CYNGOR CYMUNED CILGERRAN COMMUNITY COUNCIL

NOTICE OF THE ANNUAL GENERAL MEETING

AGENDA – MAY 2020

To Councillors:

You are hereby summoned to attend a meeting of the above Council to be held remotely via Zoom on Tuesday 26th May 2020 at 7pm.

The business to be transacted is as follows:

Present:

Apologies:

**1. Election of Chairman for 2020/2021**

**2. Election of Vice Chair for 2020/2021**

**3. Election for Internal Financial Auditor 2020/2021**

**4. Election of Financial Officer 2020/2021**

**5. To appoint representatives to outside bodies:**

5.1 Village Hall Committee.

5.2 Festive Committee.

**6. To receive pre-audited Accounts for 2019/2020. Balance Sheet for ye 31/3/2020.**

6.1 To approve Section 1 of the Annual Return.

**7. Annual Business**

7.1 Signatories on cheques.

7.2 Clerk’s Salary.

7.3 Review Fidelity Guarantee Insurance.

7.4 Review of The Welsh Language Scheme.

7.5 Review of The Freedom of Information Scheme.

7.6 Review of Financial Risk Assessment.

7.7 Review of Asset Register.

7.8 Review of Communication Strategy.

7.9 Review of Financial Regulations.

**8. Date of next Annual General Meeting - (24/5/2021)**

 The meeting will continue with matters as follows:

1. Minutes for 27th April 2020

**2. Matters Arising**

2.1 Playground (535.3)

2.2 Picnic Area (540.1)

2.3 Donations Received

2.4 Data Protection Fee Renewal

2.5 Insurance Renewal

2.6 Chestnut Tree, Castle Square

**3. Correspondence.**

3.1 Letter from Mr Wynne Jones advising of payment from Mill Bay Homes to PCC for provision of affordable housing.

 **Information.**

3.2 Welsh Government – Land Release Fund 2020/2. Ministers’ statement can be viewed at <https://gov.wales/written-statement-land-release-fund>

3.3 Welsh Government – Amendment to the Sustainable Drainage (Approval & Adoption) (Wales) Order 2018. See website at [https://business.senedd.wales/documents/s101207/SL5551%20-%20The%20Sustainable%20Drainage%20Approval%20and%Adoption%20Wales%20Amendment%20Order%202020.pdf](https://business.senedd.wales/documents/s101207/SL5551%20-%20The%20Sustainable%20Drainage%20Approval%20and%EF%BF%BDoption%20Wales%20Amendment%20Order%202020.pdf)

**4. Development Control.**

 **Planning Applications:**

4.1 5 Golwg Y Preseli, Cilgerran – Tree Surgery – 19/1245/TF. Conditionally Approved.

**5. Finance**

 Balance as at 27/4/2020 Current Account £13,200.62

 Reserve Account £15,126.19

 Total £28,326.81

**Payments**

V Varney (April Salary) £308.19

Total Payments £308.19

**Income**

Bank Interest £2.49

Donation (A Bravey) £50.00

Donation (J Garner) £50.00

Pembs C/C (Precept) £5,000.00

 Total Income £5,102.49

Balance as at close of meeting 26/5/2020 Current Account £17,992.43

 Reserve Account £15,128.68

 Total £33,121.11

**Payments Due**

V Varney (May Salary) £308.19

ICO Fee (GDPR) £40.00

B Phillips (Internal Auditor) £35.00

B Davies (Village Caretaker) £731.49

 Total Payments Due £1,114.68

**6. County Councillor’s Report**

Date of next meeting: 22nd June 2020

Signed \_\_\_\_Valeria Varney\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_19th May 2020\_\_\_

Valeria Varney

Clerk to Cilgerran Community Council