

St Mary Out Liberty Community Council

MINUTES

Minutes of the Annual Meeting of St Mary Out Liberty Community Council held on **Tuesday 1st December 2020** at New Hedges Village Hall at **6.00pm**

Anyone attending this meeting **must** wear a face covering and all Government guidelines will be followed. The number of persons attending this meeting, due to government-imposed restrictions, will be limited to 15 persons in total.

As St Mary Out Liberty Community Council has not met, as Councillors did not wish to meet remotely via Zoom or telephone conferencing, this will be the first meeting of St Mary Out Liberty Community Council since March 2020.

The Clerk can confirm that no Planning Applications have been received in that time

Present – Cllrs D Brace and H Rawson Humphries
Cllr D Nash joined the meeting on loud speaker phone

Also Present – The Clerk

The Clerk confirmed that three Councillors form the Quorate

2020/12 02 1. To Elect the Chairman of St Mary Out Liberty Community Council

Cllr Brace proposed Cllr Rawson Humphries as Chair to St Mary Out Liberty Community Council; Cllr D Nash seconded the proposal with all Council in full agreement.

2020/12 02 2. To Elect the Vice Chair of St Mary Out Liberty Community Council

Cllr Rawson Humphries proposed Cllr Brace as Vice Chair to St Mary Out Liberty Community Council; Cllr D Nash seconded the proposal with all Council in full agreement.

2020/12 02 3. Apologies for Absence – Cllr D O’Hanlon and County Councillor Jon Preston

Cllr Brace advised the Council that he had received a letter from David Mitchel offering his retirement as Councillor. All Councillors agreed that it would be a great loss to St Mary Out Liberty Community Council and wished Mr Mitchel all the best.

2020/12 02 4. Outgoing Chairman’s Report

Cllr Brace reported that he had attended the Tenby Remembrance Wreath laying ceremony and that he was pleased that St Mary out Liberty Community Council had been able to hold their own remembrance service, with all Government imposed restrictions being adhered to at all times.

2020/12 02 5. Declaration of Interest – To disclose any personal interests in items of business listed below. Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial.

None

2020/12 02 6. Appointment of Committee Members - None

2020/12 02 7. Presentation of Accounts and Invoices for Payment

Cllr Nash proposed that the bank reconciliation be accepted as a true record of the Council’s finances; Cllr Rawson Humphries seconded the proposal with all Cllrs in full agreement.

Cllr Brace proposed that the accounts, as presented, be paid in full; Cllr Nash seconded the proposal with all Cllrs in full agreement

2020/12 02 8. To consider any Planning Application(s) Received - None

2020/12 02 9. Licensing Application(s) Received - None

2020/12 02 10. Consideration of Correspondence Received

- The Clerk advised that three concerns had been raised regarding the grass cutting and the grass being left to long – The Clerk has requested that, on the next cut, the groundsman to cut the grass on a shorter setting.

2020/12 02 11. Reports from Councillors Representing Committees

Cllr Rawson Humphries – On behalf of the Village Hall Committee

Cllr Rawson Humphries reported that the Village Hall remains mainly closed but will open for certain meetings, with all Government imposed restrictions being adhered to at all times.

Cllr Jon Preston - County Councillor's Report

Covid

Due to Covid-19 restrictions community council meetings in the village hall ceased in March. I would like to make it clear that no community council meetings have taken place in any village halls in the ward since the first national lockdown. Many community councils have been able to meet on a regular basis via various virtual platforms to conduct business as have the county council and local school governing boards. It may be prudent that St. Mary our Liberty community council consider how they may continue business if we are unfortunate enough to find ourselves in lockdown again. This can then be included in the emergency action plan. I would like to thank the community council clerk and all the volunteers who stepped up to support the community during the lockdown. Contact details for myself and the clerk were shared with the community and assistance was directed to those who needed the support from volunteers. From collecting post office items to dog walking and picking up medication people were able to help their neighbours. Thank you all.

Remembrance

I would also like to thank the Chairman and Cllr. Rawson-Humphries for ensuring the community was able to mark Armistice day in a safe and Covid controlled service. A special thank you to the Rev John Morgan who conducted the simple but very moving ceremony.

Swallow tree Woods

Work is being planned to surface the road / pathways around Swallow tree woods. This has been a community led project which is to be privately funded. I have been liaising with Cllr. Phil Baker who has been very supportive in this project and we hope to be able to agree some parking control measures to present to council. This will be carried out with full consultation with residents and the support of the Highways Department at PCC.

Faulty Street Lights

Several faulty streetlights have been reported to street maintenance for repair. I have been advised that due to staff shortages and the Covid restrictions each repair may take up to four weeks to complete. Please contact me if any lights remain faulty after the four weeks have lapsed since initially reported, either to me or PCC.

Penally camp webpage

For the information of council, Pembrokeshire county council has set up a webpage for information regarding Penally camp. The site has a section for frequently asked questions and an email address to contact PCC officers who can advise on any matters appertaining to the

operation at the camp. Please use the link <https://www.pembrokeshire.gov.uk/penally-community-information>.

Agenda Items:

2020/12 02 12. Consideration of Community Council Grounds Maintenance - following the resignation of the previous grounds man (July 2020)

The Clerk advised the Council that the groundsman had resigned in July 2020 and, following a telephone call with Cllrs Nash, Mitthell, O'Hanlon and Rawson Humphries, it was agreed that the grounds man with the next price be given the contract until the end of the season.

It was agreed that the tendering process should recommence in the new year with the new groundman to start cutting in April 2021.

Cllr Nash proposed that the cleaning of the bus shelters not be removed from the tender document; Cllr Rawson Humphries seconded the proposal with all Cllrs in full agreement.

2020/12 02 13. Consideration of the 2021/2022 Budget and Precept

Following consideration of the budget for 2021/2022 Cllr Brace proposed that St Mary Out Liberty Community Council set a budget figure of £8,196.00, requesting a Precept of £5,996 from Pembrokeshire County Council; Cllr Nash seconded the proposal with all Cllrs in full agreement.

2020/12 02 14. To discuss the purchase of the Village Christmas Tree

Considering the impact of Covid 19 and Government imposed restrictions on local businesses, the 2021 Christmas Tree will be purchased by the St Mary Out Liberty Community Council, rather than being sponsored by a local business.

Due to no meetings being held since March 2020 the following agenda item has been added:

2020/12 02 15. Catch up and considerations of any other business

Nothing to add

2020/12 02 16. Date for next meeting – 9th February 2021 at 6pm