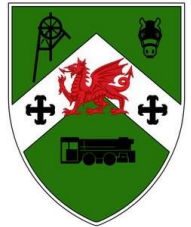


KILGETTY, BEGELLY COMMUNITY COUNCIL (KBCC)



Minutes of the General Meeting of Kilgetty – Begelly Community Council Held Remotely, via the Medium of Zoom, on Thursday 12th November 2020

Members of the public were offered the opportunity of attending by contacting the Clerk by 12md on Thursday, 12th November 2020 and being given the relevant information required to log into the meeting.

Meetings of KBCC are regulated by its Standing Orders.

Minutes

Present: Cllrs Diane Lockley (Chair), Gavin Thomas, Peter Adams, David Anderson, Brenda Jones, John Whitby, Janet Ward and Paul Wyatt

Also Present – Three members of the public, County Cllr David Pugh and The Clerk

Meeting Opened by the Chair at 19.06

1) To receive any apologies for absence

Cllrs Jayne Ebrey (Vice-chair), Christopher Ebrey and Sandra Smith

2) To receive any Declarations of Interest.

Cllr Wyatt declared a personal interest in item 12c

3) To consider and approve as a true and correct record the draft Minutes of the Full Council meeting held on 8th October 2020

Cllr Jones proposed that the Minutes of the meeting held 8th October 2020 be signed as a true record; Cllr Wyatt seconded the proposal with all Cllrs in full agreement.

4) Matters Arising from the Minutes of the Full Council meeting held on 8th October 2020, not covered elsewhere on the agenda.

It was confirmed that the Clerk had contacted Pembrokeshire County Council regarding an Enhancing Pembrokeshire Grant Application, and an Expression of Interest form received. The application process was put on a slight hold due to the fact that the children from the Community School were going to be contacted, regarding their thoughts as to what should be in the new playground, but due to the current Welsh Government imposed regulations and children returning to school it was considered that time should be given to ensure the safety of all. Cllrs Wyatt and Jones, who are also School Governors, will liaise with the head teacher as to an appropriate time to address the children and gather their thoughts.

Miners Field CCTV – The Clerk confirmed that the contractor will install the CCTV as soon as possible.

It was confirmed that the two electronic tablets have been delivered and that Cllr Adams had installed the required software and delivered one tablet to Cllr Thomas to use.

It was agreed that the Clerk will prepare and present to the Council for adoption, a Lending Policy for any Council equipment lent to Cllrs for their personal use.

5) Action Tracking

a) Footpath widening in Begelly/Footpath maintenance in Begelly

The Clerk advised the Council that an Email had been received from Pembrokeshire County Council – Traffic and Road Safety Department advising that a site meeting is in the process of being arranged to consider road safety from Windberry Top Farm down to Begelly Roundabout. (Update January 2021 meeting)

- b) Waste bin provision in Kilgetty and request for additional waste and recycling bins in area.

The Clerk advised the Council that an Email had been received from Pembrokeshire County Council but unfortunately the questions put forward regarding the bin allocation for the ward, the positions of the bins provided and possible locations for any new bins were not given. The Clerk to write a further Email requesting that these questions be answered. (Update December 2020 meeting)

6) County Councillor's Report – Available upon request to Cllr Pugh

7) Reports from Council representatives including:

- a) Begelly-Kilgetty Community Association

Cllr Anderson advised the Council that no meetings had been held but the new windows and doors were in the process of being installed.

The Council were also advised that the two maps have been removed from the doors and stored in a safe place.

8) Consideration of Correspondence:

- A letter of thanks received from Josephine thanking Cllrs for the flowers and wishing Kilgetty – Begelly Community Council best wishes for the future.
- Email received from British Rail requesting further information of what railings are required and where the trees are located which have been identified with Ash Dieback. The Clerk to forward a suitable response with photographs – update added to the December agenda
- Email received from Western Power Distribution advising that the trees that have become entangled with the electricity cables in the Begelly Play field will be trimmed ASAP
- Notice of Casual Vacancy received from Pembrokeshire County Council – The Clerk to display such and then following the requisite 14 days to continue the process as directed by the Returning Officer.
- Phone call received from a resident in Newton Heights raising concerns again over the tree near their property which has been identified with Ash Dieback. The Clerk advised the Council that The Chair and the Clerk will be attending the property next week to meet with the homeowner and discuss matters further.
- Email received from a resident whose property backs onto the Begelly playing field raising concerns that the Moles from the playing field are causing damage to their property. Following discussion, the Council considered this was not a problem they had been faced with in the past and that, at this point in time, no further action should be taken.
- Email received (via a Cllr) raising concerns that building works were being carried out on land outside the LDP, which could potentially cause flooding to the cricket pitch area of Begelly. The Clerk advised that the Planning Enforcement Officer of Pembrokeshire County Council had been contacted, who carried out a site visit and confirmed to the Clerk that he had no concerns regarding the vegetation clearing works being carried out.
- Email received advising the Clerk that the construction vehicle wheels were leaving clumps of mud on the Kilvelgy Park roadway. The Clerk advised the Council that all information had been passed to the Planning Enforcement Officer.
- Email received raising concerns that a pot hole, at the entrance to Kilvelgy Park, was increasing in size and despite it being reported to the County Councillor the problem remained unaddressed. The Clerk advised the Council that she had reported the pot hole to Pembrokeshire County Council and the repair works had been carried out.
- Email received regarding the area of community land adjacent to Kilgetty Play Park (owned by Kilgetty – Begelly Community Council) raising concerns regarding the ponies being tethered in this area and the fact that dogs have been eating the dung. Following consideration of all the information within

the Email, Cllrs confirmed that dogs being walked in this area should be under the control of their walker at all times either on or off their lead. Further information is awaited from the Council's Solicitor regarding the Proper Process to be followed to remove animals grazing on this Council owned land.

9) To consider payment of any invoices received

05.10.2020	Clerk	Salary (October)	£413.05
05.10.2020	All Seasons (Contractor)	Grass Cutting (October)	£477.00
05.10.2020	M Priestley (Reimbursement)	Flowers For Retiring Cllr	£ 25.00
05.10.2020	M Priestley (Reimbursement)	Goodtel 10" android tablet, Keyboard and Mouse (Two)	£ 259.98

Total: £1,175.03

Cllr Lockley proposed that the accounts as presented to the Council be paid in full; Cllr Jones seconded the proposal with all Cllrs in full agreement.

10) To consider payment of any invoices received after the distribution of the Agenda

The Clerk advised the Council that an invoice for the Community Centre replacement windows had been received just prior to the meeting, delivered by hand, to her home address in the amount of £10,290.00

County Cllr Pugh confirmed that the works had been finished that afternoon and in his opinion to an acceptable standard.

Cllr Adams proposed that the above invoice be paid in full; Cllr Ward seconded the proposal with all Cllrs in full agreement.

The Clerk advised the Council that a donation had been received from the Begelly - Kilgetty Community Association in the sum of £8,575.00

One member of the public left the meeting

11) To consider the presentation of bank and cash book reconciliation monthly

Following a discussion Cllr Adams proposed that the bank and cashbook reconciliation be presented to the Council every three months, as it is at present; Cllr Whitby seconded the proposal with all Cllrs in full agreement.

Cllr Jones requested if the Clerk could share the working spreadsheet with all Cllrs. The Clerk advised that the spreadsheet can be Emailed to Cllrs whenever requested.

12) Consideration of Planning Applications received

a) 20/0606/PA Plots 15 & 17, Church Close, Begelly, SA68 0YP

Variation condition 2 of planning permission 05/0443/PA and supplemental reserved matters consent 10/0987/PA to allow for amendments to approved plans for Plots 15 and 17

Following consideration of all information presented to the Council, Cllr Wyatt proposed that Kilgetty – Begelly Community Council do not raise any concerns or objections regarding this application; Cllr Thomas seconded the proposal with all Cllrs in full agreement.

b) 20/0266/PA Upper Broom Farm, THOMAS CHAPEL, Kilgetty, Pembrokeshire, SA68 0XG
Installation of biomass boiler in existing outbuilding.

Following consideration of all information presented to the Council, Cllr Thomas proposed that Kilgetty – Begelly Community Council support this application; Cllr Wyatt seconded the proposal with all Cllrs in full agreement.

Following consideration of all the information presented to the Council, the following points were raised:

- This is a good size plot capable of supporting two dwellings
- The adjoining properties have been taken into account within the design of the proposed dwellings.

Cllr Adams proposed that Kilgetty – Begelly Community Council support this planning application; Cllr Jones seconded the proposal with all Cllrs eligible to vote in favour of such.

Cllrs wished it to be noted to the Planning Authority that the application is for two dwellings only and that they would not support such if it were for more than two dwellings.

13) Consideration of Planning Applications received after publication of the agenda.

None

14) Notification of Planning Decision/s

None

15) To consider adoptions to the Council's administration procedure appertaining to the distribution of the Minutes and actions to be carried out following General Meetings

Following discussion on when the Draft Minutes are made accessible to the public and the process of such, Cllr Adams proposed that Kilgetty – Begelly Community Council aim to have the draft Minutes in the public domain within two weeks of the meeting; Cllr Wyatt seconded the proposal with all Cllrs in full agreement.

The Clerk advised all Cllrs that prior to the draft Minutes being made public all Cllrs present at the meeting are required to approve such via Email.

Discussion also took place regarding the insertion of Cllrs names in Minutes – It was agreed that the Minutes should be produced as and the press releases suspended for the time being.

16) To consider the purchase of further Christmas lights - To be displayed on the roundabout

Following discussion and consideration regarding the Christmas lights that are already displayed on the Begelly roundabout each Christmas, Cllr Lockley proposed that Kilgetty – Begelly Community Council purchase additional Christmas lights, compatible with the existing lights, up to the value of £250; Cllr Thomas seconded the proposal with all Cllrs in full agreement.

The Clerk to advise Pembrokeshire County Council accordingly.

17) To consider the possibility of erecting Speed Signs that light up in the Ward

This item will be discussed at the site meeting.

18) The cleaning routine of the public toilets in Kilgetty – Taking into account the current Covid 19 Government Guidelines

No further information at this time.

19) To consider existing footpaths and the possibility of adding footpaths from Stepside and Kilgetty.

All Cllrs confirmed that they had received the information, as distributed by Cllr Wyatt. A discussion took place regarding the interruption of the existing public footpaths, which were in place, prior to the A477 being completed offering pedestrians a safe route between Stepside and Kilgetty.

Cllrs considered that footpaths are shown on the plans and maps of the area but in reality they are not safe with the very busy A477 having to be crossed without any warning to motorists that pedestrians could be crossing.

Cllr Wyatt will liaise with the Clerk and request further information from the Trunk Agency regarding any possible solutions to ensure the safe crossing by pedestrians from Kilgetty to Stepside.

20) To consider any emergency items and/or outstanding issues before Full Council

None Noted

21) Any Other Business – please note this item is strictly for information only.

Cllr Thomas advised the Council that the Rural Future Group are progressing the plans for the Man Shed project with further information due to be presented to the Council shortly.

Cllr Adams wished it to be noted that the culvert long the cricket field is in need of clearing out. The Clerk to advise Pembrokeshire County Council accordingly.

Cllr Adams requested from the Chair when face to face meeting may recommence. The Chair advised that at this point in time face to face meetings are not able to be held due to Government imposed restrictions and health and safety implications of using the Community Centre.

22) Date of next meeting – Thursday 10th December 2020 via the medium of Zoom

Meeting closed at 21.29

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