

# WISTON COMMUNITY COUNCIL

Minutes for the Wiston Ward Community Council meeting held on Monday 18<sup>th</sup> January 2021 via Zoom.

## **Present:**

Alan Vaughan	David Evans	Stephen Morgan	Peter Lewis
David Howlett (County Councillor)		Samantha Philipps-Harries (Clerk)	

## **1. Chairman's Remarks**

The chairman welcomed everyone to the meeting and hoped they had an enjoyable festive season.

## **2. Apologies for Absence**

Apologies for absence were received from Yvette Bevan, Robert Voyle, Marilyn Bevan and Thomas Bevan.

## **3. Confirmation of Minutes of the Last Meeting**

Minutes of the meeting held on 16<sup>th</sup> November 2020 were confirmed as a true record. Proposed by David E and seconded by Peter Lewis.

## **4. Matters Arising There From**

### **a. Clarbeston Road Play Area –**

- Phoenix Fencing & Decking Invoice for playground maintenance. It was agreed to pay the invoice for £1620 to Phoenix Fencing, as the work had been completed in December. Proposed by Peter and seconded by Stephen.
- Pembrokeshire County Council (PCC) – Community delivery project – review of play area provision. If the community council did not wish to arrange or action regular inspections themselves, of the play area then PCC would action on their behalf at a cost of £615 annually, this was subject to change and the annual fee would be advised in the November of each year. David E had investigated if there were any companies available locally to action, but there did not appear to be. It was agreed to sign up to the project, which would include regular weekly, monthly, and annual inspections, insurance provision, and where the play equipment/area needed repair PCC would make good the items/area at a cost to the Community Council. As the community council had an insurance policy at present the clerk would investigate if the policy fee would be reduced considering the insurance provision that accompanied the project.

### **b. Crundale Hook Farm update (David Howlett): Reply from Julian Wood (PCC) - INV/0106/20 – Crundale Hook Farm, Crundale, SA62 4PZ on 26/11/2020:**

*I can confirm that we have an open investigation into this site and are still conducting preliminary enquiries into the development undertaken thus far. Our intervention has seen the new / proposed owners seek professional assistance from a planning consultant in regard of both the caravan situation and the proposed development. I am waiting to meet with the relevant development control officers to obtain opinion / decision on the direction of my further enquiries. Prior to responding to your email, I had been waiting for today's case review meeting where the intention was to discuss this matter (in addition to many others) but the meeting has, unfortunately, just been cancelled. I will provide an update as soon as I am able.*

Further update 18/01/2021: INV/0106/20

*We are advised that planning applications to deal with the proposed developments at this site will be submitted by the end of January. These timescales are more and more being tested with the lockdown but hopefully this one will hold.*

It was also brought to the attention of the meeting that the site was also signed up to the Greener Camping Club (a members only campsite) under the name Tree Fields Campsite. It was thought that planning was not required for this enterprise due to the green credentials of the project.

Signed: Alan Vaughan

Chairman to Wiston Community Council

Dated 15<sup>th</sup> February 2021

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- c. Broadband Project Update: Walton East and Wiston. David Howlett and David Evans had both attended a recent virtual meeting and reported that Woodstock and Ambleston would be switched on to the Fibre Broadband in the near future. The Walton East/New Moat area would hopefully be the next area to be converted to the fibre broadband, with a new green cabinet proposed for the green in Walton East. There was concern over the lack of information coming from the Broadway Partners, but it was hoped this would improve when the project was up and running.  
The Wiston area currently had 21% of the residents declaring an interest in the scheme, which is a little disappointing. If anyone could encourage residents who were interested in the scheme to declare an interest it could help the Wiston Ward being included in the next project areas.
- d. Telephone Kiosk Wiston update from Thomas: awaiting a second price from Carwyn, he is hoping to visit as soon as restrictions allow. Thomas also advised, that due to the Illuminated Tractor Run having to be cancelled there was just the £700 in the account to purchase the defibrillator and not the heated box at present.

### **5. Finance**

- a. Barclays Bank Account Balances as at 31/12/2020: -  
Current Account = £3993.36. Savings Account = £3113.98.
- b. PCC – Precept Remittance Advice: the 3<sup>rd</sup> and final precept instalment of £1666.00 for 2020/21 had been received.
- c. PCC – Precept Request for 2021/2022: the request for £4500.00 had been emailed to the revenue department at PCC.
- d. Welsh Audit Office (WAO) – Invoice for the Audit of Accounts 2019/2020: £262.25, it was agreed to settle this invoice. Proposed by David E and seconded by Peter.
- e. Clerks Request for Wages and Expenses October to December 2020: Wages = £360.00 PAYE = £90.00, it was agreed to pay. Proposed by Peter and seconded by Stephen.

### **6. Correspondence**

- a. PCC – invitation to a virtual seminar for looking at the best way to work together to ensure that Pembrokeshire citizens are leading the post-COVID recovery – 20/01/21 @ 18:00hrs – noted.
- b. Welsh Government: Appropriate sum under Section 137(4)(A) of the Local Government Act 1972 – Section 137 Expenditure Limit for 2021-22 - £8.41 per elector – noted.
- c. PCC: LDP December 2020 Update – noted.
- d. Wales Air Ambulance Charity: Donation Request – it was agreed to donate £100 to this cause. Proposed by Peter and seconded by Stephen.
- e. NHS, Social Care & Frontline Worker Day 5<sup>th</sup> July 2021 – noted.
- f. Census Engagement Officer: Communities in Carmarthenshire and Pembrokeshire will get extra support as the 2021 Census approaches – noted.
- g. Versus Arthritis Introduction – noted.
- h. Postponement of local government by-elections – noted.

### **7. Planning**

- a. Millbrook Cottage: Menage (partly in retrospect) – conditionally approved (20/0490/PA) & Discharge of condition 2 (Drainage) (20/0765/DC).
- b. Manor Farm Bungalow: Proposed roof extension & detached double garage – conditionally approved (20/0646/PA).
- c. Knock Moor, Clarbeston Road: construction of double garage with home office in loft – conditionally approved (20/0466/PA).

Signed: Alan Vaughan

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- d. Fenton Home Farm, Crundale: Agricultural machinery store and biomass boiler house (in retrospect) – unconditionally approved (20/0589/PA). Declaration of members interest noted by Stephen Morgan.
- e. Land South of Fenton Home Farm, Crundale: variation of condition 8 (de-commissioning) of planning permission 13/0278/PA (Solar Array Farm), to extend the operational life by 10 years – conditionally approved (20/0669/PA). Declaration of members interest noted by Stephen Morgan.

### **8. Highways**

- a. Culvert opposite the Hall in Clarbeston Road – email from Geraint Lloyd, highlighting concerns of it being a falls hazard and the possibility of fencing the area on at least warning signs. David H had already contacted the senior engineer at PCC, Paul Morgan, and this was his reply:  
*I have not been able to find a specific risk assessment with regard to fencing, however I would not have expected fencing to have been erected in this location. The drop is relatively small hence anybody falling into the ditch would be able to get themselves out. There is also a screen in front of the headwall which is there primarily to prevent debris entering the culvert, but also to prevent people and animals from entering the culvert. There is also a footpath on the opposite side of the road so anybody walking this stretch of road should be on the opposite side of the road to the culvert. People also have to take some responsibility for their own actions. There are numerous locations throughout the county where public footpaths are immediately adjacent to rivers which do not have fencing let alone a number of harbours that also do not have fencing such as Tenby, Saundersfoot, Lower Town, Porthgain etc. I have also copied Rob Evans into this email in case he has any comment with regard to ditches immediately adjacent to the highway and any requirement Highway Asset Management may have for fencing, or whether he would wish to review the situation.*
- b. Reports of potholes in Clarbeston and also in the lay by the Clarbeston council houses.
- c. Peter was pleased to inform the meeting that the Dollaston road repairs were now complete.
- d. Orton road resurfacing was now complete.
- e. Ditches had been cleared by PCC, but unfortunately the drains had not therefore during heavy rain fall roads in the ward were still flooding. Maybe PCC should consider clearing the drains after clearing the ditches to ensure water does not remain on the road?

### **9. Any Other Business**

- a. The notice board in Clarbeston was now repaired and an invoice for £60.74, from D.W. & J.E Evans has been received. It was agreed to pay the invoice, proposed by Stephen and seconded by David E.

### **10. Next Meeting**

The next meeting will be held in line with Covid-19 restrictions on Monday 15<sup>th</sup> February 2021 at 20:00hrs.

As there was no further business the meeting closed at 20:55hrs.

Signed: Alan Vaughan  
Chairman to Wiston Community Council

Dated 15<sup>th</sup> February 2021