

# PENALLY COMMUNITY COUNCIL CYNGOR CYMUNED PENALUN

Minutes of the General Meeting of the Penally Community Council held on Wednesday 11<sup>th</sup> November 2020, via the medium of Zoom at 5.45 pm

Members of the public were able to attend by contacting the Clerk by midday on the 11<sup>th</sup> November 2020 when the meetings details are distributed (Email: penallycommunitycouncilclerk@gmail.com)

Present: Cllrs P Bradbury, C Bradbury, J D'Arcy, M Neal, J Rilstone and S Snow

In attendance – Sergeant Lewis Simpson, Sinead Henahan, Ms Anna Bird, Mr Oliver Duckett and The Clerk

**2020/11 255        Apologies for Absence – Cllr Jason Williams-James**

**2020/11 256        Mr Duckett will make a presentation to the Council**

The Clerk advised the Council that Mr Duckett is eligible to be considered for Co-option onto Penally Community Council.

Prior to the presentation Mr Duckett confirmed that he had received a copy of the Standing Orders and the Code of Conduct.

Mr Duckett gave his presentation to the Council. Mr Duckett and Cllrs were given the opportunity of asking any questions relative to becoming a Councillor. Mr Duckett advised the Council that his work usually involves him a certain amount of travel but considers he will be able to commit the time required to Penally Community Council.

**2020/11 257        To accept Mr Duckett's Declaration of Office**

Cllr P Bradbury invited Mr Duckett to make his Declaration of Office to Penally Community Council, after which all Cllrs welcomed Cllr Duckett to Penally Community Council.

Following agenda item 257 - Standing orders were suspended to allow for the discussion to take place with the above listed guests

Sergeant Lewis Simpson - Dyfed Powys Police, Sinead Henahan - Pembrokeshire County Council and Ms Anna Bird - Hywel Dda University Health Board gave an update to the Council on matters appertaining to Penally Camp

Sergeant Lewis Simpson reiterated that the safety of all residents of Penally is priority with increased police presence continuing in Penally. Sergeant Simpson explained that due to Covid 19 regulations Police Officers have to travel 'single crew' (one officer in a vehicle only) and during a reported incident over ten cars arrived at the Camp – although there were a large number of cars less than 14 officers attended and made 5 arrests. The incident was confined to inside the Camp.

Sergeant Simpson also advised that there had been an incident in the Pembrokeshire Coast National Park Authority owned Penally Train Station Carpark which led to a resident of Penally, using their own car, blocking the entrance for several hours. This caused major problems with persons wishing to use the carpark turning their vehicles to enter the carpark only to find it blocked and then having to swerve onto a 50mph freeway. The owner of the car, blocking the gateway, moved the vehicle after several hours.

The Council advised that it was understood that a further demonstration was to take place on Saturday 14th November and once again expressed their serious concerns regarding nuisance, disruption and noise to Penally residents living adjacent or close to the camp. The Council were assured that this concern would be reported to the appropriate senior management of the Police and County Council so the appropriate measures could be taken to minimise the effects of demonstrations.

Sinead Henahan confirmed that Pembrokeshire County Council have coordinated a 'help hub' where any organisation offering assistance or a service to the residents in the camp is being directed. [Penally@migranthelpuk.org](mailto:Penally@migranthelpuk.org). Also, if any residents have any questions, or if any resident feels unsafe at any time they should follow the link is <https://www.pembrokeshire.gov.uk/penally-community-information> where they will find further information and an Email address.

Sinead Henahan also confirmed that the two-page leaflet has been produced by Pembrokeshire County Council and Dyfed Powys Police, has been printed, the Clerk confirmed that it has been Emailed to over 130 Email addresses of Penally residents and that the hard copies are ready to be distributed with the Penally Crow News, offering UpToDate information from trusted sources.

Ms Anna Bird reassured all Councillors that the current health guidelines are being strictly followed, by all persons concerned to ensure, as far as possible, the safety of Camp residents and the Community. She also stated that an isolation area is reserved in the camp to segregate any residents who present themselves with Covid 19 symptoms.

It was confirmed that local health care professionals are attending the Penally Camp but these visits are on a flex up basis – this is when off duty professionals offer their time to provide the service required. The Council were assured that these visits by local health care personnel would not affect the provision of health services to Local residents and that the costs associated with these visits would not fall upon local health service budgets.

Concerns regarding the public toilets being locked during times when protesters may require to use them was raised, Sinead advised that she would make further enquiries regarding the possibility of the toilets to be left open.

Councillors thanked Sergeant Lewis Simpson, Sinead Henahan and Ms Anna Bird for their attendance and contribution to the meeting and confirmed that they would be invited to participate in future meetings.

Sergeant Lewis Simpson, Sinead Henahan and Ms Anna Bird left the meeting and Standing Orders were recommenced.

#### **2020/11 258 Cllr P Bradbury - Chairman's Report**

The annual Act of Remembrance for Penally was held on 8th November at 11:00 at which Social distancing protocols were observed. Although a reduced order of service was followed I understand that it was received favourably.

This was the first time for many years that the Ceremony was organised by the Community Council and so on behalf of the Council I wish to express my thanks to those residents who attended and to all those who were active participants. A special thanks to our stand in clergyman Reverend Nigel Griffin and to the bugler Mark Davies.

On 29th October the Clerk and the Chair were invited to a Zoom meeting by the Mayor of Tenby Town Council. Also, at the meeting were the Clerk to the Town Council, Inspector Reuben Palin (Dyfed Powys Police) and Sinead Henahan (Pembrokeshire County Council). The meeting was for the two Councils to exchange information regarding the Penally Army Camp and its use to temporarily house Asylum Seekers. This meeting was seen as useful and it was agreed that regular meetings should be planned for the future.

#### **2020/11 259 To disclose any personal or Personal and Prejudicial Interests in items of business listed below**

None

#### **2020/11 260 To Receive the Minutes of the Meeting Held on the 24<sup>th</sup> September 2020**

Cllr Neal proposed that the Minutes of the Extraordinary meeting of Penally Community Council, as presented to the Council, held on 24<sup>th</sup> September 2020 be signed as a true record of the meeting; Cllr Rilstone seconded the proposal with all Cllrs in full agreement.

**2020/11 261            Matters Arising from the Minutes – Information Only**

None

**2020/11 262            To Receive the Minutes of the Meeting Held on the 14<sup>th</sup> October 2020**

Cllr D'Arcy proposed that the Minutes of the General meeting of Penally Community Council, as presented to the Council, held on 14<sup>th</sup> October 2020 be signed as a true record of the meeting; Cllr Neal seconded the proposal with all Cllrs in full agreement.

**2020/11 263            Matters Arising from the Minutes – Information Only**

None

**2020/11 264            Consideration of Correspondence Received**

- Email received regarding the Welsh translation of the Information Boards being produced by the History Group – The Clerk advised that the Welsh translation was being arranged by the History Group and the County Councillor.
- Email received from County Councillor Jon Preston advising that he had raised certain matters which when reported in the minutes were not accurate or had been misconstrued. Cllrs agreed that the Minutes (as agenda item 2020/11 262) represented the meeting accurately.
- The Clerk advised the Council that correspondence had been received from the Returning Officer at Pembrokeshire County Council advising that the Casual Vacancy Notices can be displayed following which, if no Election is requested, the Penally Community Council will be able to Co-opt a member to fill the last remaining seat on Penally Community Council.

**2020/11 265            Account(s) for Payment and Bank Reconciliation**

The Clerk advised that she was unable to access the account details for Penally Community Council due to access restrictions to her office. The Accounts and cash book report will be presented at the December meeting and at the Finance meeting.

**2020/11 266            Planning Application(s) Received**

**20/0613/PA            West Holloway Farm, PENALLY, Tenby, Pembrokeshire, SA70 7NR  
2 Storey Extension**

Following consideration of all the information presented to the Council it was agreed that the Council do not have any objections or concerns regarding this planning application – Cllrs requested it to be Minuted that it has been noted that exterior to this site had been left in an untidy state following the last building works and hopefully the area will now be tidied.

**2020/11 267            Reports from Council Representatives**

County Cllr Jon Preston sent his apologies as he was unable to attend the meeting, due to a long standing commitment, but forwarded his report via Email.

Remembrance Sunday

I wish to thank the Chairman and the community council for arranging last Sunday's remembrance service under difficult circumstances. Also, a special thank you to the Rev Nigel Griffin for stepping in to conduct the ceremony. The service was respectful, moving and well attended whilst complying with the Covid-19 guidelines. We will remember them.

Penally Camp

As Wales comes out of lockdown it is expected that demonstrations at the camp will resume. Again, I would ask that any groups who visit the camp do so in a respectful and peaceful way. I have continued to work with the local Police and colleagues at Pembrokeshire county council and the Hywel Dda Health Board in managing the local impact of the Home Office's repurposing of the camp. I am also working with a small team of lawyers who will be making an application for a Judicial Review of the decision by the Home Office. The lawyers will also be scrutinising the emergency powers quoted in correspondence to Pembrokeshire county council to commandeer the camp under permitted development legislation.

#### Caravans on the camp

Three caravans have been moved onto the camp which have created some interest locally. I raised this with PCC who have advised me that in the course of ongoing dialogue in regard to the camp, the Corporate Planning Manager has advised the Home Office of the process for submitting a planning application in Wales including the requirement to undertake a pre-application consultation exercise if the application meets the 'major development' threshold. As I am a member of PCC Planning and Rights of Way committee and given the public stance, I have taken regarding camp I will need to declare a pre-judicial interest when the planning application comes before the committee. It is therefore important that representation is made at the meeting by a community councillor or a member of the community who has been seen to remain impartial to the outcome of the planning application when it is submitted.

#### Station car park

As a consequence of the change of use at Penally camp it has become evident that persons unknown have been using the station car park as a toilet. The public toilets are currently closed for the winter, but I have asked PCNPA to consider re-opening them while the camp is in the hands of the Home Office. With large numbers arriving in the village most weekends it stands to reason that they will need these facilities to be available. This is another cost that the Home Office has failed to consider but one which I will seek to have reimbursed.

#### Link to PCC Penally camp webpage

Pembrokeshire county council has set up a webpage for information regarding Penally camp. The site has a section for frequently asked questions and an email address to contact PCC officers who can advise on any matters appertaining to the operation at the camp. Please use the link <https://www.pembrokeshire.gov.uk/penally-community-information>.

#### St. Teilos church information boards translation

As I have not received any information regarding amendments to the first draft, I have forwarded the complete translation to the history group. This was a translation from English into Welsh of the original document which has been professionally translated and proofread. If further translation is required, this can be arranged. Planning advice will also need to be sought when the group are ready to move forward with the project.

#### Station Cottage track gate

I have been contacted regarding a concern about the gate being open on to the track at Crossing Cottage. I have inspected both gates and have sent photographs to Transport Wales who have confirmed they will have the gate checked. They have also informed me that anyone who may spot a hazard on the railway can report it directly to the signaller by using the telephone point at the railway station.

#### **2020/11 268      Reports from Council Committees**

Cllr C Bradbury – On Behalf of the Grounds Committee

Smart Gardens have completed the work at the entrance to the Village. Weeds have been removed, the plot has been dug over and some pruning of plants has taken place.

A leaf collection has taken place along the Village Road from School Lane to the bus stop by the Church. This does need further work following the recent leaf fall.

Following the grass cut of the Village Green last week leaves were removed prior to the Remembrance Service.

We will need to confirm the date for delivery and erection of the Christmas tree and placement of the lights.

The Committee is aware that the grass cutting contract is shortly up for renewal and will confer with the Clerk as to the required tender process.

Councillor Sarah Snow and I have compiled a list of ideas for discussion at the December Meeting regarding the Enhancing Pembrokeshire Grant funding.

Councillor Sarah Snow has agreed to join me on the Grounds Committee.

*(Post meeting note – Christmas tree arranged for deliver Approx. 10am on Saturday 28<sup>th</sup> November 2020)*

**2020/11 269** To arrange a meeting of the Finance Committee

Meeting arranged 6pm Wednesday 2<sup>nd</sup> December 2020, via the medium of Zoom, with the draft budget and Precept being presented at the December 2020 meeting of Penally Community Council.

#### **Agenda Items:**

**2020/11 270 To receive any updates regarding Penally Army Camp**

Cllr P Bradbury advised the Council that, following discussions with Pembrokeshire County Council, it is understood that the Home Office will be making a Pre-Planning Application to the Planning Authority regarding the change of use of Penally Army Camp, following which a formal retrospective application will be made.

Cllr P Bradbury reminded Cllrs that any deliberations regarding any planning applications should be based on planning considerations only and if any Councillor wishes to attend an online training session appertaining to planning application matters to contact the Clerk for further information. He also reminded Councillors that should they receive any representations regarding the Camp they should refer them to the Clerk so that the appropriate response of the Council is made. If a Councillor has a personal point of view then it must be made quite clear at the time that this is a personal comment and not the view of the Council.

**2020/11 271 To consider the response received from Pembrokeshire County Council regarding the 50 MPH on Penally Bye Pass**

To enable Cllrs time to read and digest the report this item was carried over from the October meeting.

The following points were discussed:

- The possibility of a set of pedestrian controlled traffic lights being installed where persons cross the 50mph road to access the public pathway to the beach/railway station/village.
- The positioning of a 'speed van' along this stretch of roadway to deter persons from speeding
- A survey be carried out by Pembrokeshire County Council to obtain UpToDate information regarding any speeding vehicles along this stretch of roadway and also to what extent this stretch of road is used.

Cllr Neal proposed that Penally Community Council request that Pembrokeshire County Council carry out a further 'Traffic Survey' on this stretch of roadway during the summer months to gather information of the use of this road at the busiest time; Cllr Duckett seconded the proposal with all Cllrs in full agreement.

**2020/11 272 To consider all Reports from Cllrs of Committees to be presented to the Clerk prior to the commencement of the meeting** - for distribution to all Cllrs for their consideration.

Cllr P Bradbury proposed that any Reports received at meetings should be Emailed to the Clerk prior to the meeting to allow for such to be distributed to all Cllrs for their perusal; Cllr Neal seconded the proposal with all Cllrs in full agreement.

**2020/11 273 Penally Crow News** – Update of possible distribution date.

Cllr Neal advised the Council that the Pembrokeshire County Council/Dyfed Powys Police Question and Answer sheets have been received and once PLANED have printed the Penally Crow news both will be distributed to all homes in Penally village, this is hoped to be next week.

Discussion took place regarding the possibility of some residents of Penally not receiving the information either via Email or hand delivered.

This heading will be added to the December Agenda.

**Date of next meeting – Wednesday 9<sup>th</sup> December 2020 at 6pm Via Zoom**

Meeting closed at 20.24