**KILGETTY, BEGELLY COMMUNITY COUNCIL (KBCC)**

Full Council Meeting held at Kilgetty, Begelly Community Centre, Kilgetty at 7.30pm.

Thursday 11 September 2014

DRAFT MINUTES

**Present:**

Cllr Trevor Andrews (Chair)

Cllr Diane Lockley (Vice-chair, from 8.15pm)

Cllr David Anderson

Cllr Terence Gardner

Ian Morris (Clerk and Responsible Finance Officer)

Miss Kimberley Barnes, prospective Community Councillor, was also present to observe proceedings.

**1. Apologies**

Cllr Brian Molyneux

Cllr Ann Pendleton

Cllr Janet Ward

County Councillor David Pugh had also given his apologies.

**2. Declarations of Interest**

None.

**3. To consider and approve as a true and correct record the draft Minutes of the Full Council Meeting held on 14 August 2014.**

Cllr Gardner proposed that the draft minutes of the Full Council Meeting held on 14 August 2014 be accepted as a true and accurate record, seconded by Cllr Anderson. Vote taken – all in favour.

**4. Matters Arising from the Minutes of the Full Council Meeting held on 14 August 2014.**

**Rope Walk in Kilgetty Play Area:** Cllr Gardner confirmed that remedial work had not yet been undertaken.

**Community Centre:** Cllr Anderson asked that progress on painting and upgrading the community centre by Valero be added to Action Tracking.

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**Duck Pond, Thomas Chapel:** Clerk reported that he had spoken with Mrs Courtney, Thomas Chapel resident. Mrs Courtney had agreed to galvanise local resident support to help with the restoration of the duck pond. KBCC’s offer of £500 towards restoration costs had been welcomed.

**Chair’s Gold Bars:** Cllr Andrews informed Members that these had now been received for the period 2011-14 (Cllrs Anderson and Lockley).

**5. Action Tracking**

The Clerk handed out a copy of the latest action tracking note and a copy is attached to these official minutes of the meeting.

* **Reduction in speed limit to 30 mph from Folly Farm –** Review in October 2014.

* **Footpath widening between Stone Pitt and Begelly Stores and footpath maintenance –** Review October 2014.
* **Remedial work to KBCC’s office building –** Quote for paint given to Co-operative.Clerk asked to chase quote for work from Daisy Windows, ROME Windows and S & V. Review in October 2014 as an agenda item.
* **Hartnell Taylor Cook LLP: Co-operative leased buildings –** County Cllr Pugh reported (through the Clerk) that the Fire Service had been out to visit the Community Centre and some observations had been made. Review October 2014.
* **Potholes in GP surgery car park –** Cllr Anderson confirmed that the pot holes were getting worse. Clerk asked to send letter to Co-operative to highlight state of road surface. Review October 2014.
* **Remedial work to the Rope Walk, Kilgetty Play Area –** Work not yet undertaken. County Cllr Pugh had previously suggested that ‘*Bizzy Play*’ could be asked to do the work if Tawny Wood was not forthcoming. Cllr Anderson also reported that the condition of some wooden steps and fraying of rope had been pointed out to Cllr Pugh. Cllr Gardner also said that some bolt covers were missing and bolts were protruding. Dog fouling continued. Review October 2014.
* **Trimming of vegetation along pathway in Oakfield Drive, Kilgetty –** Clerk reported that Pembrokeshire County Council (PCC) had previously asked their ‘Beat Gang’ to schedule this work. Review October 2014.
* **Repair to pathway and stream banks between Hackett Farm and Reynalton –** Members unsure if work had been undertaken. Review October 2014.

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* **Lamp timer (outside Montrose Cottage) –** news awaited from County Cllr Pugh, who had agreed to liaise with PCC and WPD. Review October 2014.

**6. Planning**

Members considered the following planning applications although PCC had, yet again, not sent through (in hard copy) all accompanying paperwork;

**14/0327/PA – Residential development (8 dwellings) at Land East of the Cottage, Parsonage Lane, Begelly: Refusal** recommended by Full Council due to concerns over sewer capacity (overloading) and surface water flooding. In addition, concerns were expressed over increased traffic accessing the highway on to the A478, at a dangerous corner near to St Mary’s Church, Begelly.

**14/0397/PA – Erection of 2 storey dwelling and garage with room in roof at 7 Ryelands Way, Kilgetty:** As hard copies of relevant paperwork had not been provided, Full Council felt unable to make a decision on this application.Clerk was asked to request fromPCC the provision of hard copies of all necessary planning application documents in paper format.

Other planning notices were noted by Members.

**7. County Councillor’s Report**

County Cllr Pugh was unable to attend due to PCC business but he had provided the Clerk with some issues and updates;

* Concerns had been expressed by local residents about trespassing on the railway line at Kilgetty. Local Police had been informed. If Community Councillors had any views or witnessed the trespassing, please could they let Cllr Pugh know.
* A recent car fire in the bus bay outside the Community Centre had been dealt with by the Fire Brigade.
* Improvement work to the sewer system had now begun in New Road, Begelly.
* Fire Service had now inspected the Community Centre and had raised a few issues, including the need to have fire retardant curtains installed and additional lighting by the fire exits.
* Cllr Pugh agreed to speak with the Police about some concerns raised by members of the public about gypsy activity locally (racing pony and trap through Kilgetty/waste pollution).

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**8. Accounts for payment**

Clerk brought forward the following accounts for payment;

Ian Morris – salary and office expenses £ 339.39

HMRC (PAYE) £ 76.00

Thomas Fattorini Ltd £ 98.73

TRA Imports Ltd (Commercial Christmas) £3,000.00

Karl Butler (T/A *Dig It Garden Services*) £ 410.00

**Total £3,924.12**

Cllr Anderson proposed that these payments be made, seconded by Cllr Gardner. Vote taken – all in favour.

Cllr Lockley joined the meeting at this point.

**9. To consider an update on the ‘Men’s Shed’ initiative in Kilgetty.**

No update was available.

**10. To receive an update on support for remedial action on the KBCC Office Unit**.

Clerk reported that he had spoken with ROME Windows of Narberth, as requested, but awaited contact.

Cllr Andrews said he had spoken with Daisy Windows about the provision of a quote for work on the office unit but had not heard anything back. Clerk was asked to chase up their quote. It was also suggested that S&V Windows might also be contacted. Cllr Andrews to be informed if quotes arrive.

Cllr Andrews proposed that the painting of the outside of the office unit be undertaken soonest and suggested that John Keeler be asked to carry out this work within the next two weeks, providing KBCC fund the cost of the paint. Labour cost to be up to £150. Seconded by Cllr Anderson. Vote taken – all in favour.

**11. To consider news items for the KBCC website.**

Members agreed that photographs provided by Margaret Moffat of the recent ‘Teddy Bear Parachute Drop’ at St Mary’s Church, Begelly, could be considered for inclusion on the website. Clerk to action. Website address is: [www.pembstcc.co.uk](http://www.pembstcc.co.uk)

**12. Community Centre Report.**

No report provided.

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**13. Begelly-Kilgetty Community Association (BKCA) Report.**

BKCA did not meet in August 2014 and so no report provided.

**14. Correspondence**

Cllr Andrews brought forward the main items of correspondence;

* Wales Audit Office refund of £30 to Town and Community Councils.
* PCC confirmation of latest Precept payment of £7k.
* KBCC 2014 VAT reclaim now, belatedly, met by HMRC (£1,704.72p.).
* Welsh Water confirmation that work on upgrading the waste water network in New Road, Begelly, (and at other locations locally) commences in September 2014.

All other correspondence was brought forward by Cllr Andrews and noted by councillors.

**15. Emergency items and other outstanding matters.**

None presented.

**16. Any Other Business**

Cllr Andrews asked if Members had heard news of any developments at Begelly Farm. None reported.

 There being no further business, the meeting closed at 8.45pm.

Kilgetty, Begelly Community Council

September 2014

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