

MANORBIER COMMUNITY COUNCIL (MCC)

Meeting of Full Council held at Jameston Village Hall, Jameston

Monday 2 December 2019 – 7.05pm.

MINUTES

Present: Cllr Ray Hughes (Chair), Cllr Graham Clark, Cllr Rob Hall (Vice-chair), Cllr Marcia Kidney, Cllr John Long, Cllr James Miall, Cllr John Williams and Ian Morris (Clerk and Proper Officer). County Cllr Phillip Kidney was also present.

A Public Participation session took place between 7.00pm and 7.05pm. Activity Wales Ltd presented a cheque to MCC for £1k, as Manorbier had been voted as best supporting village by contestants at the Long Course event in July 2019.

At this point, the Clerk began taping the meeting, in line with MCC policy, using a digital voice recorder, to aid drafting of the Minutes. No other video or audio recording was permitted.

186/19 **Apologies:** Councillor George Hislop and Cllr Lorraine John.

187/19 **To receive any declarations of interest:** Cllr Williams declared a Personal Interest in agenda item 9 (e) and a Personal and Prejudicial Interest in agenda item 14 (d). Cllr Hughes declared a Personal and Prejudicial Interest in agenda item 14 (d).

Cllr Hughes reminded Members that, if at any point in the meeting they felt they had a Personal Interest or Personal and Prejudicial Interest in any item not already declared, they were to inform the Chair or Clerk immediately.

188/19 **To approve and sign as a true and correct record the Draft Minutes of the Full Council meeting held on 4 November 2019 and the Extraordinary Meeting held on 15 November 2019.** Cllr Williams said that at item 171/19 (Email from Karen Bolton), the new stables were behind Red House Farm and not opposite Middle Hill Farm. Once this amendment had been made, Cllr Miall proposed that the draft Minutes of the Full Council Meeting held on 4 November 2019 be accepted as a true and correct record. Seconded by Cllr Clark. Vote taken – 5 in favour, 2 abstentions. Cllr Long proposed that draft Minutes of the Extraordinary Meeting held on 15 November 2019 be accepted as a true and correct record. Seconded by Cllr Hall. Vote taken – 5 in favour, 2 abstentions.

189/19 **Matters Arising from the Full Council meeting held on 4 November 2019 and the Extraordinary Meeting held on 15 November 2019.** Cllr Hall reported that Cllr Hislop and his team had cleared up the mess from the bonfire held last month in the south sports field, Manorbier, including nails. In respect of the EM held on 15 November 2019, Cllr Hughes reported that one application had been received for the position of Clerk and Proper Officer at MCC by the closing date. The letter of application, from Mrs M Priestley, was read out by Cllr Hughes. Full Council agreed to Cllr Hughes's request to discuss this application in a confidential and closed session at the end of the meeting.

At this point, Members asked the Clerk to erase the tape recording of the Full Council meeting held on 4 November 2019. Clerk actioned.

190/19 **To receive and consider any correspondence.** Cllr Hughes and the Clerk summarised some of the key items of correspondence, including;

- Email questionnaire from the Board of Community Health Councils in Wales. Members agreed to provide comments to the four questions raised following discussion. Clerk was asked to reply to the email accordingly.
- Letter from Barclays Bank plc notifying MCC of reduced interest rates on savings accounts.
- Welsh Government consultation – A More Equal Wales.
- Various emails from Helen Brickell about matters in Manorbier Newton including drainage issues at the level crossing and trimming of tree branches.

191/19 **To receive and consider the following planning applications, licence applications (if any) and other notices;**

- Pre-application consultation: One Planet Development at Jason Road, Nr Freshwater East SA70 8QN.** Cllr Hughes reported that he had read the documents and had noted the applicants had been undertaking market gardening and bee keeping at the location for some time. A building and poly tunnel were already on site. Full Council noted that this proposal was based on a 5.1 acre site and activities had been established. Full Council was content with the proposals.

Other Notices (one planning permission) were noted.

192/19 **To receive and consider the Financial Statement from 12 October 2019 to 13 November 2019.**

Clerk handed out copies of the Financial Statement to all Members present. Financial Statement showed that the opening balance on the Community Account at the start of the period was £18,736.53p and transactions totalling £670.26p had cleared the account. Two cheques totalling £357.00p remained unrepresented. The balance of the Business Premium Account (BPA) stood at £24,418.06p. Cllr Long proposed that the Financial Statement be accepted as a true and accurate record of MCC's financial position. Seconded by Cllr Williams. Vote taken – all in favour.

193/19 **To receive and consider the County Councillor's Report.** County Cllr Phillip Kidney provided the following report;

- Greenhill School had been placed in special measures despite considerable investment being placed in the school.
- He had attended a PCC site visit to Manorbier Newton that day. PCC hoped to get a mini-digger to clear ditches near to Black Bridge to help alleviate flooding issues. Pot holes were getting worse following initial repair but a works ticket had been raised to relay the stretch of road concerned. Hedges had been cut locally. Tree branches had been trimmed but often trees were the responsibility of the landowner upon which trees were sited.
- Tenby Tourist Information Centre had been handed over to Tenby Town Council (TTC) and talks were continuing between TTC and PCC about ways to keep the centre open.
- Vegetation growing under the bridge on Manorbier beach had been reported to PCNPA and Steve Davies, Estate Manager, would be arranging more regular clearing.

County Cllr Kidney was thanked for his report.

194/19 **Action Tracking: To receive updates on the following matters, not covered elsewhere in the agenda;**

- Car Parking at Manorbier Station** – No further update.
- Beavers Hill Crossing – safety improvements** – no update.
- Improvements to footpath in Manorbier (Vicarage Fields to Post Office)** – No update but a site visit would be undertaken by PCC to look at signage in the village centre.
- Installation of footpath – Windy Ridge to Hounsell Avenue, Manorbier** – no update.
- Jameston Play Area – equipment inspections and vegetation update** – Cllr Williams and the Clerk confirmed that they had met with HAGS at the play area recently. The zip wire and other equipment had been inspected. Some minor repairs would be needed but a quote for zip wire repair was awaited. Cllr Williams had provided his latest inspection.

195/19 **To consider preparation and publication of a Maintenance and Enhancement Biodiversity Plan for MCC's area.** Clerk reported that the Welsh Government had issued guidance on preparation of a plan and a high level statement. After a brief discussion, Cllr Miall agreed to look at the guidance and provide a report to Full Council at its January 2020 meeting but to also email councillors with updates, too.

Cllr Long left the room at this point (7.42pm)

196/19 **To consider passing a motion in support of the Local Electricity Bill.** Cllr Miall outlined the background to the Bill and the role played by small scale suppliers. Cllr Marcia Kidney proposed that MCC support the Local Electricity Bill. Seconded by Cllr Clark. Vote taken – all in favour. In respect of the suggested draft resolution provided by Power for People, Full Council agreed in principle.

197/19 **To consider and approve the purchase of a Vehicle Actuated Speed Sign (VAS) for MCC's area.** Councillors had discussed at the November 2019 meeting. Cllr Hughes read out the email provided by Neyland Town Council which highlighted the cost of the favoured VAS which was £3,325.20, including VAT. Council discussed possible locations and the number of signs which could be purchased, including battery operated signs. Clerk was asked to source more information from Morelock, including on cost for two or three, in case of availability of discounts.

Cllr Long returned to the room at 7.51pm.

198/19 **To review and consider councillor training opportunities provided by One Voice Wales (if any).** None proposed.

199/19 **To approve the following outstanding invoices for payment;**

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| - HAGS-SMP Ltd - play area zip wire inspection - | £ 90.00 |
| - The Four Seasons (Pembs) – 3 Xmas trees 2018 - | £ 330.00 (replacement cheque) |
| - Richard Mason - grass cutting - | £1,600.00 |

Cllr Long proposed that all these invoices be approved for payment. Seconded by Cllr Clark. Vote taken – all in favour.

At this point (7.53pm), Cllr Hughes and Cllr Williams left the room. Cllr Hall took over as chair of the meeting and introduced two further invoices;

- John Williams – play area vegetation cut back and Bier House - £70.00

Cllr Marcia Kidney proposed that this invoice be approved for payment. Seconded by Cllr Long. Vote taken – 5 in favour.

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| - Ray Hughes – Chairman's expenses | - | £150.00 |
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Cllr Long proposed that this invoice be approved. Seconded by Cllr Clark. Vote taken – 5 in favour.

Cllr Hughes and Cllr Williams returned to the room at this point (7.55pm).

Cllr Hughes took up position of Chair of the meeting and highlighted that Richard Mason had provided a verbal quote of £250 to fell ash trees and kill the roots at Jameston play area adjacent to 37 Meadow Road, Jameston. Cllr Williams wondered if this action could set a precedent for other residents adjacent to the play area. Much of the vegetation was a wild hedge. After discussion, Cllr Long proposed that the Clerk speak to the owner of 37 Meadow Road and ask for a £100 contribution toward the cost of the work. Seconded by Cllr Hall. Vote taken – all in favour. The resident would need to respond to Cllr Hughes as to whether he agrees to this proposal.

At this point (8.00pm), Full Council moved into a closed, confidential session. Members of the public were asked to leave the room.

As there was no further business, the meeting closed at 8.20pm.

MANORBIER COMMUNITY COUNCIL

December 2019