (Bertie) signs is now illegible after only 3 years. Cllr Davies has contacted the supplier regarding a replacement.
* No response has been received from PCC regarding power washing the bus shelter in Summerhill. Cllr A Evans has volunteered to paint it once it has been washed. **Agreed;** Clerk to contact PCC again
* The grit bin has still not been delivered to Clos Yr Ysgol despite payment in February. **Agreed;** The Clerk will email PCC.
* There are several public footpaths in the wards which do not appear on the definitive map. 2026 is the last opportunity to register forgotten paths. Cllr. Harvey offered to coordinate the information, and this will be reported to the public Rights of Way Officer in PCC.
* The availability of lateral flow tests was raised. They can be collected from the Archives in Prendergast Haverforwest when they are open or ordered for home delivery. Please see the attached link - [https://gov.wales/get-rapid-lateral-flow-covid-19-tests-if-you-do-not-have-symptoms](https://emea01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fgov.wales%2Fget-rapid-lateral-flow-covid-19-tests-if-you-do-not-have-symptoms&data=04%7C01%7C%7Ca67692452b3e4a7f621808d9099490fb%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637551355949727925%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=fuxa%2FuHa4hJCnYm3FQ7vXNkPhFwdsrdpy9rLQ3Mbxk0%3D&reserved=0)

**Date of next Meeting is 20th May 2021 at 7 pm. This will be preceded by the Annual Meeting at 6.45 pm**

This will be via Zoom unless informed otherwise. Anyone wishing to observe online, please send your email address to [amrothclerk@outlook.com](mailto:amrothclerk@outlook.com)

**The meeting closed at 21.28 pm**

**If you would like to be kept informed as to information regarding matters affecting the parish, road closures, public consultations, sea defences etc please email the clerk and you will be put on our secure mailing list (GDPR compliant).**