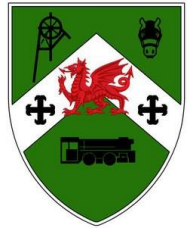


KILGETTY, BEGELLY COMMUNITY COUNCIL (KBCC)



**Minutes of the General Meeting of Kilgetty – Begelly Community Council
Held Remotely, via the Medium of Zoom, on Thursday 12th December 2020**

Members of the public were offered the opportunity of attending by contacting the Clerk by 12md on Thursday, 12th December 2020 and being given the relevant information required to log into the meeting.

Meetings of KBCC are regulated by its Standing Orders.

Minutes

Present: Cllrs Diane Lockley (Chair), Jayne Ebrey (Vice-chair), Christopher Ebrey, Sandra Smith, Gavin Thomas, Peter Adams, David Anderson, Brenda Jones, John Whitby, and Paul Wyatt

Also Present – Two members of the public and The Clerk

Meeting Opened by the Chair at 19.10

- 1) To receive any apologies for absence** – Cllr Janet Ward
- 2) To receive any Declarations of Interest** - None
- 3) To consider and approve as a true and correct record the draft Minutes of the Full Council meeting held on 12th November 2020**

Cllr Jones proposed that the Minutes of the meeting held 12th November 2020 be signed as a true record; Cllr Wyatt seconded the proposal with all Cllrs in full agreement.

- 4) Matters Arising from the Minutes of the Full Council meeting held on 12th November 2020, not covered elsewhere on the agenda.**

CCTV - It was confirmed that the CCTV in the Miners field is now up and running. The Clerk has remote access to view the footage. Cllr Wyatt is holding the keys to the cupboard where the recording equipment is located in the Scout Hall.

Miners Field rubbish bin - Pembrokeshire County Council have positioned a rubbish bin in the Miners Field.

Fly tipped items – These have now been removed at a cost to the Kilgetty-Begelly Community Council. If further fly tipping occurs the appropriate authorities will be informed with the possibility of fines being issued.

Public Footpaths to Stepside – Cllr Wyatt confirmed that he had received information from Mr Matt Cloud – Pembrokeshire County Council and that contact should be made with the Trunk Road Agency. This item to be added to action tracking and review in February 2021.

Publishing of the Minutes – Cllr Anderson requested that the new administration process, regarding the publicising of the Minutes and Cllrs names in the Paper, should be on a four month trial basis, Council agreed – This will be reconsidered in April 2021

5) Action Tracking

- a) Footpath widening in Begelly/Footpath maintenance in Begelly

A site meeting was held with a walk along this stretch of road. A working party has been formed consisting of Cllrs Lockley, Adams, Anderson, Thomas, County Cllr Pugh, members of Pembrokeshire County Council and Dyfed Powys Police. The main areas of concern are -

- Dangerous corner by St Mary's Church and the difficulty in heavy goods traffic negotiating the tight bend
- Conditions and width of the footpath along the A478 up to Folly Farm, included in this is the lack of wheelchair ramps, lack of footpath opposite the chapel and the narrow width of the footpath alongside Fir Grove
- The break in continuity of the footpath 100 metres south of Folly Farm resulting in pedestrians having to step into the road
- Traffic speed along the A478 is a concern and a short speed survey was set up. Adopting flashing speed warning was discussed and we await conditions and cost from County Council.

b) Resurfacing of Public Footpath outside Community Garden, Kilgetty

It has been confirmed that the footpaths, on both side of the road, have been resurfaced. This item will now be removed from Action Tracking.

c) Waste bin provision in Kilgetty and request for additional waste and recycling bins in area

Information is still awaited from Pembrokeshire County Council.

d) The Adverse possession of the Begelly Play Park Field

The Council's solicitor has been instructed to register this land as first registration in the ownership of Kilgetty-Begelly Community Council

A meeting will be held in January 2021 to move the new playground on this land forward and apply for the Enhancing Pembrokeshire Grant. Cllrs Wyatt and Jones (as they are also School Governors) will liaise with the school to engage with the children to ascertain what they would like. Cllrs to forward possible dates for the meeting to the Clerk.

Review February 2021

6) County Councillor's Report – County Cllr D. Pugh did not join this month's meeting and no report was provided.

7) Reports from Council representatives including:

a) Begelly-Kilgetty Community Association

It was confirmed that the remedial works, following the insertion of the new windows, has been completed. The Clerk has requested keys to the new doors from Cllr Pugh.

b) Cllr Lockley on behalf of the Rural Futures Group

Cllr Lockley advised the Council that the Group are taking advice regarding any Planning Applications that may be required to be made.

Cllr Wyatt reported that three members of the Rural Futures Group have left and several persons have shown an interest to join the Group. During the next meeting the group will review the plans and feedback to the Community via different forms of social media. The Group will then consider any comments and considerations made into account, altering the plans if required.

8) Consideration of Correspondence:

- The Clerk advised the Council that the Charity Commission return 2019/2020, for the Miners Field, has been completed.

- Telephone call received from Pembrokeshire County Council (and the Neighbouring Policing Team) advising that Mr Henry Edwards had passed away and his family have been notified.
- Telephone call received from a member of the public requesting the Kilgetty-Begelly Community Council consider erecting a form of memorial for Mr Edwards.

9) To consider payment of any invoices received

08.12.2020	1901	HMRC	PAYE and NI	£	368.00
08.12.2020	1902	M Priestley	Salary (November)	£	413.07
08.12.2020	1903	Amazon	Office Equipment (Apportioned)	£	52.28
08.12.2020	20001	Rome	Windows for Community Centre	£	10,290.00
08.12.2020	20002	One Voice wales	Training (Clerk)	£	30.00
08.12.2020	20003	LITE	Christmas Light contract	£	1,548.00
08.12.2020	20004	SSE	Electric Account	£	34.52
08.12.2020	20005	ACDC (Pembs)Ltd	CCTV - Miners field	£	975.60
				£	<u>13,711.47</u>

Cllr Smith proposed that the accounts, as presented to the Council, be paid in full; Cllr Jones seconded the proposal with all Cllrs in full agreement.

10) To consider payment of any invoices received after the distribution of the Agenda

Cllr Adams advised the Council that he will forward the account for the lights purchased to the Clerk.

11) To consider the Remuneration decisions

As per The Independent Remuneration Panel for Wales

Determination Number:	Decision:
40	Mandatory £150 per Councillor
41	N/A
42	£100 for up to 5 Councillors
43	0.45p per mile
44	No
45	No
46	Yes £600 Proposed by Cllr Adams; seconded by Cllr Smith Majority in favour one abstention
47	Yes £300 Proposed by Cllr Anderson; seconded by Cllr Smith Majority in favour one abstention

12) To accept the External Auditors Report and confirm Notice of conclusion to be displayed (Emailed to all Cllrs prior to the meeting)

The Clerk advised the Council that Kilgetty-Begelly Community Council had been awarded an un-qualified report for 2019/2020 with only one consideration – The Council did not fulfil the requirement to complete the 2018/2019 Charity Commission return but noted that once the Clerk was made aware by the Internal Auditor it was completed that day. The Completion of Audit Notice to be displayed.

Cllr Lockley thanked the Clerk for all the work undertaken to complete the Audit in difficult times, due to Covid 19 restrictions.

13) Consideration of Planning Applications received – None

14) Consideration of Planning Applications received after publication of the agenda - None

15) Notification of Planning Decision/s

19/1327/PA

Sterling, Thomas Chapel

Conditionally Approved

16) To consider any information received regarding the request to British Rails to extend the metal railings in the Miners Field.

The Clerk advised that a representative from British Rail had telephoned advising that the maintenance team would inspect the fence and form a report.

This item to be added to action tracking and review January 2021

20.45 – 20.57 meeting suspended for comfort break.

17) To consider the 2021/2022 budget and precept

All Councillors confirmed that they had received all documentation relating to this agenda item.

Following consideration and discussion of all budget headings and amounts – Cllr Adams proposed that Kilgetty – Begelly Community Council request a Precept payment of £27,850.00 for the financial year 2021/2022; Cllr Anderson seconded the proposal with all Cllrs in full agreement.

18) The cleaning routine of the public toilets in Kilgetty – Taking into account the current Covid 19 Government Guidelines – the presentation of any updated information

Update in January 2021 meeting.

19) To consider the Council's actions regarding Fly Grazing on land in the ownership of the Kilgetty-Begelly Community Council

All Councillors confirmed that they had received a copy of the Email, sent to the Council, raising concerns regarding Fly Grazing.

Cllr Lockley requested that a working party be formed to consider all the information received regarding the Lawful way the Kilgetty-Begelly Community Council can prevent Fly Grazing. A meeting will be called in January 2021 (prior to the Full Council meeting) and a draft procedure document prepared to present to Council for adoption.

20) To consider any emergency items and/or outstanding issues before Full Council

Replacement 'Please Clean Up After Your Dog' Signs required – The Clerk to order 6

21) Any Other Business – please note this item is strictly for information only.

Cllr Adams requested that thought be given to the formation of a Festive Lights Working Party – This has been added to the January 2021 agenda.

The Clerk requested time off for Christmas – 21.12.2020 to 03.01.2021 – This was agreed.

22) Date of next meeting – Thursday 13th January 2021

Meeting closed 21.51

Website: www.pembstcc.co.uk

Email: kilgetty-begellycc@live.co.uk