**Amroth Community Council**

**Cyngor Cymuned Llanrhath**

**Draft Minutes** of meeting held by Amroth Community Council on Thursday 19th November 2020 online via Zoom.

**Councillors present:**  A Cormack; P Davies; A Evans; F Evans; R Harries; M Harvey; J James; S Phillips (Chair); R Tippett- Maudsley.

**In attendance:** Mrs Kathryn Bradbury (Clerk); Robert Lake

**Apologies**: M Morris; T Baron

**Declaration of Interest.**

**Chair’s Welcome**

The Chair welcomed all Councillors to the meeting. He was sorry to report that Cllr. Roy Lewis had resigned for personal reasons. Roy has been an asset to the council, especially in maintaining the Memorial Garden. Cllr Phillips expressed the grateful thanks of the council to Roy for his service over the last few years. Cllr. Phillips also congratulated Cllr. Cormack for his Highly Commended Award at the PAVS Volunteer Awards last Thursday evening. This was in recognition of all the work he did on behalf of the community in setting up the website and telephone line and managing the Amroth Good Neighbours Scheme as Volunteer

 Co- Ordinator.

**Minutes** of the meeting held on Thursday 22nd October 2020 were agreed as a true record.

Proposed by Cllr. Roger Harries

Seconded by Cllr. Alec Cormack

Cllr. Phillips printed off a copy of the September Minutes and signed them on completion of the meeting.

1. **Matter Arising**
* Tenby First responders will install a defibrillator at Rose Villa, SA67 8JN, Stepaside. Councillors are most grateful to the resident for agreeing to allow the Defibrillator on his wall.
* 5 memorial seats have been ordered for the Memorial Garden in Amroth
* The missing streetlight in Stepaside was removed by Western Power Distribution. The pole was in poor condition and no longer needed as part of their network. There are no plans to replace it. **Agreed;** Clerk to approach PCC about the need for a light in this location.
* Grit bin for Clos Yr Ysgol, Stepaside. Cllr. Cormack will contact residents of Clos Yr Ysgol to gauge the need for a grit bin in this location.
* Maintenance of land under ACC management. ACC are most grateful to the individuals and group who have helped maintain the land in the past. As not all are able to continue, it was agreed that Cllr. Harries would obtain commercial quotes for ground maintenance. Councillors agreed that a local gardening group would be approached in the first instance to ask if they may consider taking on the maintenance of ACC’s land for a consideration towards club funds. A call for volunteers would be sent out to help maintain the Memorial Garden in Amroth. Agreed; Clerk to action.
* Report following meeting with PCC re road between Mole End and New Inn. Cllr. Davies reported that

Several residents from the New Inn end of the village met privately with PCC officers last week to discuss the future of the road between the New Inn and Mole End. The road was given an estimated lifespan of 10 – 20 years at the public Zoom meeting held in September which is obviously of great concern. This meeting took the form of an in-depth question and answer session.

A public meeting is planned in Amroth (Face to face, Covid allowing) for spring 2021 to update the community on information gathered to date, with further meetings planned to look at and agree future measures.

A discussion took place. It was suggested that the Rivers Authority are contacted to clear the stones from the river to allow fish migration and these stones put in front of the sea wall to add some limited protection for the road between the New Inn and Amroth village.**Agreed;** Clerk to contact the Rivers Authority.

1. **County Councillors Report**

**Replacement for PCC Chief Executive**

PCC’s Chief Executive, Mr. Ian Westley, has resigned and the Council is now in the process of appointing an Interim Chief Executive. At the same time the Authority is engaging a recruitment agency to search for a Permanent Chief Executive.

**Council Tax 2021-22**

The Cabinet Member for Finance, Bob Kilmister, held a Members’ Seminar concerning the 2021-22 Budget on 29th October. The amount of funding that will be available from Welsh Government for 2021-22 is highly uncertain. At this stage, however, it would appear the Council faces a funding gap of £18.4 million. While the pandemic is adversely affecting the Council’s programme for improving efficiency and reducing costs, it is clear that this programme was not delivering targeted savings long before Covid-19 struck. PCC’s Medium-Term Financial Plan incorporates a 5% increase in Council Tax in the coming year. In an indicative vote in the seminar most members were agreeable to a 5% or higher increase. Even so it would appear that PCC will not be able to close the funding gap without a significant reduction in its workforce. I have argued that there should be a general moratorium on hiring. Existing staff should, wherever possible, be retrained and redeployed to minimize redundancies. PCC is, however, still hiring and not just a Chief Executive. I believe it is reasonable to utilize the Council’s reserves to minimize the rise in Council Tax and the number of redundancies. It must be recognized, however, that the reserves would have to be rebuilt in the future.

**Heritage Park**

As you are aware, the Planning Committee meeting on 10 November approved the planning application to vary the conditions attached to the permission granted in 2016. In spite of repeated calls for a full public consultation and repeated assurances that such a consultation would be undertaken, the next Cabinet meeting does not have a Heritage Park public consultation on the agenda. The developer cannot put caravans on the north car park without the permission of the landowner, PCC. The 999-year lease granted by PCC to Heritage Leisure Developments in 2007 included clauses granting the general public the unimpeded right to use the north car park free of charge at all times and to have free access at all times over the driveways and paths to the said car park. PCC cannot grant a variation of these clauses and remove the public's rights without having first conducted a full public consultation. Both residents and the developer are suffering as a result of the failure to follow due process.

**3.Planning**

**NP/20/0402/FUL. Drifters End, Summerhill, Amroth. SA67 8LU. Proposal;** New slate roof covering to existing property, kitchen extension and insertion of 4x roof lights. **Comments by 1st December 2020. ACC have no objection to this application.**

**20/0309/PA Land adj 18 Summerhill, Summerhill, Narberth. SA67 8LX. Proposal;** Erection of a dwelling. Reconsultation due to amended plans. **Comments by 2nd December 2020. ACC have received written and verbal objections to this application, specifically on access issues. ACC will submit comments objecting to this proposal.**

**20/0691/PA. Cwm Awelon, Llanteg, SA67 8PU. Proposal;** conversion of existing conservatory to a sunlounge. **Comments by 7th December. ACC have no objection to this application.**

**20/0674/PA. 6 Summerhill, Stepaside, Narberth. SA67 8LX. Proposal;** Proposed single storey ground floor extension. **Comments by 10th December 2020.**

**20/0608/PA 30B Church View, Summerhill.SA67 8LZ. Proposal;** Single storey side extension**. Comments by 16th November. No Objection submitted.**

**19/0163/PA. Land past Staggers Hill SA67 8LS. Proposal;** Erection of an Agricultural building for animalhousing and storage**. Conditionally approved.**

**Statutory pre application consultation for the change of use of land for the siting of 36 self-catering units, associated infrastructure and ecological enhancements at Pant Glas Farm Caravan and Camping Park, Tavernspite, SA34 0NS.**

The documents can be viewed online at [www.geraldblainassociates.co.uk](https://eur06.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.geraldblainassociates.co.uk%2F&data=04%7C01%7C%7C12c1569c29ea4dca13e508d883e12a37%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637404350378715152%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=mba7Tz3ofk0SllbiSrx6CMlPCMyQfmSvNyK%2BaiABDs4%3D&reserved=0) and follow the link to public consultation.  Comments must be received by post by 11-12-2020. **Comments:** **ACC can see no valid reason to object to this proposal.**

**For information**

* A residential caravan has been seen on land adjacent to Sea Field, Stepaside. SA67 8PP. This has been reported to the Planning Enforcement Officer at PCNPA. The Enforcement Officer has reported back that the owner maintains that the caravan is unoccupied, however there are chickens present on the land. The Enforcement officer will maintain an interest.
* A static caravan has also been delivered to Rose Cottage, Allen’s Lane, Llanteg. No planning application has been submitted to date. The clerk has informed the PCC Planning Enforcement Officer

**4.Correspondence**

* **From PCNPA** **Re: Pembrokeshire Local Development Plan & Pembrokeshire Coast National Park Local Development Plan 2.**

Joint Supplementary Planning Guidance on Archaeology and Biodiversity

Pembrokeshire Coast National Park Local Development Plan 2: Supplementary Planning Guidance on:

♣ Caravan Camping and Chalet Development

♣ Parking Standards

♣ Place Plan – Community Land Trust & Affordable Housing

♣ Renewable Energy

♣ Sustainable Design and Development

The consultation period for all documents will run until 4.30pm on 12th February 2021. Comments should be returned either in writing to The Park Direction Team, Pembrokeshire Coast National Park Authority, Llanion Park, Pembroke Dock, Pembrokeshire, SA72 6DY or by email devplans@pembrokeshirecoast.org.uk.

If you have any queries regarding the documents, please contact the Park Direction Team by emailing devplans@pembrokeshirecoast.org.uk or ring 01646 624800 and ask for someone dealing with the Local Development Plan. Paper copies of the guidance can be provided at a cost. All comments will be acknowledged and will be made public. All comments will be reported to the National Park Authority and Pembrokeshire County Council’s Cabinet where the Guidance proposed is jointly prepared by both authorities. All commentators will be advised of the outcome of these meetings.

The documents are available to download from the National Park Authority web site at <https://www.pembrokeshirecoast.wales/supplementary-planning-guidance-ldp2/>

and can be viewed at the National Park Authority offices when open to the public (by appointment), Oriel y Parc (when open to the public) and on publicly accessible computers in public libraries where available. The joint Supplementary Planning Guidance documents on archaeology and biodiversity cover the whole of the County of Pembrokeshire. The documents are also available to download at https://www.pembrokeshire.gov.uk/adopted-local-development-plan/ldp-supplementary-planningguidance

* Residents of Summerhill have reported Rat sightings in gardens. The Clerk has reported the issue to PCC Environmental Health Officers who are investigating.
* Cllr Baron shared a letter from a concerned resident regarding the use of Fireworks in private gardens and their traumatic effect on both domestic and wild animals. She asked that PCC consider working with the RSPCA to limit who can purchase fireworks in future.
* The Link to view the Llanteg Newsletter online is [https://online.pubhtml5.com/bbwg/ydiy/](https://eur01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fonline.pubhtml5.com%2Fbbwg%2Fydiy%2F&data=04%7C01%7C%7C66ba38165ad544d319d008d879dd635e%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637393339040318043%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=FFPqCmi4dSMAcxF5ElcwAr9fAwfTvnj7xEKIk3sAOmk%3D&reserved=0). Paper copies have been distributed to residents.
* [The Waste (Wales)(Miscellaneous Amendments) Regulations 2020](https://nam05.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.legislation.gov.uk%2Fwsi%2F2020%2F1179%2Fcontents%2Fmade&data=04%7C01%7C%7C96e9f4b4827f41a23fb708d87bec3b4f%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637395601838192898%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=CqGi%2FCF3u7oTlKuakJ73qqUJORvRAV0oX2FGz5dUHrI%3D&reserved=0) and the [Explanatory Memorandum](https://nam05.safelinks.protection.outlook.com/?url=https%3A%2F%2Fsenedd.wales%2Flaid%2520documents%2Fsub-ld13648-em%2Fsub-ld13648-em-e.pdf&data=04%7C01%7C%7C96e9f4b4827f41a23fb708d87bec3b4f%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637395601838202882%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=fiS43O2O8lOeOUef7WaeGCR1PM8tiCAHZpLoRoSrWvs%3D&reserved=0) have been laid before Senedd Cymru (Welsh Parliament) and will come into force on 19 November 2020.
* Temporary road closure request from Welsh Water. Class 111(C3014) Amroth to Pendine Road – from its junction with access to Waters Edge estate to its junction with the access to the property known as Merrifields. For 1 day on Wednesday 25th November 2020 to renew an existing stop tap on the main in the vicinity of the property known as The cottage. An alternative route is the C3185 road towards the A477 Tenby to St Clears road, B4314 Red Roses to Pendine Road, C3014 Pendine to Amroth road.
* Friends of Pembrokeshire National Parks have written regarding help to plant trees in the area. They can help communities plan a scheme, contribute to the cost of the trees and help plant a new piece of woodland. The Clerk has the contact details.
* Refill Wales have been in contact asking for help to publicise the scheme. Businesses offering refills can sign up to their app. Refill Wales can help communities to install refill stations but unfortunately cannot contribute to costs. More information can be found at [www.refill.org.uk/refill-wales](http://www.refill.org.uk/refill-wales) . The tap by Amroth Toilets is still not switched on. **Agreed;** Clerk to contact DANFO and to post link on Facebook.
* **TAN 15** The Welsh Government consulted on changes to Technical Advice Note 15 last year.  The changes proposed represent the most significant update of guidance on **flood risk and coastal erosion** since TAN 15 was first published in 2004.

**Flood Map for Planning**

The cornerstone of the updated TAN 15 will be a new Flood Map for Planning.

We are seeking your views on the presentation and usability of the new map, and would welcome your feedback by **Friday 8 January 2021**.  The Map has two versions – basic and detailed.  The basic view will provide sufficient details for high level assessments against TAN 15.  The detailed view provides additional detail which will be useful to anyone preparing Flood Consequence Assessments.

Basic View

<https://nrw.maps.arcgis.com/apps/webappviewer/index.html?id=520dcca87a624c6ba1c628eb0c12b31e>

Detailed View

<https://nrw.maps.arcgis.com/apps/webappviewer/index.html?id=41cb374d42a94c56bbccc25d7ba19623>

<https://naturalresourceswales.sharefile.eu/d-s1de251be9a547c3a>

Please provide feedback on the map using the form contained within the map, or contact planningpolicy@gov.wales for further information.

**5.Finance as of October 28th 2020**

Account 70121649 – £2856.83

Account 40736856 – £15,192.76

David Rees £786.94

**Payments;**

**Clerks Wages**

**All Payments were agreed**

**BUDGET 2021/22**

A discussion took place. The Chair explained that ACC are waiting to hear from PCC on an increase in the cost of an opposed election. Based on information from another council it may be over £9,000 per ward. There are two wards in Amroth and Elections due in 2022. If the amount is correct, then ACC may be liable for costs of over £18,000. The Election Office stated that new estimates will be sent out soon. Additional reserves will be required to meet this liability and so it was proposed to increase the Precept to £15,000.

**Precept request**

Based on budgeted figures Chairman Stephen Phillips proposed requesting an increase of £2000 to £15,000. This was seconded by Cllr. Harries.

**Agreed by all Councillors.**

1. **To discuss and resolve Common Land issue**

Chairman Stephen Phillips drafted a letter to PCC Head of Legal Services and Head of Property regarding PCC’s responsibility for the registration of Common land. The letter had been circulated to all councillors prior to the meeting. There were no amendments and all Councillors agreed that the letter should be sent to PCC. **Agreed;** Clerk to action.

1. **Discuss maintenance of Community Notice Boards**

Cllr. Harries had obtained costings for replacement Perspex of £86.00 for 8x4 by 6mm. Councillors agreed to purchase a sheet for repairs. **Agreed;** Cllr. Harries to action

**8. Report By Amroth and District Community Association**

The hall opened recently and is being used by three groups currently.

**9. Report by Llanteg Village Hall Committee**

The hall has been cleaned and sanitised but remains closed at this time.

**10. Project Updates**

* **Amroth Good Neighbours** – Little increase in demand although there has been an increase in infection in Pembrokeshire.
* **Exercise Jantzen –** Pictures have been received from the IWM. Signspeed have confirmed they will honour quote for the interpretation board – it has been a year since quoting. Cllr. Harvey will draft text and send for translation and work with Signspeed to progress the board. He will also contact History Points for the QR codes. It is hoped the project will launch next spring.
* **Road Names –** An EOI has been submitted to The Enhancing Pembrokeshire Grant Scheme
* **Amroth free WIFI –** An EOI was submitted to the Enhancing Pembrokeshire Grant Scheme and approved so a full application is being drafted. The project specification has changed, and so new quotes are being sourced.
* **Play Area**,**Summerhill –** Cllr Harvey is working with ADCA to refurbish the play area in Summerhill. Some of the current equipment has rotted and been removed so there is limited equipment there now. Cllr Harvey has met with a Playground company recommended by PCC and showed Councillors plans for new interactive equipment for both the infant and junior areas. The project will cost circa £40k including a new fence. Councillors supported the project, which will depend on obtaining grant funding to complete. Cllr Harvey will submit an EOI to the Enhancing Pembrokeshire Fund and the Big Lottery and has verbal agreement of 20% match finding from ADCA. He plans to consult with the youth group in Summerhill on the plans and will post a survey on Facebook to gauge support for the project. **Letters of support for this scheme or comments can be forwarded to the Clerk by email at** **amrothclerk@outlook.com** **or post to Amroth Clerk, Trefwynt Farm, Bethesda, Narberth. SA67 8HF**
* **Brown signs –** An application has been drafted to be sent to PCC.

**11. Matters to be added to the agenda for next meeting**

No matters to add

 **12. other Matters/ Urgent Business not on the Agenda**

* Casual Vacancy Notice will be advertised
* The Election Office will be sending out updated estimated costs for future elections. This may require an increase in Reserves.
* Any comments from Councillors on the Rural Settlement Report should be sent to the Clerk asap.
* Palm Oil has been seen washed up on beaches in South Pembrokeshire including Amroth. This substance can be **fatal to dogs**, so walkers are asked to be vigilant and to keep away from any unusual substances on the beach.
* Cllr Tippett Maudsley reported a trip hazard by the bench at Stanwell. Cllr. Harries will investigate and arrange for it to be made safe.

**Date of next Meeting is Thursday 17th December 2020 at 7 pm.**

**Note: This is a week early due to the Christmas break**

 This will be via Zoom unless informed otherwise.

Anyone wishing to observe online, please send your email address to amrothclerk@outlook.com

**The meeting closed at 8.40pm**