**PUNCHESTON COMMUNITY COUNCIL**

A meeting of Puncheston Community Council was held outdoors on Thursday 20th August 2020 at Ty Mawr, Little Newcastle which commenced at 2.30 pm.

Present: Mrs. Alison Evans, Mrs. Anne Thomas, Mr. Wyn Williams and Mrs. Eirian Forrest (Clerk).

1. Apologies: Mrs. Susan Collins, Mr. Dewi Lewis, Cllr Bob Kilmister
2. Minutes of the Last Meeting (26.02.20)

Copies of the minutes of the last meeting had been distributed to members. Apart from one typo (Garndeifog not Glanheulog) the minutes were agreed as being a true record and were signed.

1. Matters arising from the minutes
2. Tennis Court – No update.
3. Defibrillator training – no update
4. Christmas Lights – the invoice for the PAT testing has not been received.
5. Remembrance wreaths – The cheque has been cashed. Waiting for a receipt.
6. Dog fouling letter – No update
7. Resurfacing on the Llysydefaid to Garndeifog road – not done
8. Collapsed outlet pipe by Greenland Farm – done
9. Blocked culvert by Glanrhyd - done
10. Pothole by Lodor Fach, Morvil – done
11. Puncheston Digital engagement - Broadway Partners are the company that have been chosen by the PCC Broadband team. Installation will commence in 2 – 3 months and should be up and running by Christmas. Costs will be approx. £20 per month for 100mb. Trailer vans will be brought down to raise awareness and possible locations are, Wallis, by bus stop in Woodstock and in the layby (the dip) on the road between Woodstock and Tufton.
12. Highway matters
13. Alison has received ongoing complaints from residents regarding the amount of cars parking near the junction and on the road by the Chapel up to The Drovers Arms in Puncheston. It was agreed to discuss further with Bob at the next meeting.
14. Further to previous and new complaints received regarding the state of the road from Puncheston to Little Newcastle, Alison has asked Bob to find out when this road will be resurfaced. No response received to date.
15. Planning
16. Query raised by Wyn with regards to a large shed built at Penlan Olau as he couldn’t remember it being considered by the Community Council. The Clerk will check if planning permission has been granted.
17. Pre-application consultation for proposed agricultural animal housing over existing nutrient store at Farthings Hook, Tufton – it was agreed to consider this proposal fully when the planning application is submitted to PCC.
18. Payments – Insurance Renewal, Playing field rent, General Allowance Payments
19. Zurich Insurance renewal £435.98 - it was proposed by Wyn and seconded by Anne to pay the invoice.
20. PCC Playing field rent £30.00 – it was proposed by Alison and seconded by Anne to pay this invoice.
21. General allowance payments – it was agreed to add to the agenda for the next meeting.
22. Annual accounts 2019/2020 & Annual Audit

Due to COVID 19 and no meetings have been held since February the Audit date has been extended. Sharon Wormleighton has agreed to act as the internal auditor. The annual accounts and Governance Statement had been distributed to members. It was proposed by Alison, seconded by Wyn and agreed that the annual accounts and Governance Statement be signed.

1. Asset Register

The asset register amount is £27,607.00 and was signed.

1. Correspondence

Harries Planning Design Management – Proposed exchange of Common Land (CL191) - Land to the west of Castleblythe Farm, Puncheston – the proposal was considered in January 2020, however minor amendments have been made to the proposal. Formal notices will be erected adjacent to the common land, advertised in the Pembrokeshire Herald and served upon all known stakeholders. No objections to this proposal.

1. Other matters

Anne reported by telephone some roadside fly tipping to PCC who didn’t respond. After a few days she reported it to Bob who got it removed immediately. She was advised to create a ‘My Account’ account on PCC website whereby you’re able to report pot holes, fly tipping etc. which gets a quicker response.

The meeting finished at 3.15pm

Date of the next meeting was agreed as provisionally on 30th September with time and venue to be confirmed.