**PUNCHESTON COMMUNITY COUNCIL**

A meeting of Puncheston Community Council was held via Zoom on Wednesday 26th October 2020 at 7.30 pm.

Present: Mr. Wyn Williams, Mr. Dewi Lewis, Mrs. Alison Evans, Mrs. Anne Thomas, Mrs. Susan Collins, Cllr Bob Kilmister and Mrs. Eirian Forrest (Clerk).

1. Apologies: Nil
2. Minutes of the Last Meeting (30.09.20)

Copies of the minutes of the last meeting had been distributed to members. It was proposed by Wyn, seconded by Anne that the minutes were a true record and were signed.

1. Matters arising from the minutes
2. Christmas Lights – the invoice for the PAT testing has not been received. Alison will chase it up.
3. Resurfacing on the Llysydefaid to Garndeifog road – not done.
4. Large shed at Penlan Oleu – The Clerk has reported to the Planning Enforcement Team. A response received was that it had been previously reported and a site visit had taken place and a planning application is being requested.
5. Little Newcastle village sign – not done.
6. Grey plastic dumped on B4313 – this has been cleared.
7. Puncheston to Little Newcastle road – This was included in this year’s surface dressing programme, but unfortunately due to the pandemic the programme was not fully completed and the work will be rolled on to 2021.
8. Highway matters

Alison reported surface water runoff downhill from Greenland Farm towards Lower Puncheston. The Clerk will report.

1. Planning

NP/20/0474/FUL – Lodor Ganol, Morfil, Clunderwen – Retrospective application for the change of use of a residential garage to a farm shop. It was proposed by Dewi, seconded by Wyn and agreed to support this application.

1. Donation Requests

Pembrokeshire Federation of Young Farmers – No donation

Cylch Meithrin Casmael - £50.00 (No request received)

Wales Air Ambulance – £50.00

Sandy Bear’s Children Bereavement – £30.00

Paul Sartori – £30.00

Cruse Bereavement Care – £30.00

Rev Richard Davies (Royal British Legion) – Remembrance Sunday wreath for Little Newcastle and Puncheston - £40.00

 The above were proposed by Anne, seconded by Alison and agreed.

1. Puncheston Cemetery

Rev Richard Davies forwarded correspondence he had received from Mr. Arwel Davies, Diocesan Registrar which relates to Puncheston Cemetery and a possible way forward for the community council when dealing with the cemetery and the Representative Body of the Church in Wales (RB). Following a meeting with the representatives of St Mary’s Church, it was agreed to ask the community council to consider agreeing to a lease for a period of 99 years from the RB in respect of the burial ground at Puncheston. The rent would be nominal subject to the CC being responsible for all the maintenance and repair of the whole of the burial ground (includes the areas presently used for church burials and community burials, path and the war memorial), and payment of insurance premiums. If the CC agrees to the proposal, it would be subject to agreement from the RB and the granting of a formal lease.

Following a discussion, it was agreed that the CC are willing to enter into a lease, on the proviso the rent is nominal and once the agreement is complete all fees received by the RB are paid to the Burial Board to enable them to pay for necessary maintenance. The clerk will respond to Arwel.

1. Correspondence
2. Western Power unmetered connection for Christmas lighting
3. PCC – Business urged to apply for new COVID-19 grants press release
4. Any other matters

Dewi asked if the Christmas lights will need to be PAT testing again this year. The lights do need testing every year before they are put up. A risk assessment also needs to be done when the tree is being put up. The Clerk clarified, as the lights are owned by the Recreational Committee and placed on a Christmas tree purchased by the Recreational Committee but erected on land owned by the community council, the community council have the lights PAT checked and ask for the risk assessment to be carried out, then the Public Liability would cover the Community Council should anything happen.  Alison will arrange for the testing to be done, and will also chase up the certificate from last year.

The meeting finished at 9.05 pm

Date of the next meeting via Zoom was agreed as 25th November 2020 at 7.30pm

NB: Due to the meeting being held remotely the signing of minutes and cheques etc. will be done at a later date.