

SAUNDERSFOOT COMMUNITY COUNCIL



Minutes of the General Meeting of The Saundersfoot Community Council held on Wednesday 1st October 2020 at 6pm.

This was a remote meeting held via the medium of Zoom

Members of the public were given the opportunity of joining the meeting by Emailing the Clerk and requesting the meeting details (Email: melaniepriestley.scc@gmail.com)

Present - Cllrs B Clevely (Chair), M Wainwright (Vice Chair), P Baker (County Councillor), R Hayes MBE, N Sefton, A Upham, S Boughton Thomas, D Ludlow, M Saunders, T Pearson and M Williams BEM

Also present –Two members of the public and The Clerk

Prior to the meeting commencing there was a presentation appertaining to the consideration of a 'free Library' facility being situate in the Sensory Garden.

Two members of the public left the meeting

2020/10 11 Apologies for Absence - None

2020/10 12 Chairman's Report

Cllr Clevely was pleased to report that the Chain of Office had been handed over by Cllr Sefton and a photograph of such had been printed in the Tenby Observer.

2020/10 13 Declaration of Interests –

Cllr Baker declared an interest in all planning matters appertaining to the Pembrokeshire Coast National Park Planning Authority.

Cllrs Williams BEM and Pearson declared a person interest in agenda item 2020/10 9(3)

Cllr Ludlow declared an interest in agenda item 2020 10 30

Cllr Boughton Thomas declared an interest in agenda item 2020 20 (1) and matters appertaining to the Regency Hall

2020/10 14 To Receive the Minutes of the Meeting Held on the 3rd September 2020

It was proposed by Cllr Ludlow that these Minutes be a true and accurate record of the meeting of Saundersfoot Community Council held upon 3rd September 2020; Cllr Baker seconded the proposal with all Council in full agreement.

2020/10 15 Matters Arising from the Minutes – Information Only

Cllr Hayes MBE advised the Council that she had contacted the Environmental Services regarding the surface of the Tunnels. Cllr Baker reiterated that Pembrokeshire County Council carry out regular safety checks, the Tunnels are listed as holding a Historical Value, and for the surface to be tarmacadamed or similar would be of tremendous cost to the owner that being if it was permitted.

2020/10 16 To Receive the Minutes of the Annual Meeting Held on the 17th September 2020

It was proposed by Cllr Baker that these Minutes be a true and accurate record of the Annual Meeting of Saundersfoot Community Council held upon 17th September 2020; Cllr Baker seconded the proposal with all Council in full agreement.

2020/10 17 Matters Arising from the Minutes – Information Only

None

2020/10 18 Account(s) for Payment and Bank Reconciliation

Cllr Boughton Thomas proposed that the bank and cashbook reconciliation be a true and accurate record of the Council's accounts, Cllr Williams BEM seconded the proposal with all Council in full agreement.

2020/10 19 Half Yearly Budget Review

The Clerk presented the half year budget review report to all Cllrs. Following scrutiny of such Cllr Baker proposed that the Saundersfoot Community Council budget remains the same but recognises that some unspent money, due to events not being held due to the Government restrictions, may be used for alternative projects due to Covid 19; Cllr Williams BEM seconded the proposal with all Cllrs in full agreement.

2020/10 20 Planning Application(s) Received

1	NP/20/0407/FUL	Coed-derw, St. Brides Hill, Saundersfoot, Pembrokeshire, SA69 9NP	Demolition of existing garage/workshop, and other extensions. Modernisation of existing building and new two storey extension to form a change in use to provide Key worker accommodation (C3 class) which comprises, 18 No. self-contained studio rooms. The proposal provides 9 No. parking spaces at the front and rear of the property with one being a disabled space. There is also provision for six cycle stands at the rear.
2	20/0464/PA	WILLS FIELD Narberth Road, Saundersfoot, Pembrokeshire, SA69 9DS	Replacement Dwelling
3	NP/20/0437/FUL	Apple Tree Gallery, The Ridgeway, Saundersfoot, Pembrokeshire, SA69 9JE	Retrospective planning application for doorway on West elevation and proposed skylights

1 NP/20/0407/FUL Coed-derw, St. Brides Hill, Saundersfoot, Pembrokeshire, SA69 9NP

The Clerk confirmed that no correspondence has been received regarding this application.

Following consideration of all the information presented within this application the following points were raised:

- The proposed plans are offering 18 units with 9 car parking spaces
- Overdevelopment of the plot with the proposed new building overbearing the adjacent properties

Cllr Sefton proposed that the Clerk request a site visit with the Planning Officer; Cllr Sanders seconded the proposal with all Cllrs eligible to vote in full agreement.

2 20/0464/PA WILLS FIELD Narberth Road, Saundersfoot, Pembrokeshire, SA69 9DS

Following consideration of all the information presented within this application the following points were raised:

- A positive improvement
- The design makes very good use of an odd shaped plot

Cllr Baker proposed that Saundersfoot Community Council support this planning application; Cllr Boughton Thomas seconded the proposal with all Cllrs in full agreement.

3 NP/20/0437/FUL Apple Tree Gallery, The Ridgeway, Saundersfoot, Pembrokeshire, SA69 9JE

Following consideration of all the information presented within this retrospective planning application and discussion of such the Council agreed that the concerns raised previously remain.

Cllr Boughton Thomas proposed that Saundersfoot Community Council recommend this retrospective planning application for refusal by the Planning Authority; Cllr Sefton seconded the proposal with all Cllrs eligible to vote in favour of such.

2020/10 21 Licensing Application(s) Received - None

2020/10 22 Consideration of Correspondence Received

- Email received praising the Saundersfoot Community Council over the Sensory Garden and the peace and tranquillity this well-maintained space brings to many visitors, especially so in these trying times.
- The Clerk advised the Cllr that a price had been received for the removal of trees in the Old Cemetery, but it was £400 more than the delegated spend amount as stated in the September meeting. Cllr Boughton Thomas proposed that the price be accepted with the income of the cemetery being used to pay the invoice in full as previously agreed; Cllr Wainwright seconded the proposal with all Cllrs in full agreement.

2020/10 23 To receive County Councillor's Report -

2020/10 24 To Receive Any Reports from Committees/Working Parties

Cllr Williams – on behalf of the Sensory Garden Working Party

All Cllrs confirmed that they had received Cllr Williams' report via Email prior to the meeting.

Cllr Williams BEM advised the Council that a member of the public, with design experience, had offered their services, free of charge, to put some design ideas down on paper for the Council to consider regarding the area alongside the Old Coal Office for when the boarding is removed.

The Clerk – On behalf of the Play Park Task and Finish Group

The Clerk advised that:

- 2 quotations have been received for the CCTV, unfortunately one firm withdrew from submitting a quotation just prior to the meeting
- A rough idea for the cost of replacing the fence around the play park would be £9,200. It was agreed that the Task and Finish group would apply for an Enhancing Pembrokeshire Grant to replace the fencing.
- Fields in Trust have confirmed that the consideration to be paid for the installation of the EE mast can be used to support a loan
- The Public Works Loan interest rate would be Circa 1.5%
- Community Councils are required to complete a Welsh Government Borrowing Approval application form

Cllr Baker proposed that the Clerk start the Loan process on behalf of Saundersfoot Community Council for the consideration of £20,000; Cllr Ludlow seconded the proposal with all Cllrs in full agreement.

The Clerk requested that the management of the project be handed back to the Play Park Task and Finish Group – The Clerk to meet with Cllr Beedles and update regarding all correspondence.

2020/10 25 To Receive Reports from Council Representatives

None

Agenda Items

2020/10 26 Saundersfoot Book Exchange/Free Library – To consider the request made by two residents of Saundersfoot to situate a book exchange facility within Saundersfoot village.

Cllr Wainwright wished it to be Minuted that he was disappointed that the Council were having to reconsider a decision they made in the last meeting, albeit under Correspondence received.

All Cllrs considered the information presented to them and discussed such. They also noted:

- The comments made on Social Media regarding the positioning of a Free Library in the Sensory Garden and the Saundersfoot Community Council.
- The library is now open with a pre-order and pick up facility being offered. This is a free facility.
- An undercover position, for example the Beach Huts, may very well be more beneficial to provide a waterproof location to protect the books etc.
- Who would be responsible for the upkeep of the books and ensuring the Free Library remains clean and tidy.
- Would the library structure require planning permission? The Sensory Garden is in a conservation area.

Cllr Clevely proposed that the Free Library should not be placed in the Sensory Garden, taking the above comments into consideration; Cllr Wainwright seconded the proposal with all Councillors in full agreement.

Other possible locations were discussed – Cllr Phil Baker will pass this information on.

It was noted that there was a sound issue during the playing of the pre-recorded presentation – but Cllrs agreed that this did not hamper their decision.

2020/10 27 Festivities Working Group - To consider financial support, by Saundersfoot Community Council, to facilitate the Christmas Light Display in Saundersfoot Village for 2020.

Over the past years the Chamber for Tourism have financially and physically supported the icicle lights within Saundersfoot Village. An Enhancing Pembrokeshire Grant has been secured to pay for the replacement of lights over the next few years.

Due to the Government imposed restrictions regarding the temporary closing of businesses and the prevention of holding any fund raising events this year, the Chamber for Tourism has requested that the Saundersfoot Community Council financially assist with the 2020 Christmas lights and consider, from 2021, taking on the responsibility of the Christmas Lights.

Cllr Boughton Thomas proposed that Saundersfoot Community Council pay up to £5,000 for the hire of the Cherry picker and driver, to erect the lights for Christmas 2020 and for the Council to consider the request to take on the responsibility of the lights from 2021 onwards; Cllr Williams BEM seconded the proposal with all Cllrs in full agreement.

The following points were also raised:

- Assistance will be required when the lights are being erected. In the past this has been staff from local businesses – This year perhaps the ‘Saundersfoot Connectors’ could assist

- The Harbour will also require assistance with the erection of lights and possible replacement of lights
- As the Car Park Project will not now be going ahead the funds for the above will be taken from the Car Park Budget
- To add to the November agenda (prior to the Budget setting in December) that the Council consider accepting the responsibility of ALL Christmas lights (Harbour area (TBC) and icicle lights through the Village) from 2021 onwards.

2020/10 28 Sensory Garden Christmas Lights – To consider the purchase of new Christmas lights for display in the Sensory Garden

Cllr Williams BEM presented to the Council the cost and images of 5 bespoke hanging snowflake lights proposed to be erected in the Sensory Garden over the Christmas period. These will be removable for storage when not in use.

Cllr Wainwright proposed that five hanging snowflakes with custom made arms up to the value of £5,000 be purchased for use in the Sensory Garden; Cllr Upham seconded the proposal with a majority vote in favour of such. Two Cllrs abstained from the vote.

2020/10 29 Donation Requests - Consideration of Donation Requests received up to 25th September 2020

Cllrs considered the requests for donations

- Cllr Beedles proposed that the regular local users of the Regency Hall receive a portion of £1,000; Cllr Ludlow seconded the proposal with all Cllrs eligible to vote in favour of such.
- Cllr Baker proposed that a donation of £400 be given to the Caring Association; Cllr Ludlow seconded the proposal with all Cllrs eligible to vote in favour of such.
- Cllr Cleevely proposed that a donation of £300 be given to the Sardis Parks and Gardens; Cllr Boughton Thomas seconded the proposal with all Cllrs in full agreement.

2020/10 30 Saundersfoot Community School Position of Governor - To consider if a nomination is to be put forward to the Governors of Saundersfoot Community School to be considered as Community Governor

Cllr Cleevely stated to the Council that there should be a representation on the Board of Governors for Saundersfoot CP School from the Community Council. Discussion took place regarding what information from any governors' meetings should be shared with the Community via the Community Council meeting reports. It was agreed to hold this agenda item over to November 2020 meeting, giving Cllrs time to consider such a commitment. Cllr Baker will request further information from Pembrokeshire County Council regarding the guidelines for School Governors and the sharing of information.

2020/10 31 Donation Requests – To consider the requests for donations from the Saundersfoot Community Council

As 29

2020/10 32 Remembrance Service and Wreath Lying Arrangements – To consider the format of the Remembrance Wreath Lying Service for 2020 (considering the Government imposed restrictions)

It was agreed that (following all Government imposed restrictions enabling 30 persons to meet in an open space) a private wreath laying service for around 20 wreath bearers (one representative per organisation) will be conducted. The trumpet player will be invited to play the Last Post and Reveille and 3 traffic marshals to ensure the safety of all present.

Post Meeting Note - A message will be placed on Social Media advising that a private service will be held on Sunday 8th November 11am but anyone wishing to pay their respect can do so once the restrictions are lifted on Monday 9th November.

The Clerk be contacting all Wreath Bearers over the next few weeks, but anyone who purchases a Wreath please give the Clerk a ring 07525 007068 before 7pm any week day.

Cllrs Cleevely and Baker will place the wooden crosses on the Military Graves before the service.

Date of next meeting Thursday 5th November 2020 6pm via the Medium of Zoom

Meeting closed 20.45