

Minutes of the Meeting of Marloes & St. Brides Community Council held on  
Monday 14<sup>th</sup> September 2020 at Marloes Village Hall

Present:- Cllr. Smithies (Chairman), together with Cllrs. Jessop, Johnson,  
Kimpton and Richards

- Mrs. Y. C. Evans - Clerk to the Council

- Mrs. Caroline Walmsley – Hall Committee Chairman

Apologies for absence were received from Cllr. Louise Beal and County Cllr. Owens

NB Track and Trace details of all present were completed by the Clerk to hand to the Village Hall Booking Clerk to satisfy current regulations. Those present had to use the tables and chairs as laid out, and the Chairman asked that those wishing to speak should indicate clearly, so that the meeting can proceed efficiently.

1) Minutes - The minutes of the August meeting had been circulated to members, and was approved on the proposal of Cllr. Jessop, seconded by Cllr. Richards.

2) Matters Arising

There were no matters arising that will not come under another agenda heading.

3) Community Issues

Coronavirus Emergency.

The meeting noted that although there was presently a second wave of coronavirus sweeping many parts of the UK including large parts of Wales, but the number of cases in Pembrokeshire were at a low level. There were still many visitors staying locally, and travelling to the Martins Haven and Marloes Sands car parks in large numbers. The Play Ground and Recreation Area were open, with advice notices in place. Tonight, was the first occasion that the Hall had been in use for many months. Social distancing of 2 metres was still in place across Wales, and face masks had to be worn in retail premises and on public transport. The Village Shop was operating with two persons at any one time inside. Other food businesses had to undertake a track and trace system alongside other measures.

Suspicious Activity – It was noted that prior to the August Bank Holiday weekend, the Council was alerted to the possibility of an illegal encampment (rave) in the Dale Peninsula area. PC Toohey had previously advised the Clerk that “there is a spontaneous event protocol in place, whereby there is monitoring of social media for any chatter/planning of raves and police response plans put in place accordingly.” In the event, there was a large event near Neath in the South Wales police area. It was agreed that community residents should continue to be alert for any sign of suspicious activity and/or gathering of vehicles, and report them immediately to Dyfed Powys police via the 101 service.

#### 4) Correspondence

Milford Haven School – E-mail received from Hugh Jones, PCC re closure of the 6th Form at Milford Haven. Agreed that this be referred to Cllr. Beal, who has children in the School at present.

Clerks & Councils Direct - Sept. 2020 Issue 131 received. Noted.

#### 5) Financial Matters

- a) Community Works Grant – Speed Warning Sign - Members reviewed the information received to date. Cllr. Jessop confirmed the sign price as £3,655 for the solar powered version. He advised that this comes with a 6 year warranty. Steven Bember, PCC had confirmed that the County Council can purchase the sign, and the Community Council then pay the 10% owed, and assume the ownership of the sign. Claire Williams, PCC has asked if a meeting can be set up with Community Councillors in the near future. Agreed that the Clerk suggest a day later this week or early next week. Cllrs. Smithies and Jessop to attend, with Cllr. Beal as a reserve if available.
- b) Audit 2019/2020 - The Clerk advised the paperwork had been submitted by the end of August. Grant Thornton had since advised that there will be a delay in processing the accounts. Further information will be received later, on the process of the exercising of electors rights to view the Accounts.
- c) Draft Procurement & Contracts Standing Orders – Mrs. Evans drew attention to Paragraph 18 of the revised version of Standing Orders published in 2018. After discussion, members were agreed that these paragraphs would be suitable for adoption. The figure to be included in 18a(v) should be £1000 subject to annual review, as indicated in paragraph 18b. The Clerk to draw up draft financial regulations for approval by the Community Council.
- d) IRPW – The Review Panel will be sent a Nil declaration from the Council by the end of September. Council members present signed letters confirming that they will not be claiming the £150 allowance this year.
- e) Precept –The second payment of £966 has been received. Noted.
- f) Lloyds Bank – The balance on the current account was £3,391.19p on the 28<sup>th</sup> July 2020. Noted. A VAT repayment of £593.80 is due shortly.

#### 6) Clock Tower Matters

a) Honorary Caretaker – Council members were pleased to note that Mr. David Howells is continuing to improve following his illness earlier in the year. He has re-commenced winding the clock each week.

b) Night silencing – This will end on the 30th September 2020.

## 7) Urgent Matters

a) Planning Matter – This item was discussed after confirmation of the Minutes.

NP/20/0415/LBA – Provision of solar panels to south facing roof slope(rear elevation) of Marloes village Hall. Cllr. Richards, Hall Trustee declared an interest in this application, and did not take part in the discussion. Mrs. Walmsley outlined the application details to the meeting. Council members welcomed the proposed fitting of the solar panels onto the Village Hall roof which will add to the sustainability of this community asset. Cllr. Jessop commented that the green credentials of the building will be enhanced. It was noted that this provision will supplement the heating of the building – particularly helpful in the winter period when user groups need more warmth. There will also be the opportunity to export excess electricity in the Spring/Autumn period which will help the Hall finances. The Community Council supported the application for Listed Building consent.

Mrs. Walmsley was thanked by the Chairman for her attendance, prior to leaving the meeting at 7.42pm.

NP/20/0391/HRN – Cllr. Beal had drawn this application to the attention of the Clerk. A PCNP officer had advised that this was not valid, and should not have been listed on the website. Noted.

b) Village Toilets – It was noted that at present the Village Toilets are not being locked. A recent disturbance had spilled over into the toilets, but no damage had occurred at that location. Clerk to check with PCC via Cllr. Owens on why the automatic closure is not working.

c) Cllr. Jessop expressed concern that there has been no management of parking at the Marloes Sands Car park this season, and only one Pay & Display machine had been operational. He had noted that both the disabled parking and electric charging bays had been used for “normal” parking. The ongoing Coronavirus regulations had prevented the Trust from completing the contract as intended, so no replacement hut had been installed, and some staff had been furloughed. Signage was supposed to have been undertaken separately but this has not yet happened. The Chairman, Cllr. Smithies will discuss this matter with Mr. Mark Underhill, National Trust officer.

There being no other business, the Chairman closed the meeting, thanking everyone for their attendance. Notice was given that the next meeting is scheduled to be held on Monday 12<sup>th</sup> October at Marloes Village Hall subject to no changes to the Covid regulation in the meantime.