

**THE HAVENS COMMUNITY COUNCIL
CYNGOR CYMUNED THE HAVENS**

(Clerk/RFO Helen Godfrey, Rock House, 26, Marine Road, Broad Haven, SA62 3JS)

Tel: 07780 008915 Email/eboost Clerk@havenscommunities.org.uk

<http://www.pembstcc.co.uk/the-havens-community-council>

**THE MINUTES OF THE MEETING HELD ONLINE
1 DECEMBER 2020, AT 7.30 PM**

PRESENT

Cllrs. Mark Burch (Chair), Gillian Collins, Dai Faulkner, Liz Kother, Peter Morgan (County Councillor), Sue Reynolds, Carys Spence, Connie Stephens, and Helen Godfrey (Clerk/RFO).

APOLOGIES

Cllrs. Charlotte Alexander (Vice Chair), Matthew Ford, Joan Phillips.

ADOPT MINUTES FROM PREVIOUS MEETING

The minutes were verbally confirmed and adopted as a true record of the meeting held on the 3 November 2020. Proposed by Cllr. Faulkner and seconded by Cllr. Spence.

DECLARATIONS OF INTEREST

Cllrs. Burch and Spence – Honesty Box, Distribution of Funds.

GUEST SPEAKER

Sinead Henahan (Community Safety, Poverty and Regeneration Manager) joined the meeting to provide additional information regarding the 106 agreement and Enhancing Pembrokeshire Grant. Sinead had received questions prior to the meeting to assist her in preparing for the meeting.

Sinead confirmed the three allocations of monies which were split between Community Facilities; (Broad Haven Village Hall) and Public Open Spaces; (The Board Walk and The Children's Play Park). It was acknowledged that the initial wording was an unintentional error. Unless a specific application is made to the developers the monies allocated must be spent on projects or maintenance within these areas only. There is a deadline date of 9 October 2025 by which to use the funds. It was confirmed that the division of money allocated to the Havens Community Council for the Play Park and the Boardwalk was a decision for the Havens Community Council to decide upon.

Cllr. Spence asked about 106 agreements for some smaller local developments underway, Sinead responded that there are thresholds which need to be met for a 106 agreement to be drawn up, a copy of this will be sent to the Clerk for future reference.

Sinead acknowledged receipt of the Enhancing Pembrokeshire Grant submitted by Cllr. Spence. There are four deadlines set each year for receipt of applications. Each application requires matched funding, this does not have to be monetary and can be volunteer time. The next closing date is 26 February 2021. The Havens have had four successful applications in the past. However, a considerable amount of money remains in the pot. It was requested that the Clerk raises awareness of the Enhancing Pembrokeshire Grant via the Community Diary and online platforms to encourage other organisations and groups to apply for grants moving forward. Sinead offered her advice and support regarding future applications.

Matters Arising from Last Meeting

Atlantic Drive Footpaths

Outstanding No communications received

Moorings – Little Haven Beach

The moorings have now been removed and this item has been concluded.

Street Maintenance

County Cllr Peter Morgan and Cllr. Dai Faulkner met with a PCC Officer in Broad Haven; the drains were cleared during the meeting. However, it was noted that the drains would fill with sand again quickly. The Chair thanked both Cllrs Morgan and Faulkner for their assistance and input.

Festive Lights

The lights have now been erected. However, some of the lights have been damaged since their last use. The contractor has been very accommodating in replacing wires and carrying out additional work. Moving forward an investment is required in replacing some of the items and ensuring the safe storage of the lights throughout the year.

Residents Only Signage and Residents Parking

A response has been received from the Highways department stating that it would not be appropriate for a Highway Authority or anyone else to install signs limiting parking in areas of Public Highway to residents or locals only. "Residents Only" signage without a supporting order cannot be legally enforced, but if anything were installed it may give rise to informal local "policing" which would not be desirable.

Broad Haven Community Councillor School Governor

No update received.

Boules Pit

Cllr. Reynolds has offered to approach a member of the local community who may want to apply for an Enhancing Pembrokeshire Grant to facilitate the installation of a Boules Pit. Cllr. Spence offered to advise on the process following her recent experience in applying.

Millmoor Way – Palm Tree

To be carried forward to the next meeting.

Distribution of Honesty Box Funds

Five applications have been received, these were shared via email with all Councillors following the closing date and prior to the meeting. It was confirmed that there is a ceiling of £500.00 per application. It was agreed to award all applications received. Evidence of expenditure is to be requested within two months of the distribution of funds. Proposed by Cllr. Reynolds and seconded by Cllr. Kother. Cllr. Reynolds suggested that any money left over could be distributed at a later date.

Distribution of 106 Agreement Funds

Cllr. Spence suggested that the total allocations of monies for the Boardwalk and Play Park were added together and equally split to benefit both projects. Proposed by Cllr. Stephens and seconded by Cllr. Kother. The Clerk is to feedback to Sinead Henehan.

Defibrillators

The Clerk has contacted Broad Haven Holiday Park. The defibrillator located there is under a 10-year service and maintenance plan with the manufacturer. No further progression has been made regarding the defibrillator on the sea front.

Play Park Signage

Four bilingual signs have been ordered from PCC Signs Unit, awaiting a completion date.

Agenda Items

Churchyard Upkeep

Confirmation was requested by the Clerk to process payment of £180.00 to Talbenny, Haroldston and Walton West Churches regarding a contribution to the upkeep of the Churchyards. Proposed by Cllr. Reynolds seconded by Cllr. Collins. A request for additional funding is to be considered at the next meeting of the finance subcommittee.

Playpark Inspection

The Clerk met with the PCC play park inspector this morning. Confirmation has been received that an independent inspection is not required. PCC carry out a 2 weekly recorded visual inspection, a quarterly recorded inspection with a follow up report and, an annual independent inspection by a qualified practitioner in line with EN1176. New equipment requires a post installation inspection before use. Paperwork has been received today regarding charges to be made by PCC moving forward. The Clerk recommended signing a service level agreement with PCC. Proposed by Cllr. Stephens and seconded by Cllr. Collins.

Finance Sub Committee

Cllr. Collins has put her name forward to join the finance subcommittee. The Clerk is to arrange for a meeting to be held during December to set the budget for financial year 2021/2022.

Ateb Housing Associations Applications

Following a review of the document sent out to all Councillors prior to the meeting, the criteria for applicants was agreed. It was requested that feedback was given to clarify within the documentation the hamlets and villages that comprises 'The Havens'.

Lease – Slash Ponds and Land of Trafalgar Terrace

A communication has been received from the solicitors stating that the landlords now wish to retain the land which the garages sit on near the entrance by the disabled access point. A response is to be sent following feedback from Cllr. Reynolds following her offer to contact the garage owners to make them aware of the alteration(change) to the lease.

Planning Application

NP/20/0456/S73	Proposal: Variation of Conditions 2, 6 & 10 of NP/16/0685/FUL Location: Redlands Caravan Park, Hasguard Cross, Haverfordwest, Pembrokeshire, SA62 3SJ	Supported
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Finance: (Outgoings)

Clerks Salary - October	£619.36
Fasthost Emails - November	£12.00
Bevan Grass	£705.00
SSE	£26.45

Cleddau Press - November	£135.00
The Royal British Legion	£45.00
Little Haven & Talbenny Amenities Association	£250.00

Finance: (Income)

Havens Diary Adverts	£140.00
Honesty Box	£289.00

Any Other Business**Cleddau Press**

The Diary Team would like to thank Cleddau Press for their support during this difficult year.

Fence and Gate on Cliff Path

A concern has been raised following a fence and gate which has been recently erected across a path that leads off the coast path down to a lookout point / fishing spot. A request was made for this item to be added to the January 2021 agenda for further discussion.

Community Choir

Helen Dare has asked us to share everywhere we can think to get as many villagers joining in.

END OF MEETING

There being no further business to discuss the meeting closed at 21.00.

THESE MINUTES ARE SUBJECT TO CONFIRMATION AT THE MEETING TO BE HELD ON TUESDAY 5 JANUARY 2021 IN BROAD HAVEN VILLAGE HALL OR VIA AN ONLINE PLATFORM.