

At a meeting of Jeffreyston Community Council held online on Monday the 4th January 2021 at 07.30 pm

Present: Chairman, Mrs M Rogers, *Vice Chairman: Mrs S Maccreath, Councillors: Mrs A Morgan, Mr P Everall, *Mr M Harris, County Councillor: Mr J Williams

*Councillor Maccreath & Councillor Harris joined the meeting as noted below (Declarations of Interest checked at time of arrival)

In Attendance: Clerk: Mrs M Everall

47/21 Chairman's Welcome: Chairman, Mrs M Rogers extended a warm welcome to all present.

48/21 Apologies for absence: None received

49/21 Declarations of Interest: None received

50/21 Minutes of the Last Meeting

Resolved: *That the minutes of the last meeting of the Council held on the 07th December 2020 be confirmed and signed by the Chairman as a true record*

***Councillor Maccreath joined the meeting at this point**

51/21 Clerk's Update

(a) Play Equipment: Clerk and Councillor P Everall met with company representative to finalise details. They will provide security fencing to build a secure compound for storage of items during the installation process. There was discussion on placement of trail and swing – this is very much dependant on suitable ground levels but will be kept as close as possible to the existing climbing frame. The final plan will be sent to the council in January, prior to the anticipated installation date – currently scheduled for the 18th January.

(b) Members Allowance: Some signatures outstanding, clerk will endeavour to obtain in the next few weeks

(c) Christmas Card: Card organised for Care Home, Jeffreyston

(d) Royal British Legion: Discussed with local RBL branch who confirmed they had never disposed of old poppy wreaths. As the wreath is displayed indoors, they would not object to it being used for the following years' ceremony but would be grateful of any donation the council could make in lieu. Clerk suggests the council review each September.

(e) Highways: Replacement street-light bulbs / Rut in road on Ford Lane / Damaged tarmac Cresselly – All reported to Highways Department PCC

Clerk to organise portable toilet facilities for workers and arrange for an independent post installation inspection once the installation is complete

52/21 Review of Play Area Provision - Community Delivery Project

Following a review of non-statutory services within the Environmental

Services Division, PCC are unable to sustain their current level of involvement into the future.

Currently, PCC undertakes and arranges regular safety inspections and undertakes maintenance on the Jeffreyston play area. However, from the 1st April 2021 onwards, the community council will

need to take on full responsibility, including financial. This includes arrangements for safety inspections, providing public liability insurance, and undertaking maintenance as, and when, required. PCC can continue to provide this service if the community council signs up to the SLA.

The cost of the SLA for 2021/22 is £615. This includes public liability insurance for the Equipment – there is no reduction for the community council having its' own insurance. Should any serious faults be found during an inspection, the maintenance team will visit and make safe (at our cost). The feeling was that organising fortnightly and independent quarterly and annual inspections by a qualified person for the current and proposed play equipment would be costly both financially and administratively.

Resolved: All members present unanimously agreed that Jeffreyston Community Council sign up to the SLA with PCC for 2021/22

***Councillor Harris joined the meeting at this point**

53/21 Precept 2021/2022

Following on from minute reference 39/20 of the December meeting, when the council approved the budget for 2021/2022 and proposed to agree the precept for the next financial year in the January meeting. Previously council members had stated that they did not wish to increase the precept for 2021/2022 in view of the unprecedented events experienced by all during the COVID pandemic. Unfortunately, since the meeting, the clerk had received notification from Pembrokeshire County Council of their intention to delegate the cost of care and maintenance of the play area to the community council – as highlighted in minute reference 52/21. As the council holds a small amount of financial reserves for general contingency costs, members felt contrary to initial thoughts, they had no choice but to add £500 of the SLA costs (Total cost £615) to the 2021/2022 precept and take the remaining £115 from reserves held.

Resolved: All members present unanimously agreed that the precept for 2021/2022 be set at £4000
Clerk to complete precept notification and return to PCC by the due date of 8th January 2021

54/21 Audit Wales 3 Year Audit Cycle

Clerk had previously circulated to members the Audit Wales' schedule for the new audit arrangements. It identifies which year councils will receive the transaction based audit and the two years that the basic audit procedures will be applied. For Jeffreyston Community Council the 2020/21 will be a full audit followed by two years of basic audit.

Resolved: Members acknowledged and noted the information

55/21 New School Crymmych

As one of the statutory consultees to the Council's proposal to amalgamate Ysgol y Frenni and Ysgol y Preseli in order to establish a new 3-19 school in Crymmych, the community council received notification that, at its meeting held on 10th December 2020, Pembrokeshire County Council determined that the proposal should proceed. In accordance with the School Organisation Code, a decision letter setting out the reasons for the decision had been received and sent to members.

Resolved: Members acknowledged and noted the information

56/21 Correspondence

- Police & Crime Commissioner – Request to complete survey - ‘Have your say on policing priorities and funding’
- WA – Future Wales – The National Plan 2040
- Institute of Welsh Affairs – 9.12.2020 - Launch of website ‘Understanding Welsh Places’
- WA - Volunteering Recovery Grant
- Ministry Advisory Forum on Ageing (MAFA) – Public Consultation on the strategy for an ageing society
- PCC – Corporate Planning – Virtual Zoom seminar 20.01.2021 – Looking at the best way of working together to ensure that Pembrokeshire citizens are leading the post COVID recovery
- Office for National Statistics – Information on the upcoming March 2021 Census
- Welsh Local Government Coronavirus Update
- One Voice Wales – Remote Training Sessions in January
- Natural Resources Wales – Online Survey – Countryside Code Review
- Postponement of Local Government By-Elections
- NHS Social Care / Frontline Workers Day – 5th July 2021

Resolved: Items previously forwarded to members prior to meeting – All noted

All present were asked to consider how the Community Council could mark the NHS / Frontline Workers Day on the 5th July. Item to be discussed at the next meeting.

57/21 Planning Matters

None received

58/21 Financial Matters

(a) HSBC Account Balance @ 20th December 2020 £12,094.92 **Noted**

(b) Payments for approval: Payment details forwarded to members prior to meeting

Playdale Invoice 40783 (2 of 3) 25% Deposit £2898.60

Clerk's Wages December £140.27

(c) Vat repayment claim **received** 9/12/20 £495.10

Resolved: Council Approved item **(b)** payments

59/21 Highway Matters

None received

60/21 Any Other Business

None received

61/21 Approve Date of Next Meeting

The next scheduled meeting will be held online and proposed for **Monday the 1st February 2021 @ 7.30pm**

The Meeting was declared closed at 08.10 pm

Signed: Chairman

Date: