

**THE HAVENS COMMUNITY COUNCIL  
CYNGOR CYMUNED THE HAVENS**

(Clerk/RFO Helen Godfrey, Rock House, 26, Marine Road, Broad Haven, SA62 3JS)

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<http://www.pembstcc.co.uk/the-havens-community-council>

**THE MINUTES OF THE MEETING HELD ONLINE  
3 NOVEMBER 2020, AT 7.00 PM**

**PRESENT**

Cllrs. Mark Burch (Chair), Charlotte Alexander (Vice Chair), Gillian Collins, Dai Faulkner, Matthew Ford, Liz Kother, Peter Morgan (County Councillor), Sue Reynolds, Carys Spence, Connie Stephens, and Helen Godfrey (Clerk/RFO).

**APOLOGIES**

Cllr. Joan Phillip.

**ADOPT MINUTES FROM PREVIOUS MEETING**

The minutes were verbally confirmed and adopted as a true record of the meetings held on the 1 October 2020. Proposed by Cllr. Alexander and seconded by Cllr. Spence.

**DECLARATION OF INTEREST**

Cllr. Spence and County Cllr. Morgan (Hill Cottage – Planning Application).

Prior to the meeting commencing. Cllr. Burch noted that in light of the ongoing mini lockdowns and the likelihood of having to continue with online meetings, he and the Clerk had been looking at how to ensure that the meetings continued to be meaningful and productive, and recommended some guidelines to assist. Copy to be sent to all Councillors by the Clerk.

**MATTERS ARISING**

**Data Protection Policy**

Policy has been updated to reflect the changes requested at the last meeting. Proposed by Cllr. Collins and seconded by Cllr. Ford. The policy is to be reviewed annually.

**Atlantic Drive Footpaths**

Two emails have been sent to the PCC Officer – however, to date no response has been received.

**Moorings – Little Haven Beach**

The remaining owner of the two moorings has removed the chains from the moorings but the blocks of concrete remain. These still need to be removed. It was agreed that this will now be escalated back to PCNPA for them to take further action. Proposed by Cllr. Reynolds and seconded by Cllr. Stephens.

**Street Maintenance**

The drains at the end of the beach remain uncleared. Cllr. Morgan will contact PCC Officer and arrange for him to meet with Cllr. Faulkner to discuss the ongoing drainage problems near Enfield Road.

### **Festive Lights**

A meeting was held with Mostyn Davies and attended by Cllrs. Reynolds and Stephens with the Clerk. It was agreed that the tender letter would be sent out, with a closing date of 9th November and in the meantime Mostyn would commence with fundraising. Another meeting was arranged for the morning of 10th November to compare the quotes received from the electrical companies and the funds raised before a decision is made whether the lights will be erected this year.

### **Residents Only Signage and Residents Parking**

Awaiting a response from PCC – Clerk to follow up.

### **Broad Haven Community Councillor School Governor**

The Governing Body also requests nominations for the position of additional community governor from two other community councils. If Cllr. Alexander is the only nomination received by the deadline of 22nd October; she will be re-appointed to this position. No update provided to date.

### **Boules Pit**

There has been a very positive response on the Havens Community Facebook Page from local residents regarding the installation of a Boules Pit. Following a short discussion, a request was made to add this item to the agenda in December to discuss the next steps.

### **Christmas Trees**

George Bevan has offered to donate a Christmas Tree to be placed on the green on Millmoor Way, as a thank you to the local community for their continued support. Cllr. Alexander suggested a palm tree is planted in the New Year as a more permanent replacement, which will look good all year round. Only one quote has been received for the Christmas Tree for Enfield Road (£130.00), an additional cost regarding installation will be incurred. It was agreed to place the order.

## **Agenda Items**

### **Distribution of Honesty Box Funds**

To date, three applications have been received following the flyer being published on the Community Facebook page, the flyer was also added to the November edition of the Havens Community Diary. The cut-off date for applications is 21 November 2020.

### **Analysis of play park monies – funds for purpose**

A document was sent out identifying ‘funds for purpose’ in the current bank account regarding the ongoing maintenance and replacement of damaged items in the Play Park. It was agreed that £13,429.00 is transferred into the second account with a further £5,000.00 transferred towards the end of this financial year. Proposed by Cllr. Spence and seconded by Cllr. Collins.

### **Distribution of 106 Agreement Funds**

A document detailing correspondence between the Chair; Cllr. Burch and the Regeneration Officer at PCC was sent out to all prior to the meeting. An agreement is now required regarding expenditure of the funds.

A long discussion was held regarding the ongoing concerns over the wording of the 106 agreement. During the discussion Cllr. Burch requested that it should be noted in the minutes that Cllr. Stephens was against the play park receiving any money, Cllr. Stephens refuted this, stating that the 106 agreement clearly says that the money should be split between two projects, Cllr. Burch agreed stating that this means, in theory, that £1.00 could go to one project and the rest to

the play park. Cllr. Stephens noted that although it was an unintentional mistake, the wording clearly requires a split of the money between two projects and there is a general feeling in the community that the Boardwalk and the Play Park are frequent recipients of money and would like to see half of the money going to an alternate project. Cllr. Stephens suggested three alternate projects for example, a junior football pitch, a school project, and a project which would benefit the elderly residents. Cllrs. Faulkner and Kother both supported the idea of a junior football pitch. Cllr. Spence queried whether the wording of 'outdoor space' would enable the money to be used on other outdoor projects. She also reminded everyone of the availability of the second homes funding. However, a project would have to be identified and carried forward soon, as the money is only payable on presentation of invoices and it was important not to lose the money, it is available for five years.

Cllr. Burch noted that the Carnival Committee had also agreed to donate £13,000.00 to the Play Park from their funds.

Cllr. Morgan stated that the Regeneration Officer may agree to a 'deed of variation' and would be happy to attend a meeting and discuss further. The Clerk was asked to arrange future attendance at a meeting. Cllr. Stephens requested that it was noted in the minutes that she is not against the money being used on the play park but is challenging the wording of the agreement. It was also clarified that the small difference in the end sums of the funds available related to inflation as they are index linked.

Contact details for treasurer/ finance officer for Boardwalk and Broad Haven Village Hall have been sent to PCC for the distribution of their share of the funds.

#### **Defibrillators**

Cllr. Reynolds has contacted the British Heart Foundation to ask if funding is available to replace, or part replace the defibrillator in Broad Haven. At present, due to the ongoing pandemic, no applications are open at present, however if any funding or part funding options arise, they will make the Community Council aware. They recommended that any replacement should be approved by the Welsh Ambulance Service.

#### **Play Park Signage**

Cllr. Reynolds raised a concern that not all the signage in the playpark is bilingual. The Clerk responded that contact has been made with the Signs Unit and has ascertained that they have recently designed a bi-lingual sign for play parks. A copy of this has been requested and once approved by the Community Council an order can be placed.

#### **Dog Fouling**

Two residents have complained about the amount of dog mess left in the roadways and near their driveways. The Clerk noted that details of the Dog Warden for Pembrokeshire County Council can be found in the Havens Community Diary.

#### **Planning Applications:**

20/0420/PA	Proposal: Proposed Reception and Games Room extension.  Site Address: Rosehill Caravan Park, Portfield Gate, Haverfordwest, Pembrokeshire, SA62 3LU	Supported with stipulated conditions
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		regarding noise levels.
NP/20/0435/FUL	Proposal: Demolition of existing garage & redevelopment as double garage with new dwelling over. Rear & side extensions and various alterations to Cottage  Site Address: Hill Cottage, Little Haven, Haverfordwest, Pembrokeshire, SA62 3UE	Not Supported

**Finance: (Outgoings)**

Clerks Salary October	£619.36
Fasthost Emails - October	£12.00
D – Sign – Compliance Signage for Play Park	£100.80
Cleddau Press (October)	£300.00

**Finance: (Income)**

Havens Diary Adverts	£240.00
Honesty Box October	£289.36

**Any Other Business****Remembrance Sunday**

Cllr. Morgan agreed to lay the wreath on the War Memorial on Sunday on behalf of the Community Council. Cllr. Reynolds offered to represent the Community Councillors and do a reading during the online service hosted by the Baptist Chapel.

**END OF MEETING**

There being no further business to discuss the meeting closed at 21.00

**THESE MINUTES ARE SUBJECT TO CONFIRMATION AT THE MEETING TO BE HELD ON TUESDAY 1 DECEMBER 2020 IN BROAD HAVEN VILLAGE HALL OR VIA AN ONLINE PLATFORM.**