

# WISTON COMMUNITY COUNCIL

Minutes for the Community Council meeting held via Zoom on Monday 29<sup>th</sup> June 2020 at 20:00hrs, in line with Covid-19 restrictions.

## **Present**

Alan Vaughan

Yvette Bevan

Thomas Bevan

Samantha Philipps-Harries (Clerk)

Peter Lewis

David Evans

David Howlett (County Councillor)

## **1. Chairman's Remarks**

Alan welcomed everyone to the virtual meeting.

## **2. Apologies for Absence**

Apologies for absence were received from Marilyn Bevan and Robert Voyle.

## **3. Confirmation of Minutes of the Last Meeting**

Minutes of the meeting held on 17<sup>th</sup> February 2020 were confirmed as a true record. Proposed by Thomas and seconded by Peter.

## **4. Matters Arising There From**

- a. Playground, Clarbeston Road – Annual Inspection Report: the playpark had been closed and notices attached to the perimeter fence, advising the public was closed during the Covid-19 restrictions. It was agreed to discuss matters relating to the playground at a later meeting when restrictions were eased.
- b. Defibrillator – Wiston Kiosk: Thomas and Peter had met at the kiosk in March, just before lockdown was announced. Thomas was awaiting a quote for Perspex to replace the panes, and there was £750 available from the Christmas fairs he had organised to put towards the price of a defibrillator. At presents Welsh Hearts were able to provide a defibrillator and a heated cabinet for approximately £1300, the clerk agreed to contact the British Heart Foundation to find out if there were grants available with them.

## **5. Finance**

- a. Barclays Bank Account Balances as at 30<sup>th</sup> April 2020:  
Community Account - £3940.43  
Business Premium Account - £3112.63
- b. Remittance Advice from Pembrokeshire County Council (PCC) – 1<sup>st</sup> instalment of precept totalling £1668.00, was received in April 2020.
- c. Zurich Insurance Renewal 2020/2021 - £679.47 – it was proposed to pay the invoice by Peter and seconded by Yvette and agreed by all the councillors present.
- d. Financial Audit/Internal Audit Report 2019/2020 – the clerk advised the meeting the audit documents were with the Internal Auditor, and as they had not yet been returned she had posted a notice advising the general public that the audit would be delayed. Due to Covid-19 restrictions the Welsh Audit Office had extended deadlines etc.
- e. Clerks Request for wages and expenses January to March 2020: Wages - £359.37, HMRC (PAYE) - £90.63 and Expenses - £0.00. It was proposed to pay the request by Yvette and seconded by David Evans and agreed by all the councillors present.

## **6. Correspondence**

- a. Wiston Digital Engagement (Pembrokeshire County Council (PCC)) – Walton East was to be included in the initial project area along with New Moat and Ambleston. David Evans agreed to represent the Wiston Ward Community Council. David Howlett advised the meeting that over 200 companies throughout the UK had been approached to quote

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for the Broadband Infrastructure. Only 9 companies expressed an interest and only 4 quoted for the work. The company that has been chosen is Broadway Partners based in Liverpool and have guaranteed 100mb per second, at a cost of £20 per month, with the project hopefully being started by August 2020. David H asked the councillors to encourage residents to sign up to the scheme so hopefully it could be rolled out across the ward including Wiston, Clarbeston Road and Clarbeston.

- b. Independent Remuneration Panel for Wales – The Principles relating to the Reimbursement of Costs of Care – noted.
- c. Clarbeston Road Women's Institute (WI) – Centenary Tree for the area. After a discussion it was agreed that the WI be offered the area next to the play ground in Clarbeston Road at the top of Moorfield Avenue, or the green area next to the notice board (however it was to be noted that a pavement had been agreed along this area, but it was hoped this would not interfere with the grassed area). The clerk agreed to inform the WI.
- d. Cruse Bereavement Care – donation request: it was agreed to donate £75.00 to this cause, proposed by Thomas and seconded by Peter and agreed by all the councillors present.
- e. Letter of thanks from Wales Air Ambulance Charity.
- f. Pembrokeshire Young Farmers Club (YFC) – donation request. Thomas and Peter declared an interest in this item, and the Declaration of Members Interest Record would be signed at the next face to face meeting. It was agreed to donate £100.00 to this charity proposed by Yvette and seconded by David Evans.

### **7. Planning**

- a. Colby Moor Farmhouse – change of use of outbuilding into dwelling, including new link extension: conditionally approved (19/0906/PA).
- b. 13 Moorfield Avenue, Clarbeston Road – alterations and extensions: Conditionally approved (19/01074/PA)
- c. Clarbeston Road AFC, Knock Football Field, Clarbeston Road: removal of existing changing rooms, siting of portacabin to provide junior football changing rooms and erection of tractor shed: Conditionally approved (19/1189/PA).
- d. North Farmhouse, Walton East – erection of an above ground nutrient storage tank (20/0052/PA) – no known objections to the application.

### **8. Highways**

- a. PCC: Highways Minor Works request for a Dungleddy Court to Railway Bridge Footway proposal from January 2016 – has been approved in the minor works programme for 2020/21.
- b. PCC: Road Closed for maintenance works from Walton East to Clarbeston Road on Monday 29<sup>th</sup> June 2020 for 1 day.

### **9. Any Other Business**

- a. The Memorial Hall, Clarbeston Road – invoice for hire of the hall for meetings during 2019/2020 totalling £120.00, it was agreed to pay proposed by Thomas and seconded by David Evans and agreed by all the councillors present.

### **10. Next Meeting**

The next meeting would again be a virtual meeting on Monday 20<sup>th</sup> July 2020 at 20:00hrs. The clerk advised that the AGM would be delayed until a face to face meeting could be arranged.

As there was no further business the meeting closed at 21:00hrs.