

PENALLY COMMUNITY COUNCIL CYNGOR CYMUNED PENALUN

Minutes of the General Meeting of the Penally Community Council held on Wednesday 9th December 2020, via the medium of Zoom at 5.45 pm

Members of the public were able to attend by contacting the Clerk by midday on the 9th December 2020 when the meetings details are distributed (Email: penallycommunitycouncilclerk@gmail.com)

Present: Cllrs P Bradbury, C Bradbury, J D'Arcy, M Neal, J Rilstone, S Snow, J Williams-James and O Duckett

In attendance –Sinead Henehan, County Councillor Jon Preston and The Clerk

Inspector Palin tended his apologise as he was not able to attend due to prior work commitments.

Sinead Henehan gave a report to the Council including:

- The protesters that are congregating outside Penally Camp are decreasing in number and frequency
- All reports of littering are being addressed with as soon as possible
- With the completion of the fire brake, there will be the arrival of further residents into the camp.
- Comments within the media are very negative but this does not reflect the relevant facts
- Displaced People In Action are offering all Councillors training sessions relating to the asylum process.

The question of a Legal Challenge being made against the County Council was raised – Sinead confirmed that she had no information about this matter. Also raised was the question relating to the Pre-Planning Application process and that it has not yet started nor has any information been received from the Home Office appertaining to when this pre application consultation period may commence. Seined confirmed that Penally Community Council is a Statutory Consultee and will be part of the Pre-Application process, but is unsure when the home Office will lodge this application.

Inspector Palin is now the dedicated Police Inspector for Penally. Inspector Palin will now be a centre point of communication for matters appertaining to Penally Camp and Penally Village.

Sinead left the meeting

The meeting commenced at 18.22

2020/12 274 Apologies for Absence - None

2020/12 275 Chairman's Report

2020/12 276 To disclose any personal interests in items of business listed below

Cllr Duckett declared a personal interest in agenda item 2020/12 281 (a)

2020/12 277 To Receive the Minutes of the Meeting Held on the 11th November 2020

Cllr Neal proposed that the Minutes of the meeting of Penally Community Council, as presented to the Council, held on 11th November 2020 be signed as a true record of the meeting; Cllr Rilstone seconded the proposal with all Cllrs in full agreement.

2020/12 278 Matters Arising from the Minutes – Information Only

2020/11 271 Cllr P Bradbury requested the Clerk to arrange for Pembrokeshire County Council to carry out a speeding survey in April 2021.

2020/12 279 Consideration of Correspondence Received

The Clerk advised the Council that an Email had been received from Cllr Jon Preston advising of the passing away of Mr Ben Blake – Mr Blake was a great assistance to Councillors when ascertaining the speed limits through the village. Cllrs agreed he would be greatly missed.

2020/12 280 Account(s) for Payment and Bank Reconciliation

Cllr Snow proposed that the bank reconciliation be accepted as a true record of the Council's finances; Cllr D'Arcy seconded the proposal with all council in full agreement.

Cllr Neal proposed that the invoices, as presented to the Council, be paid in full; Cllr Rilstone seconded the proposal with all Council in full agreement.

2020/12 281 To consider the Clerks overtime worked during October and November
(As per email sent to all Cllrs prior to the meeting) totalling 28.5 hours.

Cllr D'Arcy proposed that the Council pay, in full, as per the PAYE system, the 28.5 hours overtime worked by the Clerk; Cllr C Bradbury seconded the proposal with all Cllrs in full agreement.

2020/12 282 Planning Application(s) Received

- A 20/0599/PA Myrtle House, PENALLY, Tenby, Pembrokeshire, SA70 7PU**
Ancillary studio / residential accommodation in association with the existing main dwelling (Amended plans)

The Clerk advised the council that two letters have been received raising concerns.

Also Councillors noted that this is a retrospective planning application with the Council raising major concerns appertaining to the original application and the applicant not following the conditions as set out by the Planning Authority.

Major concerns raised include:

PIERS EMAIL!!!

- B 20/0468/PA 5, Kenystyle, PENALLY, Tenby, Pembrokeshire, SA70 7PH**
Demolition of existing bungalow and construction of 2 dwellings

Following a discussion Cllr P Bradbury proposed that Penally Community Council support this planning application, as the design of the proposed building not only enhances the area, it makes good use of the plot; Cllr Neal seconded the proposal with all Cllrs in full agreement.

- C 20/0650/PA The Old Vicarage, PENALLY, Tenby, Pembrokeshire, SA70 7PN**
Proposed single storey one bedroom dwelling to be used as holiday accommodation

Cllr Williams-James proposed that Penally Community Council object to this planning application, the considerations to include – this proposed development is considered as over use of the area with major over development, the loss of part of the amenity area that is used by residents living within the property complex. Also, the roof garden, although a very inventive way of providing garden space, it is not within keeping of the surrounding area nor the adjacent historic building design. The car parking area provided is not adequate for the number of properties sharing this space with cars having to park on the road preventing the public service bus from passing and having to turn around and not travel through the village; Cllr Rilstone seconded the proposal withal Cllrs in full agreement.

Cllr Jon Preston lost connection and left the meeting

2020/12 283 Reports from Council Representatives

Interim CEO

Mr. Richard Brown has now been appointed the interim CEO at PCC. This was following the departure of Mr. Ian Wesley last month. The position of a permanent CEO will be advertised in the new year.

Penally camp

Legal challenges have now been put to the Home Office resulting in several service users being removed from Penally camp. Reports regarding Penally camp and the Napier Barracks in Kent paint a bleak picture of the Immigration Services management of both sites. Later this evening I will be meeting with lawyers from the Public Law Project and MP Liz Savile Roberts who is the Shadow Spokesperson for Home Affairs to discuss the impact this decision continues to make on the small community of Penally. We will also receive updates on the Judicial review, other legal challenges and the most recent responses from the Home Office.

I am appalled at the way in which this situation is being managed but due to the legal proceedings I must refrain from commenting on any specific cases. In response to a request to meet with the residents of Penally MP Simon Hart has stated in a social media post that he has been happy to talk to people from the start and that he has done so. He added that he is posting regular updates and sending direct mail. However, Mr. Hart has stated that a virtual meeting may be 'intimidating' for some. After three months since the re-purposing of Penally camp, I do not consider it unreasonable to ask our MP to engage with the community. In the meantime, the most up to date information can be found at the PCC Penally Camp website.

Penally camp planning

In terms of where we are with the planning application, Penally camp covers an area of more than 1 hectare, therefore the application will be classed as a Major development. An application for Major development needs to be accompanied by a Pre-Application Consultation (PAC) report for the application to be valid. The PAC exercise that the report covers involves consultation with statutory consultees (including the Community Council) and publicity of the proposal. The consultation and publicity period runs for 28 days. I expect the PAC exercise to take place before Christmas. Due to the timescales involved it is unlikely that the application would come before the planning committee until at least the meeting scheduled for the 9th of March. The three caravans that were on site were removed on December 3rd.

Pembrokeshire affordable homes

There are currently 2271 applications for housing on the local register and 883 households in temporary accommodation in Pembrokeshire. An ambitious program of providing affordable housing in Pembrokeshire is currently underway. New homes are currently being constructed by Ateb Housing 'Hafalnod' which is to the rear of Knowling Mead has some properties ready for occupation. Pembrokeshire county councils' program of building over the next six years will provide over 400 affordable homes across Pembrokeshire. This will include the Brynhir site which will comprise of 102 affordable homes 8 shared ownership and 34 open market houses.

The Penally Centre

I am delighted to report that the young people at Penally Learning Centre have won first prize in an art competition to promote unity and diversity. As part of the Hate Crime Awareness week the aspiring artists created a colourful flag which has secured £300 for the unit. It's great to hear that the former Penally primary school continues to achieve excellence and at the same time conveying such a positive message. Well done to all involved!

2020/12 284 Reports from Council Committees

Cllr C Bradbury – On Behalf of the Grounds Committee reported that -

- Smart Gardens have undertaken the usual grass cutting and in addition have dug over the

bed at the Kiln Park entrance to the village.

- We have organised a further leaf collection to be undertaken by Smart Gardens in the near future.
- The fencing to both sides of the footpath running through the Playing Field (owned by Pembrokeshire County Council) is in very poor condition (possible health and safety consideration). This has been reported to the Clerk, who has in turn informed the appropriate department at County Council. The Council have advised that they will remove all the fencing BUT not replace it. The Community Council need to consider whether this is acceptable due to the health hazards associated with the Children's Play Area and make the appropriate proposal.
- The Clerk has also made the County Council aware of the spoil heap arising from the Gas Board works at the bottom right-hand area of the Playing Field. Council stated that they would take action accordingly.
- The Clerk has advised that she has contact details of a possible handyman for the Village. Contact will be made shortly.

Following discussions regarding the potential removal of the fence around the play area and the associated health and safety implications this would have, Cllr Jon Preston agreed to liaise with Pembrokeshire County Council regarding this matter and to enquire if a replacement fence can be erected.

Cllrs also requested the Clerk to write to Pembrokeshire County Council and ascertain if the fence can be replaced and not just removed.

Cllr P Bradbury - On behalf of the Finance Committee

Meeting held on 2nd December 2020 at 6pm via Zoom. Present Cllrs P Bradbury, J D'Arcy and M Neal

All documentation had been Emailed to all members prior to the meeting.

All figures were scrutinised and a draft budget composed.

In accordance with the Clerks Contract, the pay point, as depicted by NALC, is required to be reviewed annually. This will be added to the January 2021 Agenda for Council to consider.

Agenda Items:

2020/12 285 To receive any updates regarding Penally Army Camp

Nothing to report

2020/12 286 To review the financial Regulations

Cllr Neal proposed that Penally Community Council accept the Financial Regulations as presented to Council; Cllr Rilstone seconded the proposal with all Cllrs in full agreement.

2020/12 287 To review the Financial Risk Assessment

Cllr Rilstone proposed that Penally Community council accept the Financial Risk Assessment as presented to Council; Cllr Neal seconded the proposal with all Cllrs in full agreement.

2020/12 288 To consider the Remuneration decisions

Following discussion Cllr P Bradbury proposed that Penally Community Council accept the Remuneration decisions as made 2020/2021; Cllr Neal seconded the proposal with all Cllrs in full agreement.

2020/12 289 To consider the budget and precept for 2021/2022

Following perusal of all the figures Cllr Neal proposed that Penally Community Council set the budget for 2021/2022 at £22,171.02 and request a precept of £14,026.02 from Pembrokeshire County Council; Cllr Rilstone seconded the proposal with all Cllrs in full agreement.

2020/12 290 To receive the External Auditors Report and confirm that the Completion Notice is displayed

All Cllrs confirmed that they had received a copy of the report prior to the meeting via Email.

It was noted that Penally Community Council had been awarded an un-qualified audit with one recommendation – this is for Penally Community Council to ensure information presented by others is accurate.

2020/12 291 To consider how Penally Community Council can communicate with more residents of Penally either by Email, Social Media, Royal Mail etc

Due to family commitments and waiting for information from others, Cllr Duckett requested this agenda item be carried over to January's meeting.

Date of next meeting Wednesday 13th January 2021 6pm Via Zoom

Meeting closed at 20.21