

**THE HAVENS COMMUNITY COUNCIL  
CYNGOR CYMUNED THE HAVENS**

(Clerk/RFO Helen Godfrey, Rock House, 26, Marine Road, Broad Haven, SA62 3JS)

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<http://www.pembstcc.co.uk/the-havens-community-council>

**THE MINUTES OF THE MEETING HELD ONLINE  
6 OCTOBER 2020, AT 7.00 PM**

**PRESENT**

Cllrs. Mark Burch (Chair), Charlotte Alexander (Vice Chair), Gillian Collins, Dai Faulkner Matthew Ford, Liz Kother, Peter Morgan, Sue Reynolds, Carys Spence, Connie Stephens, and Helen Godfrey (Clerk/RFO).

**APOLOGIES**

Cllrs. Joan Phillip

**ADOPT MINUTES FROM PREVIOUS MEETING**

The minutes were verbally confirmed and adopted as a true record of the meetings held on the 1 September 2020. This was approved by Cllr. Connie Stephens and seconded by Cllr. Gill Collins.

**DECLARATION OF INTEREST**

None.

**Matters Arising**

**Pathway from Broadway to Broad Haven**

The Clerk contacted the Raymond Brothers regarding the incorporation of a footpath between Broadway and Broad Haven and received a comprehensive response outlining the financial, physical, and legal reasons why they are unable to assist.

**Data Protection Policy**

Following a short discussion, it was requested that two small amendments are made to the draft data protection policy sent to all councillors to read through. The policy is to be adopted at the next meeting and reviewed annually.

**Atlantic Drive Footpaths**

The Clerk is to contact David Davies of Pembrokeshire County Council to facilitate a 'virtual' meeting with the Chair, Cllr. Mark Burch to discuss the Atlantic Drive footpaths.

**Leased Land Slash Ponds**

The Clerk has emailed Morgan La Roch Solicitors and asked for the lease to be progressed, no feedback received to date. Cllr. Mark Burch will contact the solicitor to follow up.

**Moorings – Little Haven Beach**

The remaining moorings remain insitu. The Clerk has fed back to Pembrokeshire Coast National Park and has been reassured that they will be removed by the end of this week.

**Clock on wall in Little Haven**

Confirmation received from Cllr. Peter Morgan that this cannot be progressed at the current time.

**Street Maintenance** (Blocked drains on the sea front)

Confirmation has been received that the matter has been referred to the Highway Maintenance Manager.

**Signage Play Park**

The replacement Covid-19 compliance signage has been received and installed.

**Festive Lights**

A tendering letter has been prepared alongside a list of contractors. However, following a short discussion, a meeting is to be arranged with Mostyn Davies of The Ocean Bar Café and Restaurant to discuss the feasibility of going ahead with the festive lights this year whilst remaining compliant with the current regulations.

**Residents Only Signage and Residents Parking**

Following a brief discussion, it was agreed not to run a poll on the Community Facebook page as it was felt that it would not capture the right information. Cllr. Liz Kother has approached some residents from Sandyke Road and fed back on their behalf; they do not wish for a paid 'residents only parking' scheme. However, they are still keen to have signs erected stating 'Residents Only'. There is an understanding that this cannot be enforced but they feel that it would deter visitors from parking in the vicinity. The Clerk is to contact Pembrokeshire County Council and follow up accordingly.

**Agenda Items****Broad Haven Community Councillor School Governor**

Cllr. Charlotte Alexander's term of office as Additional Community Governor is due to end on 6th November 2020. A request has been made to put forward a new nomination for the position by 22nd October 2020. This nomination will be considered along with any others received. Cllr. Sue Reynolds nominated Cllr. Alexander to be nominated again as this would provide continuity and would be advantageous to the school. Seconded by Cllr. Dai Faulkner.

**Mobile Skate Park**

Feedback was requested following contact made with The Havens Community Council regarding a mobile skate park. Milford Youth Matters are seeking a grant to fund a mobile skate park which will be located in different communities for two weeks at a time. This project is at an 'expression of interest' stage, a consultation period will follow to ascertain which local communities would like to benefit from this, there is no obligation.

Cllr. Carys Spence noted that this would be a good addition for the young people of The Havens, whilst not being a permanent feature.

#### **Dogs in Play Park**

A complaint has been received from a member of the community regarding a dog being in the play park. Following a short discussion regarding the existing signage, it was agreed that no additional signage is required at the moment and any further complaints or concerns will be monitored moving forward.

#### **Football Pitch and Drainage Works**

Cllr. Matthew Ford informed the meeting that whilst there is some uncertainty over the dates of the football season there is no urgency in carrying out the works and that quotes are still being sought.

#### **Expenditure Approvals**

Following a discussion regarding what the expenditures will cover a decision was reached. Cllr. Sue Reynolds proposed that the Clerk will be able to purchase items or arrange small repairs up to a value of £75.00 without going to tender. This will be monitored and reviewed in the new year. Seconded by Cllr. Matthew Ford.

#### **Boules Pit**

It was agreed in principal that a boules pit would benefit the community. However, feedback from the whole community would assist in deciding whether to progress with this project. The Clerk is to invite feedback via The Havens Community Diary and Community Facebook page.

#### **Cutting back of Hedges**

Cllr. Sue Reynolds received an enquiry from a resident as to whether the hedges on Setlands Hill, Little Haven had been cut back this year following minor damage to their car. The Clerk was asked to follow up with Pembrokeshire County Council and feedback.

#### **Millmoor Way – Christmas Tree**

Cllr. Charlie Alexander suggested that the existing Christmas tree on Milmoor Way, which is looking bedraggled, be replaced by an evergreen shrub/ tree, which once established will look good all year round and could still be decorated with lights at Christmas. Cllr. Dai Faulkner suggested Griselinia as these tend to fare well by the coast. Cllr. Faulkner will investigate the options and feedback at the next meeting.

#### **Rubbish: fly tipping, bins**

Cllr. Connie Stephens noted that regardless of the littering issues which occurred at the end of the lockdown, that overall, there had been an improvement in littering around the Havens. A request was made to contact the Recycling Team at PCC and convey the Community's thanks. However, it was noted that a member of the local community had been seen placing general waste in the public bins at the top of the slipway in Broad Haven. It was requested that a note was added to The Havens Diary and Community Facebook page that the public bins are for visitors and passers-

by and as a reminder that it is an offence to place household rubbish in these bins. It was also noted that sometimes general waste bags had been left in the bus shelter near Rosehill.

### Planning Applications:

20/0420/PA	Proposal: Proposed Reception and Games Room extension.  Site Address: Rosehill Caravan Park, Portfield Gate, Haverfordwest, Pembrokeshire, SA62 3LU	Supported
NP/20/0389/FUL	Proposal: Single storey side extension, outbuilding and screen wall  Site Address: Taskers Cottage, Broadway, Haverfordwest, Pembrokeshire, SA62 3HX	Supported
19/1272/PA  For information only	Proposal: Two toilet / shower blocks (one new & one replacing temporary block).  Site Address: South Cockett Caravan & Tent Site, Broadway, Broad Haven, SA62 3TU	Conditionally Approved

### Finance: (Outgoings)

Clerks Salary August	£505.60
Fasthost Emails - September	£12.00
Bevan Grass – August 2020 Invoice	£675.00

### Finance: (Income)

Havens Diary Adverts	£210.00
Honesty Box September	£905.73

### Any Other Business

#### Japanese Knotweed

A Japanese knotweed removal and tree services contractor has attended the Slash ponds area to treat the Japanese Knotweed and carry out some remedial tree works.

#### Play Park

Cllr Mark Burch has removed a damaged item from the play park. Cllr. Carys Spence has been in consultation with Broad Haven Primary School regarding the play equipment and is now awaiting three quotes from the contractors. An analysis of monies identified to maintain and replace play park equipment has been carried out. To be shared with all Councillors and agreed at the next meeting.

### END OF MEETING

There being no further business to discuss the meeting closed at 20.10

**THESE MINUTES ARE SUBJECT TO CONFIRMATION AT THE MEETING TO BE HELD ON 3  
NOVEMBER 2020 IN BROAD HAVEN VILLAGE HALL OR VIA AN ONLINE PLATFORM.**