

**THE HAVENS COMMUNITY COUNCIL
CYNGOR CYMUNED THE HAVENS**

(Clerk/RFO Helen Godfrey, Rock House, 26, Marine Road, Broad Haven, SA62 3JS)

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<http://www.pembstcc.co.uk/the-havens-community-council>

**THE MINUTES OF THE MEETING HELD ONLINE
5 JANUARY 2021, AT 7.00 PM**

PRESENT

Cllrs. Mark Burch (Chair), Charlotte Alexander (Vice Chair), Gillian Collins, Peter Morgan (County Councillor), Matthew Ford, Sue Reynolds, Carys Spence, Connie Stephens, and Helen Godfrey (Clerk/RFO).

APOLOGIES

Cllrs. Dai Faulkner, Liz Kother and Joan Phillips.

ADOPT MINUTES FROM PREVIOUS MEETING

The minutes were verbally confirmed and adopted as a true record of the meeting held on the 1 December 2020. Proposed by Cllr. Reynolds and seconded by Cllr. Ford.

DECLARATIONS OF INTEREST

Cllrs. Spence – Planning application; Bower Farm.

MATTERS ARISING FROM LAST MEETING

Atlantic Drive Footpaths

Remains outstanding: County Councillor Morgan noted that the County Council Officer will be not be able to attend until restrictions are lifted.

Broad Haven Community Councillor School Governor

Cllr. Alexander has not yet received official confirmation of her reappointment as Community School Governor and will update accordingly.

Boules Pit

Two residents are keen to take on the project and apply for funding via the Enhancing Pembrokeshire Grant scheme. They have been advised to contact Sinead Henehan (PCC) and seek additional support from Cllr. Spence if required.

Millmoor Way – Palm Tree

To be carried forward to the next meeting.

Defibrillators

The Clerk is to contact The Ocean Café and Restaurant and ask if they would be happy for an 'Out of Use' notice to be placed on the defibrillator until a replacement unit can be sourced. Cllr. Reynolds queried whether this could be self-funded by the Havens Community Council as applications from the British Heart Foundation are not available at present. The Clerk was requested to source some prices for a new defibrillator and ensure that it can be supported by the Welsh Ambulance Service.

Lease - Slash Ponds & Land of Trafalgar Terrace

No feedback has been received from the solicitors following confirmation that the new lease can be signed. The Clerk was requested to chase this up with an email.

AGENDA ITEMS

Fence & Gate on Coastal Path

A number of concerns have been raised from the local community regarding access to an area on the cliff path being cut off with a fence and gate. This has been raised with the Pembrokeshire Coast National Parks Authority, and it is understood that they have spoken to the owners, but no further action can be taken by them. Pembrokeshire County Council are undertaking some fact finding and are yet to feed back. The Clerk was requested to follow this up.

The Coastguard have been able to obtain access details to the gate for use in emergencies. The owner of the property has had some challenges with anti-social behaviour which culminated in the fence and gate being erected on his privately owned property. The anti-social behaviour was reported to the police at the time and CCTV has subsequently been installed. The owner is also concerned that he has a duty of care particularly regarding camping on the headland and levels of alcohol intake by those camping there illegally. Cllr. Stephens stated that this was unfortunate but noted that there had been an unprecedented amount of anti-social behaviour across The Havens which had been exacerbated by the lockdown. Cllr. Reynolds stated that feelings are very strong and feels that there are implications to other parts of the coastline in that other properties may do the same. It was also noted that the monument to the Olympic sailor had been fenced in. It was requested that the Clerk contact the owners on behalf of the Havens Community to express the concerns of the local community residents.

Finance - Outcome of Finance Sub Committee meeting and setting of Precept 2021/2022

A note of thanks was noted to the members of the finance subcommittee for giving up another evening of their time to set the budget.

A discussion regarding combining the installation and costs of the lights in both Little Haven and Broad Haven was undertaken. There were some concerns that the fundraising for the lights was carried out by The Ocean in Broad Haven. It was also noted that the cost for installing the lights in Little Haven would be considerably lower and the additional money allocated to the Festive Lights in the budget should cover this and the shortfall in the overall costs. It was requested that Mostyn Davies be kept informed of any changes moving forward as his support in raising donations has been instrumental over the last few years.

Cllr. Stephens queried the petty cash figure, and it was confirmed that this a guesstimate of how much money may be spent throughout the year, but not a target expenditure figure.

Following a discussion regarding money donated by the Havens Community Council to local projects, it was agreed that a copy of the recipient's accounts should be requested prior to the agreement of funding. Cllr. Morgan agreed to check with PCC that this was an agreeable practice. The budget was agreed upon and ratified.

Proposed: Cllr. Ford

Seconded: Cllr. Alexander

Contract for Festive Lights

The appointed contractor this year has offered to carry out a comprehensive review of the lights and provide a written report prior to the tendering process being undertaken in March/ April 2021. A price for this has yet to be obtained.

Minutes

Cllr. Reynolds asked for the process of the minutes being published on Facebook and in the Community Diary be considered. There is a concern that the minutes are placed in the public domain prior to being adopted and queried whether it should be agreed that the minutes are only made available following adoption at the next meeting. Cllr. Morgan offered to follow up with PCC and obtain details of agreed practices across the County Council.

Tree/ Woodland Planting

A resident of the local community would like to see the east bank above Setlands considered for some tree planting and if given permission to proceed has also offered to assist in the process. He also queried whether the PCNPA have considered allocating an inland part of the Sheepfields for tree planting and whether the Havens Community are actively seeking land to become woodlands.

Following a short discussion, it was noted that The Havens Community Council do not own any land which could be utilised for planting. The Clerk was requested to contact the National Tree Officer to see if they have any land available within the Havens.

Salt Bins

Cllr. Stephens raised a concern about the iciness on both Walton Hill and Setlands Hill. A salt bin located on Walton Hill/Setlands Hill was stolen a couple of years ago. Cllr. Morgan offered to contact PCC and feedback to the Clerk.

Speed Restrictions, Walton Road

Cllr. Stephens raised a concern on behalf of the residents regarding the speed of both vehicles and cyclists descending Walton Hill and feels that there is a risk to both residents leaving their homes and pedestrians. The Clerk was requested to contact the Highways department and request that this is monitored.

PLANNING APPLICATIONS:

NP/20/0512/FUL	Address: Bower Farm, Broad Haven, Haverfordwest, Pembrokeshire, SA62 3TY Proposal: Renovation and conversion of the existing barn into a one-bedroom holiday let. Removal of the existing caravan and erection of a new 2-bedroom dwelling over the footprint of the barn/caravan. Demolition of existing hay barn and replacement with a stable.	Supported
NP/20/0596/FUL	Address: 9, Grassholm Place, Broad Haven, Haverfordwest, Pembrokeshire, SA62 3HX Proposal: Single storey extension to north elevation	Supported
NP/20/0600/FUL	Address: Sleekstone, Broad Haven, Haverfordwest, Pembrokeshire, SA62 3JP Proposal: Extension to Self-Contained Holiday Accommodation	Supported

Broomsgrove # 7614423	Woodlands Creation Scheme – Consultation only	
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FINANCE: (Outgoings)

Clerks Salary- November 2020	£669.92
Fasthost Emails - December	£12.00
Cleddau Press - December	£200.00
Honesty Box Donation – Broad Haven Life Saving Club	£500.00
Honesty Box Donation – Havens Community Allotments and Gardens	£500.00
Honesty Box Donation – Save the Boardwalk	£500.00
Petty Cash Purchase - Diary Team	£36.00
Broad Haven Hall – Late payment (Dec 2019)	£11.30
Etts Ltd – First Payment, Christmas Lights	£1,440.30
Petty Cash Purchase - Cable Ties	£15.62
Down to Earth Landscaping – Installation Christmas Tree	£48.00
PRAg Limited – Christmas Tree	£130.00
Donations Churchyard Maintenance	£540.00

FINANCE: (Income)

Honesty Box	£162.37
Christmas Tree Sponsorship – Broad Haven Holiday Park	£250.00

ANY OTHER BUSINESS**PCF Climate change adaptation community project**

An email received from the Project Manager was forwarded to all councillors this afternoon with additional information and contact details for those who may wish to engage with this project.

Information for the wider community will be added to the Community Diary and Facebook page.

END OF MEETING

There being no further business to discuss the meeting closed at 20.25.

THESE MINUTES ARE SUBJECT TO CONFIRMATION AT THE MEETING TO BE HELD ON TUESDAY 2 FEBRUARY 2021 IN BROAD HAVEN VILLAGE HALL OR VIA AN ONLINE PLATFORM.