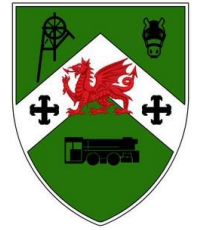


KILGETTY, BEGELLY COMMUNITY COUNCIL (KBCC)



**Minutes of the Full Council Meeting held Remotely
Thursday 8th October 2020**

Members of the public were given the opportunity of attending this meeting by contacting the Clerk by 12md on Thursday the 8th October 2020, with all the relevant information being passed on.

Meetings of KBCC are regulated by its Standing Orders.

Present: Cllrs Diane Lockley (Chair), S Smith, Jayne Ebrey (Vice-chair), Christopher Ebrey, Gavin Thomas, Peter Adams, David Anderson, Brenda Jones, John Whitby, Janet Ward and Paul Wyatt

Also Present – Two members of the public and The Clerk

MINUTES

- 1) To receive any apologies for absence - None**
- 2) Consideration of correspondence received from Cllr J Woodgate** - It was with sadness that the Clerk informed Councillors that a letter had been received from Cllr Woodgate advising the Council that she wished to retire as Councillor serving on the Kilgetty – Begelly Community Council. Cllr Lockley spoke on behalf of all Cllrs expressing their sadness to such news and requested that the Clerk arrange a bouquet of flowers and a card to be presented to Josephine along with best wishes for her future.
- 3) To receive any Declarations of Interest** – Cllr Wyatt expressed a personal interest in all matters appertaining to the Miners Field Tree Report
- 4) To consider and approve as a true and correct record the draft Minutes of the Full Council meeting held on 10th September 2020**

Cllr Wyatt proposed that the Minutes of the meeting held 10th September 2020 be signed as a true record; Cllr J Ebrey seconded the proposal with all Cllrs in full agreement.

- 5) Matters Arising from the Minutes of the Full Council meeting held on 10th September 2020, not covered elsewhere on the agenda.**

Vehicles, caravans, boats etc being parked on grass verges, Ryelands Lane - The Clerk advised the Council that correspondence have been received from Pembrokeshire County Council confirming that the owners of any items left on the Pembrokeshire County Council owned grass verge will be issued a ticket advising what action is required to be taken by them.

6) Action Tracking

- a) Footpath widening in Begelly/Footpath maintenance in Begelly

The Clerk advised of the document received signed by over 65 residents stating their concerns over the fact that this stretch of footpath has not been widened or maintained by Pembrokeshire County Council for a number of years.

Email correspondence from Pembrokeshire County Council advised that this is not a high priority footpath and will, once again, be considered at the commencement of the next financial year. Cllrs to consider a reply to Pembrokeshire County Council stating that is has been on ongoing request for a large number of years, to include historical documents to provide evidence that this was agreed in the past.

REVIEW OCTOBER

b) Installation of traffic calming measures in Ryelands Lane, Kilgetty

Cllr C Ebrey advised that these works have been completed. This item to be removed from action tracking.

c) Repair of road surface in GP surgery car park and entrance

Both the Pembrokeshire County Council and the Kilgetty – Begelly Community Council hold an interest in the Community Centre and surrounding property in the form of a Licence. The Kilgetty-Begelly Community Council's Licence was granted after the Pembrokeshire County Council's one so the Kilgetty-Begelly Community Council hold the present interest in this area.

The Clerk advised the Council of certain information received from the Car Park and Community Hall Management Company raising two points namely:

The Management Company wish to make the Licence formal in the form of a Lease but they are also investigating the possibility of offering this area or part of this area to the Kilgetty – Begelly Community Council for sale.

Once an offer has been outlined the Management Committee will call a remote meeting to discuss this matter further.

REVIEW JANUARY 2021

d) Miners' Field: Overgrown vegetation across pathway

This has been confirmed as cut and left tidy. These works have been completed. This item to be removed from action tracking.

e) Waste bin provision in Kilgetty and request for additional waste and recycling bins in area.

The Clerk advised that Pembrokeshire County Council had confirmed that they would place a waste bin at the Miners Field once there is CCTV in place. This will ensure that if fly tipping continues the appropriate actions can be taken.

The fly tipped items will be removed at a cost to the Kilgetty-Begelly Community Council once the CCTV is in place.

A response it still awaited from Pembrokeshire County Council regarding the number of bins allocated to the ward.

f) Adverse possession of Begelly Playing Field

The Clerk advised the Council that further information had just been received, verbally, from Pembrokeshire County Council. Cllr Anderson proposed that the Clerk continue to ascertain as much information as possible and pass it onto the Council's Solicitor for their consideration; Cllr Lockley seconded the proposal with all Cllrs in full agreement.

The Clerk also advised that a response from Western Power Distribution regarding the Wayleave request is still awaited.

REVIEW DECEMBER 2020

g) Mile Stone Markers

The Clerk advised the Council of a recent telephone call with the representative from Cadw when it was stated that the actual listing of the stones could take up to a further two months due to the current

Government imposed restrictions but once the stones are listed they remain the responsibility of the owners ie Pembrokeshire County Council, as they own the grass verges they are set in.

h) Painting of lines on new road surface from roundabout to Co-op store

Cllr Lockley reported that these works have now been completed. This item to be removed from action tracking.

7) County Councillor's Report – None received

8) Reports from Council representatives:

Cllr Anderson advised the Council that, due to the current Government imposed restrictions, no meetings of the Begelly-Kilgetty Community Group have been held although the vegetation on the verge has been cut back to allow visibility to drivers wishing to join the highway from the carpark.

9) Consideration of Correspondence:

- Email received regarding dog mess being left in the Miners Field. Cllrs agreed that once the CCTV is installed this issue can be monitored and any appropriate action taken.
- Email received regarding the vegetation in the Miners Field either side of the pathway from Newton Heights remains uncut. The Clerk advised that a response had been sent advising that the Pembrokeshire County Council are responsible for this area and will be cutting as soon as possible.
- Email received advising the Council of the ongoing problem of rubbish being left in the area alongside the Kilgetty play area and that the Police had purportedly been called to an incident involving several youths. The Clerk advised that a response had been sent to the author thanking them for the information and that this is an ongoing issue that the Community Council are trying to find a solution to.

10) To consider payment of any invoices received

05.10.2020	Clerk	Wages (September)	£478.66
05.10.2020	A Hilling (Contractor)	Topping off grass area behind play park	£276.00
05.10.2020	Pembrokeshire Foodbank	Donation	£250.00
05.10.2020	All Seasons (Contractor)	Grass Cutting (September)	£537.00
05.10.2020	Driftwood Timbers	Table and Chairs (Donation)	£480.00
05.10.2020	M Priestley	Reimbursement for Postage Stamps	£ 15.60
05.10.2020	M Priestley	Refund of Land Search Costs	£ 15.80
05.10.2020	J D R & E G Lewis	Office Space (Apportioned)	£132.75
09.10.2020	HMRC	PAYE and NI	£341.20
09.10.2020	S/foot Community Council	Printing Cost (Apportioned)	<u>£48.80</u>
		Total:	<u><u>£2,038.81</u></u>

Prior to the Council considering the above invoices the Clerk advised of the NALC wage increase, all Cllrs agreed that they had received the information prior to the meeting. Cllr C Ebrey proposed that the figures, as Emailed to all Cllrs prior to the meeting, be accepted; Cllr Smith seconded the proposal with all Cllrs in full agreement.

Cllr Lockley proposed that the accounts as presented to the Council be paid in full; Cllr Anderson seconded the proposal with all Cllrs in full agreement.

11) To consider payment of any invoices received after the distribution of the Agenda

None

12) Presentation of Kilgetty-Begelly Community Council's accounts and Bank Reconciliation (July August and September 2020) and approval of such.

Cllrs requested that the Clerk make certain minor changes in the way the information is presented. These changes do not include any of the information presented, just the way in which it is presented.

Following consideration of the reconciliation report Emailed to all Cllrs prior to the meeting. Cllr Lockley proposed that the report be accepted as a true record of the Council's finances; Cllr Jones seconded the proposal with all Cllrs in full agreement.

13) To consider any requests for donations

The Clerk advised the Council that a request had been received from St Mary Church, Begelly for a monetary donation.

Cllr Ward proposed that Kilgetty - Begelly Community Council make a donation of £100 to St Mary Church; Cllr Smith seconded the proposal with all Cllrs in full agreement.

14) Consideration of Planning Applications received

- a) **20/0462/PA Heritage Park, Stepside -** Installation of bases for the siting of holiday lodges (which fall under the definition of a caravan), spa facility, holiday apartments, café and cycle hire, an equestrian stables, manège and associated office, main park office, car and cycle parking, residential garages, landscaping, access, retaining walls, foul and surface water drainage, related infrastructure and engineering works.

Cllr C Ebrey proposed that as this application is so complex and will require time to consider, an additional meeting should be held to consider the application and draft a response to the Planning Authority; Cllr Jones seconded the proposal with all Cllrs in full agreement.

It was agreed that a meeting would be held on Thursday 15th October 2020 at 7pm, via Zoom, to discuss and confirm a response regarding this planning application.

- b) **20/0525/DC Land adjacent to Stepside School -** Discharge of conditions 2, 3, 8 & 9 of planning permission 19/0855/PA

Following consideration Cllr Wyatt proposed that Kilgetty – Begelly Community Council object to this planning application on the grounds of safety, as these conditions were added by the Planning Authority to ensure safety to the community; Cllr Thomas seconded the proposal with all Cllrs in full agreement.

15) Consideration of Planning Applications received after publication of the agenda.

None

16) Notification of Planning Decision/s

19/1327/PA Sterling, Thomas Chapel – Conditionally Approved

17) Update regarding the correspondence received appertaining to the Licence relating to the Community Centre and associated buildings

See action tracking

18) Update regarding any Rights on land in the ownership of the Kilgetty-Begelly Community Council

The Clerk advised that the documentation received from Pembrokeshire County Council has been forwarded to the Council's Solicitor for their consideration and interpretation.

19) Update regarding the Play Park situate in Kilgetty

The Clerk advised the Council that the Pembrokeshire County Council had placed a sponge matting at the base of the slide to ascertain if this improved the 'muddy puddle' situation. The Clerk will visit the playground prior to the November meeting to assess the improvement.

20) To consider recommendations from Cllrs regarding the management of trees, on land in the ownership of the Council, following receipt of the tree report and a site meeting to discuss such.
(Site meeting report circulated to all Cllrs prior to the meeting)

Miners Field

Following consideration of the very comprehensive report prepared by Cllr Lockley, Cllr Adams proposed that trees referred to as 6,7,8 and 9 require further action as soon as the Door Mice Hibernation period is over; Cllr Lockley seconded the proposal with all Cllrs in full agreement.

Begelly Play Park

Insurance implications were discussed.

Tree 1 will be taken down – this is a small sapling type of tree.

Tree 2 to be taken down in 2 years or so but replaced. Consideration to be given to possible uses for the cut wood.

Tree 3 requires to be removed ASAP

Tree 4 requires attention. As this tree is entangled in the overhead electric cables the Clerk to contact Western Power and advise accordingly

Tree 5 requires to be removed ASAP

Tree 6 will be taken down – this is a small sapling type of tree.

Tree 7 requires to be removed ASAP

During the site visit (Miners Field) - Cllrs Lockley, Adams and Thomas noted that the Network Rail safety fencing is not complete and allows an area which could potentially be used as a shortcut causing a major safety issue. Also if the Council wish to cut a path through the longer grass, left to encourage wildlife, this would expose the railway line with no fence to offer protection.

The Clerk to contact British Rail and request if they would extend the fence the full length of the Miners Field offering a safety barrier between the Miners Field and the Railway Line.

21) To consider the prices received to install CCTV within the Miners field and carpark area

The Clerk advised the Council of the prices received to install CCTV equipment in the Miners Field. Following perusal of the specification of the proposed equipment to be installed, Cllrs Wyatt, Adams and C Ebrey agreed to further consider the specification and ensure that the equipment installed is what is required.

Cllr Thomas left the meeting due to technical issues

To ensure that the equipment is installed as soon as possible enabling the removal of the fly tipped items and a rubbish bin be installed, Cllr Anderson proposed, taking into account the prices presented to the Council, the Clerk be given the delegated power to agree to CCTV equipment which conforms with the new

specification as agreed between and Cllrs Wyatt, C Ebrey and Adams be installed up to the value of £1,000; Cllr Whitby seconded the proposal with all Cllrs in full agreement.

22) To consider Kilgetty – Begelly Community Council applying for an Enhancing Pembrokeshire Grant to improve the play parks at Begelly and Kilgetty

Following consideration Cllr Lockley proposed the she, along with the Clerk, complete the Notice of Interest forms to enable an enhancing Pembrokeshire Grant be applied for, the value of the grant being £30,000, to enhance the Begelly and Kilgetty Play parks (the Begelly Play Park being the priority); Cllr Adams seconded the proposal with all Cllrs in full agreement.

23) To consider the Kilgetty-Begelly Community Council submitting an application to Pembrokeshire County Council Enhancing Pembrokeshire Grant scheme to fund the updating of Begelly Play Park

Duplication in Agenda Items – Please see item 22

24) To consider the Kilgetty-Begelly Community Council purchasing electronic tablets to enable Cllrs to join meetings being held remotely. (Prices circulated to all Cllrs prior to the meeting by Cllr Adams)

It has been noted that Cllr Thomas has, during the past few meetings held remotely, had technical difficulties and left the meeting.

Cllr Smith proposed that Kilgetty- Begelly Community Council purchase two tablets to the value of £300 to enable Cllrs to access on line meetings; Cllr Lockley seconded the proposal with all Cllrs in full agreement.

The Clerk to liaise with Cllr Adams as to which tablet, as per the Email sent to all Cllrs prior to the meeting, would be the best to purchase taking the Councils requirements into consideration.

25) To consider any emergency items and/or outstanding issues before Full Council

None

26) Any Other Business – please note this item is strictly for information only.

To be considered at the November meeting

Speed Signs that light up

The cleaning routine of the public toilets in Kilgetty – Taking into account the current Covid 19 Government Guidelines.

27) Date of next meeting – Thursday 12th November 2020 7pm Via the Medium of Zoom

Website: www.pembstcc.co.uk Email: kilgetty-begellycc@live.co.uk