**Amroth Community Council**

**Cyngor Cymuned Llanrhath**

**Draft Minutes** of meeting held by Amroth Community Council on Thursday 19th March 2020.

**Councillors present:**  T Baron; A Cormack; P Davies; F Evans; R Harries; M Harvey; R Lewis; M Morris; S Phillips (Chair); R Tippett- Maudsley.

**In attendance:** Mrs Kathryn Bradbury (Clerk);

**Apologies**: J James

**Declaration of Interest;** None

Chairman Stephen Phillips addressed Councillors prior to the start of the meeting. He informed Councillors that a meeting by invitation had been held in Llanteg Hall about the Corvid 19 situation. Representatives of several local groups attended. It was decided to

organise a leaflet drop to every household in the Amroth area to ask if help was needed during the crisis and to ask for volunteers who could offer help. This has been done and lists coordinated. A website has also been set up. Residents of Amroth, Llanteg, Stepaside, Summerhill, Wisemans Bridge and Pleasant Valley can access help and information via [http://amrothgoodneighbours.wales](https://apc01.safelinks.protection.outlook.com/?url=http%3A%2F%2Famrothgoodneighbours.wales%2F&data=02%7C01%7C%7C22ede34bea2a4650dba208d7ce802539%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637204922082254225&sdata=dxDQwqA%2FurBCsUsOX6rk3s1%2BO2cXDVqjlUHy4ZgeRz4%3D&reserved=0) or by ringing 01834 855808.

**Chair’s Welcome**

The Chair welcomed all Councillors to the meeting.

**Minutes** of the meeting held on Thursday 20th February 2020 were agreed as a true record.

Proposed by Cllr. Roger Harries

Seconded by Cllr. Pauline Davies

Signed by Cllr. S Phillips following completion of the meeting.

 **Matters arising from previous minutes**

* Replacement Seats for the Old School Gardens, Llanteg. Cllr. Harries is sourcing quotes.
* Memorial Garden, Amroth. Cllr. Harries has received two quotes of £4200 and £4700 to landscape the garden. This includes clearing the site, a garden redesign, plants and paving. A discussion took place and it was agreed to look at the cost of having the garden cleared by a local building contractor while he is in the village doing another job, as this may be more cost efficient. Cllr. Harries will get a quote for this work then ask landscape contractors to re quote. The garden is a popular place in the village and so it was suggested applying to the Enhancing Pembrokeshire Fund to help with the cost. This was agreed by all Councillors.
* Re Car Parking Season Tickets. PCNPA are agreeable to a contract with ACC. It was agreed to approach the Osborne Shop to sell season tickets on behalf of ACC. Parking will remain free of charge until a payment machine is installed. Anyone who has already purchased a season ticket for Amroth car park is asked to hold on to it until the payment machine is installed and then apply to PCNPA via the switchboard for a refund for the time elapsed between intended start of charging and actual start.
* Neville Davies, PCC has visited Amroth to inspect the slip way opposite Amroth Castle and will add the repairs to the job list. The hole in the sea wall has also been reported and will be surveyed by a contractor for PCC with the intention of carrying out a repair. It was suggested that the Slipway opposite Amroth Castle Caravan site may be too steep to use as access for beach wheelchair. This needs to be at 1:12 (5%) or less. Also, there is a 15ft drop on each side with no railings which is a safety hazard. A ramp is also needed on the promenade to the right of the slipway. The Clerk was asked to contact PCC regarding a ramp.
* Damaged fence around Summerhill Play area. This has been reported to PCC but no reply has been received to date.
* Ice cream vendor in Amroth. The location requested belongs to Amroth Castle Estates so ACC cannot respond to this request. A street trading license would also be needed. Applications should be directed to Mark Owen at PCC.
* 5 additional Memorial Seats have been ordered. Due to a price rise by the supplier, it will now cost £800 to reserve one.
* Cost of Solar Lighting – prices still to be obtained.
* Modus car obstructing the entrance to the Clay Pits – pressure is still being applied to PCC to have this moved as soon as possible, to allow essential maintenance work on diseased trees to be carried out.

**County Councillors Report**

**Amroth Good Neighbours**

It is very heartening to see how the local community is coming together to support those self-isolating or otherwise in need as a result of the Covid-19 emergency. Special thanks to Charles Carter and Mary Megarry for initiating the inaugural meeting of Amroth Good Neighbours and to all those who have helped set up the group and who have volunteered to man phones and to collect shopping and prescriptions etc.

**PCC Action**

PCC has established an Emergency Response Centre under Richard Brown and specifically looking at how PCC uses volunteers (linked to the redeployment of staff and working with Social Care colleagues) to support the need that will emerge in our communities.  PCC is trying to ensure that its activity complement and support existing community activity (such as Amroth Good Neighbours), established volunteer programmes (who all want to help), and the needs as they are identified.

Yesterday the Minister for Education announced that the Easter Holidays would be brought forward and all schools in the County will be closed from tomorrow until further notice. Today PCC announced that from next week schools will help support those most in need including people involved in the immediate response to the coronavirus outbreak. PCC also announced that it has put in place a scheme whereby children eligible for free school meals will be provided daily with a breakfast, lunch and snack which can be collected from the nearest school (not necessarily the school the child attends) For further details on the scheme click on: [www.pembrokeshire.gov.uk/coronavirus](http://www.pembrokeshire.gov.uk/coronavirus)

Other actions announced by PCC include:

* all Pembrokeshire County Council leisure centres and libraries will close at 3.15 pm tomorrow (Friday, 20th March) until further notice
* the Pembrokeshire Archives and Local Studies ceased its front-line service as at 5 pm yesterday (Wednesday, 18th March)
* Scolton Manor, its museum, tea room and visitor centre will also close at 3.15 pm tomorrow but the grounds and play areas will remain open
* the Bridge Innovation Centre (BIC) in Pembroke Dock has closed its doors to the public as from today
* householders are being urged not to put used tissues in paper recycling boxes and help to protect Pembrokeshire County Council staff. as from today access to County Hall via main reception will be limited. The main entrance doors and those at the rear of reception (the riverside) will be locked. Members of the public will be directed to North Wing reception.
* The Police and Crime Commissioner Elections - 7th May 2020 – have been postponed
* Waste collection teams may be affected by the Corona Virus situation. If so, the grey bag collection and food caddies will be prioritised, and Blue bag collection may possibly move to two-week collections during the crisis.

**Planning**

**19/0506/PA Heritage Park, Stepaside.** This application has been withdrawn

**19/1063/PA Land past Staggers Hill, coming out of Stepaside towards Summerhill. SA67 8LS. Erection of agricultural building for livestock and storage. Comments by 23rd March 2020. ACC has No objection**

**19/0990/PA. 30A Church View, Summerhill. SA67 8LZ.** This application has been conditionally approved

**19/0901/PA. Zoar Chapel Funeral Home Llanteg. SA67 8QH.** This application has been conditionally approved

**19/1017/PA Great Merrixton Bungalow. Stepaside.** This application has been withdrawn

**NP/20/0017/FUL Amroth Car park, Amroth. Proposal:** Installation of Pay and Display ticketmachine & sign**. Comments by 21st February 2020**

**The Management Development meeting at PCNPA where this application was to be heard was cancelled.**

**Correspondence**

* The Independent Remuneration Panel for Wales Annual Report - February 2020 has been published. It can be accessed via

[Independent Remuneration Panel for Wales: annual report 2020 to 2021](https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fgov.wales%2Findependent-remuneration-panel-wales-annual-report-2020-2021&data=02%7C01%7C%7C7f4bc7931a4641732b9708d7b54e709f%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637177221018247200&sdata=f2wo0PqYZxis9a5WYWhncXY520OTOc1PwyC7vQBKn3E%3D&reserved=0)

* A statutory consultation has been launched into the authority’s proposal to reorganise primary and secondary education provision in the Crymych area. The consultation can be accessed via <https://www.pembrokeshire.gov.uk/have-your-say> **Comments must be submitted by 15th April 2020.**
* The Calor Gas Rural Communities Fund reopens on 10th March until 9th April 2020. Grants are available for up to £5k. Contact ACC Clerk for more information or see https://**communityfund**.**calor**.co.uk
* Pathways in South Pembrokeshire. A practical Conservation Volunteering Group is being set up in South Pembrokeshire, which will take place on the last Wednesday of every month. A free transport service is being run picking up at 9.30 am in Kilgetty and returning at 3.45 pm. For more information contact Tom Iggleden, Pathways Volunteer Officer at PCNPA on 07866 771190
* The Mandate for the Educational Charity of David Rees has been updated.

 **F****inance – as of February 28th 2020**

Account 70121649 – **£4841.65** as of 19th March - **£3584.32**

Account 40736856 - **£15,181.26** as of 19th March - **£15,186.58**

David Rees - **£768.89**

**Payments agreed for March 2020**

Wycraft- £30

Clerks wages- £304.25

Councillors Expenses – Stephen / Roger

Insurance - awaiting quote. Pay on demand

SLCC Membership - £100.00

Microsoft 365 – £59.99

ADCA Room Hire – £10.00

Paul Turpin- for seat installation and possible garden clearance - up to £3,500

**Income**

Bench £700 (before price rise)

Interest - £5.32

All financial matters were discussed and resolved. Details can be obtained on application to the Clerk.

**To Discuss and Resolve the Delegation of Decisions**

The Chairman explained the situation. The Local Government Act 1972 specifies how meetings must be conducted and that financial payments can only be made with approval by Councillors in person. With future meetings cancelled due to risk of infection by Corona Virus he suggested that decisions, including all financial payments during the crisis, be made by the Clerk in consultation with the Chairman and Vice Chairman to enable the Council to carry out its statutory duties. Councillors will be kept fully up to date by email or telephone. This will revert to full council approval in person on resumption of meetings.

**Proposed, Cllr. Tony Baron; Seconded, Cllr. Pauline Davies**

Agreement was unanimous.

**Report by Amroth and District Community Association**

Most activities are ceasing. The hall has been fitted with new blinds and a new boiler.

**Report by Llanteg Village Hall Committee**

* All short mat bowls, the art class, craft class, garden and walking groups have cancelled their use of the hall until further notice,
* The book club will continue as a virtual club.
* The monthly coffee morning is also cancelled as is the Jo Cox get together in June.
* 100 club subscriptions will become due in April, for anyone not on direct debit.

**Monthly Police meeting –**

* NHS now has own **non-emergency** medical helpline. The number is 111.
* The meetings, when resumed, will now take place on the third Thursday of the month.

**Update on projects**

* **Update on Amroth Free Wi-Fi. –** Cllrs. Cormack and Harries visited the toilet block in Amroth to assess it as a potential site to host an antenna. Initial assessment looks hopeful although permission from PCC will be needed. Cllr Cormack will draft a report for PCC and request permission. While this option will require ACC to acquire its own Wifi it will mean ACC will have control of the system.
* **Exercise Jantzen –** The Imperial War Museum has closed due to the current crisis so Cllr Harvey cannot access photographs at this time. The production of the information board has been put on hold short term although progress can be made on installing the QI codes.
* **VE day Celebration May 2020 Amroth –**  Cancelled
* **Beach Art Event –** Cancelled
* **Brown signs.** This project is ongoing. An application is to be submitted to PCC following support from local businesses

 **Matters to be added to agenda for next meeting**

 No matters to be added.

 **Any other or urgent business**

* Cllrs. asked about the possibility of removing dog restrictions on the beach this summer during the crisis. **Cllr. Baron to investigate**.
* Cllr. Baron has a supply of food recycling bags for residents should extra be required.
* Amroth Castle have agreed to house the beach wheelchair plus a child’s beach wheel chair assuming suitable access to the beach is available.
* A road closure in Saundersfoot ward affected a bus route travelling through Amroth – the bus was diverted, so the Clerk was requested to ask for Saundersfoot road closure information as well as closures in the Amroth area.
* With future face to face meeting cancelled the Clerk will investigate methods of video conferencing for future meetings during the crisis. Cllr. Harvey suggested Zoom as an option.

**Date of next meeting is cancelled unless carried out by video conference on 23rd April 2020**

**The meeting closed at 8.15pm**