

Minutes of the Meeting of Marloes & St. Brides Community Council held on
Monday 9th March 2020 at Marloes Village Hall

Present:- Cllr. Smithies (Chairman), together with Cllrs. Jessop, Johnson, and Richards

- Mrs. Y. C. Evans - Clerk to the Council
- Mr. Malcolm Cullen – Community Resident
- Mr. Jonathan Hughes, National Trust Officer

Apologies for absence were received from Cllr Kimpton, County Cllr. Owens, and Mr. Mark Underhill.

The Chairman welcomed Mr. Hughes to the meeting deputising for Mr. Underhill. He advised that he had been asked to update the Community Council on the revised proposals for the Car Park Hut planning application, and to answer any queries. See report under Agenda Item 3.

- 1) Minutes - The minutes of the February meeting had been circulated to members, and was approved on the proposal of Cllr. Johnson, seconded by Cllr. Richards.
- 2) Matters Arising
 - a) Police Matters – An e-mail had been received from PC Neil Lees 1189 advising about the “Street of the Week” initiative. This initiative to include the rural areas. Noted.
Speeding Problems – Letter not to be sent to the County Council about speeding until the outcome of a grant application for a speed control camera is known.
 - b) County Council - Cllr. Smithies had spoken to Robert Evans, PCC about some of the surface water problems. The Clerk advised that two drains near Slate Mill need clearing, and there was another surface water problem nearby. Mr. Cullen advised that there is a drain under the road from the copse of trees to the field opposite, and this must be blocked as water has been running across the road for weeks. Cllr. Owens advised details of the road closure at Marloes Sands Car Park now scheduled for 09/03/20.
 - c) St. Brides - Overnight Parking – E-mails from Mr. Parkin, PCNP to Cllr. Owens advised that talks are ongoing between PCNP and the County Council reference enforcement action.
 - d) Footpaths – Frankies Lane – Work still delayed by the wet weather.
 - e) Disability Access – Cllr. Jessop was advised that the grant would not cover improving the viewpoint towards Marloes Sands for those relying on disability access. However, he was encouraged to apply for a grant for the provision of a

- speed warning sign near the Playground and Recreation Area. No financial commitment has been made by the Council at this stage of the process.
- f) Village Hall – Listed Building planning application to be submitted.
 - g) 75th VE Day 2020 – Meeting on the 11th March – Clerk to attend.
 - h) Glebe Lane – Letter from Welsh Water dated 24/02/2020 was read to the meeting. Mr. Cullen advised that he had to report a water supply problem since the New Year. The problem was quickly rectified. Cllr. Smithies reported on a meeting he had attended with a Welsh Water officer and Mr. Steve Ford about problems beyond the treatment works. Clerk to write again asking how the waste is treated, and how breakdowns in the system are recorded. Also to request warning stickers to distribute, about not flushing wet wipes down the toilet.
 - i) St. Brides Matters - Site meeting reference the erosion by the Lime Kiln to be arranged.
 - j) Landslip, Marloes Sands – Mr. Cullen had e-mailed the Clerk advising that PCNP had a separate contract for the upkeep of the coastal path – not directly controlled by them. Further movement near the concrete block, and also a land slip near Three Chimneys.
 - k) Moss Cottage - The meeting was advised that work had started on the growth clearance today. Clerk had received a further e-mail from PCNP.
 - l) Beach Clean, Marloes Sands , 1st March. Cllr. Jessop advised that 52 sacks of material collected – a lot of marine waste.
 - m) Broadband Initiative – An update had been received advising that data had been sent to infrastructure suppliers on 06/03/20 – two months to respond.
 - n) ElbCarrier – Cllr. Smithies will speak to the PCC officer about recognition of the voluntary effort. To also raise the need to add Community Councils into the emergency alert procedure via e-mail. Mark Burton had confirmed that PCC were the Lead Agency for the incident.
 - o) OVW – Pembs Area Meeting – Clerk had sent an apology.
 - p) Milford School 6th Form Consultation – Cllr. Beal not present to report.
 - q) Audit Consultation – Clerk and Chair to agree a response.
 - r) Fly-tipping – A further incident occurred after the last meeting. Cllr. Smithies has the name of a PCC officer to contact in future.

3) Community Issues

a) National Trust Matters :-

Car Park Hut Planning –Mr. Hughes went through the main changes since the application went to the Development Committee. The Clerk advised that the Council had also received an e-mail from Mr. Underhill. Cllr. Smithies declared an interest in the application and vacated the Chair. Cllr. Jessop took over the meeting. The Clerk read out extracts from the PCNP report which will be presented to the Development

Committee. The National Trust has undertaken to adhere to selling essential items, and will work with the community to protect the local shop. Members noted that the pitch of the roof has been altered, but will still be black. The roof light will have a shutter to avoid light pollution. It is intended that voltaic cells will be retro-fitted. The sides will now be clad in wood. There will be two free standing electric charging points. Car Park Surface - Noted that the contract had commenced today. Signs had been requested for the Church Junction, and at Murchin as required. Mr. Hughes advised that the excavated material was not suitable to use on the track to Runwayskiln, and that remedial work will be undertaken at a later date. Mr. Hughes was thanked for attending and he then withdrew (8pm). Cllr. Smithies was re-instated to the Chair.

Car Park Permits – The Clerk has contacted the relevant National Trust officer (Cath Orchard) to confirm procedures for permits for this year.

b) Rubbish Collections/Dog Litter

Rubbish Collections - Noted that some collection problems continue, but generally the new system is working well. The strong winds do cause problems.

Dog Fouling – No particular problems identified.

Elbcarrier – See item above.

Beach Rubbish – Commercial Fishing Waste – Cllr. Owens had contacted Milford Port Authority, and e-mails had been received advising what facilities are available for waste disposal at Milford Docks. Photographs of the litter collected had been sent to the Authority, and reminders will be sent out to all fishing groups that use the Port.

4) Correspondence/E-Mail

Creative Play – 06/03/2020 – Advertisement – Noted.

Clerks & Councils Direct – March 2020 Issue 128 received.

E-Mails for attention:-

11/02/20 – OVW – Spring Clean Cymru 20/03/20 to 13/04/20. Noted.

13/02/20 – IRPW – Cost of Care – Supplementary Report.

17/02/20 – OPCC – Policing in a Rural Area Conference on 06/03/20.

18/02/20 - PCC – Digital Inclusion – My Account – article in Newsletter.

19/02/20 - OVW – Keep Wales Tidy – Local places for Nature packages. Passed to

M & St. B 09/03/2020

Cllr. Jessop and Mr. Malcolm Cullen.

19/02/20 – IRPW – Annual Report. Hard Copy requested.

27/02/20 – Alec Denny – Mapping Community led outdoor activity opportunities.

28/02/20 – Paul Davies AM – Newsletter.

29/02/20 – Cllr. Jessop. Mr. Dennis, PCC advised that the lifebuoy and rope at Musselwick Sands need replacing.

02/03/20 – R. Royle – Milford Museum 21/03/20 - “The Sea and Me” - Local Nature Partnerships - Anthony Rogers, PCC.

02/03/20 – OVW – Vacancy for Development Officer. Noted.

03/03/20 – Wildlife Trust of SWW – Skomer landing prices advised as Adults - £12, and Children - £7. Clerk had spoken to the Trust about tickets to Skomer for the local community this year.

05/03/20 – Cllr. Jessop – Renewable Energy projects. PCC leading. Noted.

E-Mails received – Clerk holds a separate list for e-mails that have been noted only, and these are not then included in the minutes.

5) Planning Matters

- a) Ty Gwyn, Marloes – NP/19/0678/S73 – Members were agreed that the caravan should be removed from the site, and therefore they objected to this application. Agreed that if available Cllr. Smithies, would attend the PCNP meeting, and County Cllr. Owens to be briefed as necessary.
- b) NP/19/0653/FUL – Pearson Farm, St. Brides – Nutrient Storage Lagoon – Still no update from National Park as yet.
- c) Permitted Development & Planning Conditions – letter still to be written – to include also “working amendments”.
- f) National Trust Car Park Hut – PCNPA - The Council has noted that “the height of the building has been reduced by 0.95m, it is finished with a shallow pitched roof rather than a monopitched roof and the elevations are timber clad rather than finished with corrugated sheeting”, and accept these changes as more in keeping in this rural location. The Council has also noted the three planning recommendations, and have no objections to them. Clerk to include reference to the National Trust statements on proposed retail sales, and also stress the need to be consulted on any changes to the plans after they are confirmed.
- g) PCC – LDP Documents – Members agreed that a letter be sent to PCC in line with Cllr. Jessop’s draft.
- h) PCNP – E-Mail dated 10/01/20 – Notice of Matters Arising Changes - LDP – no comments to be made on the proposed Changes.
- I) NP/20/0081/FUL – Shearwater, Marloes – Extension to dwelling, replacement windows & door, plus solar panels on garage roof. Council

members welcomed the inclusion of the solar panels and the sustainability of the proposed alterations/extensions. The Council proposes that the applicant should be encouraged to source the sedum from within the British Isles/UK rather than use imported plants as has happened on other properties. The Council would also request that one of the planning conditions should require that the use of the studio/garage should be ancillary to the main dwelling, and not used separately.

6) Financial Matters

- a) St. Brides Aid in Sickness Fund. - Article included in Peninsula Papers.
- b) Welsh Audit Office – Invoice for the 2018/19 Audit - £224.31p. The Clerk outlined the outcome of the letter sent objecting to the amount invoiced. Grant Thornton had provided a breakdown on how the costs are assessed. On the proposal of Cllr. Johnson, seconded by Cllr. Jessop the meeting approved the payment of £233.75, with the exception of Cllr. Smithies who abstained, as he thought the cost was disproportionate to the amount of financial activity undertaken by the Council.
- c) NFU - Insurance cover for Clock Tower - £224.31 (£195.78 previously). Cllr. Smithies and the Clerk and outlined the due diligence that had been undertaken to ensure the Council had adequate cover for the Tower and clock mechanism. The NFU officer had advised that the Council did not have public liability under their policy, and provided a quote to add this cover onto the existing policy. The main Council insurer, BHIB had been asked to quote as well, and after comparing the figures it was proposed that the Council authorise payment of £81.91p to BHIB to provide the additional cover until the end of May. A quote has been provided for the year 2020/21, and this will be in addition to the existing policy, due for renewal on the 1st June. The meeting agreed on the proposal of Cllr. Jessop, seconded by Cllr. Richards to approve the payment of £81.91p, and to not renew the policy with the NFU. Clerk to contact the NFU to thank them for their service over a number of years. Clerk to seek advice on the Insurance needs of the Council generally.
- d) OVW – On the proposal of Cllr. Richards, seconded by Cllr. Smithies the meeting approved the payment of £64 to One Voice Wales – to be paid in April 2020.
- e) Clerk’s Salary 2019/2020 – On the proposal of Cllr. Richards, seconded by Cllr. Smithies the meeting approved the payment of £600 to Mrs.

Evans, and thanked her for her service over the years.

f) Smiths of Derby :-
Service Visit – Invoice – 0000113415 - £304.80p
Fault Repair – Invoice - 0000113432 - £78.00p.
The payments were approved on the proposal of Cllr. Johnson, seconded by Cllr. Richards. VAT totalling £63.80 will be reclaimed along with the other amounts now due.

g) Lloyds Bank - £4323.09 in the Treasurers Account on 07/02/19.

7) Clock Tower

Striking Mechanism – Working correctly.

Donation Box - to be emptied.

Audio Facility – Nothing to report.

Clock Opening 2020 – Mr. Hill to be asked if he is willing to open and close the Tower this year.

8) Standing Orders – Agreed that a section on Procurement and Contracts to be included. Chairman and Clerk to finalise the wording, and to allow for the special contracts with regard to the Clock Tower. The County Council use Smiths of Derby for all their clock work, as a special contract.

9) Risk Assessment – Clerk to circulate the existing document for members to agree any changes for the coming year.

10) Urgent Matters

a) Coronavirus – Cllr. Smithies stated that as this virus spreads there will be a need to ensure that those vulnerable in our Community are protected and assisted as necessary. Two cases had been identified in Pembrokeshire on the 8th March.

b) Cllr. Johnson advised he would be absent at the next meeting. Best wishes were extended that the planned operations for both himself and his wife went well.

There being no other business, the Chairman closed the meeting. The next meeting is scheduled to be held on Monday 6th April 2020– one week earlier than usual to avoid Easter Bank Holiday Monday 2020 when the draft minutes of the March 2020 business meeting will be submitted for approval.