**PUNCHESTON COMMUNITY COUNCIL**

A meeting of Puncheston Community Council was held via Zoom on Wednesday 25th November 2020 at 7.30 pm.

Present: Mr. Wyn Williams, Mr. Dewi Lewis, Mrs. Alison Evans, Mrs. Anne Thomas, Mrs. Susan Collins, Cllr Bob Kilmister and Mrs. Eirian Forrest (Clerk).

1. Apologies: Nil
2. Minutes of the AGM 30.09.20, and last meeting 26.10.20

Copies of the minutes of the AGM and the last meeting had been distributed to members. It was proposed by Dewi, seconded by Alison that both set of minutes were a true record and were signed.

1. Matters arising from the minutes
2. Christmas Lights – received an invoice from TJB Electricals Ltd for £24.00 for the PAT testing in November 2019 on the Puncheston and Little Newcastle Christmas lights. It was agreed to pay this invoice.
3. Resurfacing on the Llysydefaid to Garndeifog road – not done.
4. Large shed at Penlan Oleu – Waiting for a planning application to be submitted.
5. Little Newcastle village sign – A new sign has been fitted.
6. Surface water runoff downhill from Greenland Farm towards Lower Puncheston – Ellis Rhead from PCC attended the site and advised that this will be sorted.
7. Highway matters
8. Alison has noticed that there are a lot of faulty streetlights in Little Newcastle. Alison will make a list and report them via My Account.
9. Wyn has received a call from residents in Station View who are unhappy that a streetlight that has been removed and want it returned. Bob Kilmister explained that it is PCC’s policy that is a streetlight is unrepairable and not considered essential it is decommissioned.
10. Wyn reported a sink hole outside Smyrna Chapel. The Clerk will report.
11. Alison and Susan asked if the Puncheston to Little Newcastle road could be patched up until the works are done next year. Bob said as it’s on the list to be done it wouldn’t be patched up; however, any pot holes reported will be repaired.
12. Dewi reported the arrows on the ‘bend’ sign on the bend by Llys y Drew on the Trecwn Road had come off. The Clerk will report.
13. Planning
14. 20/0173/PA – Tree surgery at Arfryn House, Puncheston – Conditionally approved.
15. 20/0426/PA - Agricultural animal housing building over existing nutrient store at
16. Farthings Hook, Tufton – Conditionally approved.
17. Puncheston Cemetery

A response has been sent to Arwel Davies, Diocesan Registrar advising that Puncheston CC are willing to enter into a lease, subject to the rent being nominal and once the agreement is complete all fees received by the RB are paid to the Burial Board to enable them to pay for necessary maintenance.

1. Christmas lights (PAT Test) and Christmas Tree (Risk assessment)

The PAT test for both set of lights (Puncheston and Little Newcastle) will be done by Tom Bevan, TJB Electricals again this year. Gareth Howells will carry out a risk assessment before and during putting up the Christmas tree in Puncheston and Rev. Richard Davies will risk assess the erection of the tree in Little Newcastle.

1. Budget and Precept

The draft budget had been circulated with projected receipts of £4,343.74, estimated expenditure of £3685.00 which includes 10% contingency of £335.00. It was proposed by Alison, seconded by Wyn to keep the precept for 2020/2021 at £2700.00.

1. Clerks salary and expenses

It was proposed by Alison, seconded by Dewi to pay the Clerk’s salary of £525.00 and £35.24 expenses.

1. Correspondence
2. Clerks & Councils direct (given to Alison with the cheque book and minutes for signing).
3. PCC email – LDP2 Rural facilities survey – asking community councils for any updates on facilities that have closed etc. due to COVID-19 – Alison reported that Little Newcastle now only has one place of worship, and thought that the Tufton Arms had closed.
4. Any other matters

Susan has noticed there is Japanese knotweed and Himalayan Balsam growing below Penygraig towards Glanyrafon, Puncheston. It is understood that spraying of invasive species gets done in the summer.

The meeting finished at 8.20 pm

Date of the next meeting via Zoom was agreed as 27th January 2021 at 7.30pm

NB: Due to the meeting being held remotely the signing of minutes and cheques etc. will be done at a later date.