

**KILGETTY, BEGELLY COMMUNITY COUNCIL (KBCC)**

**Minutes of the Full Council Meeting Held On Thursday 13<sup>th</sup> February 2020**

In the Plumb Room, Kilgetty-Begelly Community Centre, Kilgetty.

Public Participation session commenced at 7.00pm.

Prior to the commencement of the meeting Cllr Pugh made a presentation on behalf of The Rural Futures Steering Group

**Present**

Cllrs Diane Lockley (Chair), Jayne Ebrey (Vice-chair), Christopher Ebrey, Gavin Thomas, Peter Adams, David Anderson, Brenda Jones, John Whitby, Sandra Smith, Josephine Woodgate and Paul Wyatt

Present – County Councillor David Pugh, five members of the public and the Clerk

**1) Apologies for absence**

Cllr Janet Ward

**2) Declarations of Interest**

None – Councillors were reminded that they can declare any interests as and when they consider it necessary

**3) To consider and approve as a true and correct record the draft Minutes of the Full Council meeting held on 9<sup>th</sup> January 2020**

Cllr Smith proposed that the draft Minutes of the Full Council Meeting held on 9<sup>th</sup> January 2020 be approved as a true and correct record; Cllr Jones seconded the proposal with all Councillors present at that meeting in full agreement.

**4) Matters Arising from the Minutes of the Full Council meeting held on 9<sup>th</sup> January 2020**

None

**5) County Councillor's Report**

Cllr Pugh reported that:-

- 29<sup>th</sup> February 2020 is the last day that the 'old type' of concessionary bus passes can be used on public transport. From 1<sup>st</sup> March 2020 the new ones are to be used.
- Road closures lasting an expected three weeks will take place on Reylands lane to enable repairs to the underground pipes to be carried out. These works are unavoidable and all emergency services have been informed and alternate routes will be used. There is no confirmed date for the commencement of these works at present.
- Footpath widening procedures have taken place with the bus shelter being slightly moved.

**6) Action Tracking**

Cllr Wyatt declared a person interest in agenda items 6 a) and 6 d)

- Natural shielding repair/Trimming back of vegetation

No further information at this time.

- Repair of road surface in GP surgery car park and entrance, Kilgetty

The Clerk advised the Council that an effort had been made by persons unknown to fill the larger potholes in with loose tarmac but the landowners are still seeking prices for the filling of all potholes in this area.

- Provision of additional waste and recycling bins in KBCC's area

Cllr Pugh advised the Council that he would be attending a meeting with the Welsh Government where the topic of discussion will be recycling and the fact that public bins offering recycling choices are not working, also that fly tipping is on the increase now the new recycling system has been implemented.

- Maintenance of 'top' car park at Heritage Park, Stepside  
No further information

## 7) Consideration of Correspondence

- Letter received from residents residing at Newton Heights raising several points namely:
  - requesting that members of the general public do not use the pathways from the Miners Field through the Estate. They also advised the Council that they had erected a sign on the gate advising that this was not a Right of Way - It has been confirmed by the Council that as part of the Section 106 Agreement this pathway was to be used by members of the public and is not a private right of way for used by homeowners only. A request was made to remove the signage and to also advise that no locks are to be installed.
  - Dog fouling in this area is an increasing problem with dog walkers not picking up after their dogs – The Council agreed that this is a major issue everywhere. The Clerk to seek prices of signage. This item has been diarised for the March meeting.
- News Letter received from Simon Hart MP
- Email received from Keep Wales Tidy advertising a free growing pack to all Community Councils – The Clerk to apply for such
- Letter received requesting the Council consider the possibility of the 'Men's Shed' being offered as a business premises. This item has been diarised for April.

## 8) Planning

- a. **Ref: 19/0972/PA- Cwms Hill**, STEPASIDE, Narberth, Pembrokeshire, SA67 8JX  
Erection of a sun room at ground floor level.

Cllr Ebrey proposed that the Council approve planning application 19/0972/PA; Cllr Thomas seconded the proposal with all Council in full agreement.

- b. **Ref: 19/1011/PA - Shipping Cottages**, BEGELLY, Kilgetty, Pembrokeshire, SA68 0XB  
Erection of Three Dwelling.

The Council considered planning application 19/1011/PA raising the following concerns:

- Access and egress – this could cause possible major hazards to persons entering/exiting the proposed development area onto a busy stretch of roadway. This could also cause problems for emergency services.
- The design of the proposed buildings are not within keeping of or compliment the surrounding buildings
- Foul water drainage – The drainage system in this area is already stretched and the Council consider that additional use could cause major problems
- Over development – This plot already has dwelling built on it and the additional proposed buildings will cause serious overdevelopment and crowding of this plot of land.

Cllr Adams proposed that the Council object to planning application 19/1011/PA; Cllr Wyatt seconded the proposal with all Council in full agreement.

- c. **Ref: 19/1056/DC - Ash Farm**, Ivy Chimney Lane, STEPASIDE, Narberth, Pembrokeshire, SA67 8JU

Discharge of conditions 6 (drainage scheme), 7 (external lighting details) and 8(landscaping scheme) of planning permission ref. 19/0621/PA (Replacement of temporary residential caravan (approved under

planning permission 17/1248/PA) with a permanent rural enterprise worker's dwelling (as an extension to the existing textile workshop/studio building)

Cllr Smith proposed that the Council approve planning application 19/1056/DC; Cllr Woodgate seconded the proposal with all Council in full agreement.

**9) Planning applications received after publication of the agenda.**

**NOTIFICATIONS OF PLANNING DECISION**

Planning Application Ref: **19/0797/DC**

Seasons House, Carmarthen Road, Kilgetty, Pembrokeshire, SA68 0UF

Validated Date: 09-Dec-2019

Decision Date: 31-Jan-2020

Decision: Part Refused\_Part Approved

Application Type: Discharge of Conditions

**10) To consider an update on appointing KBCC's Internal Auditor for the Financial Year 2019/20 Annual Audit.**

The Clerk advised the Council that two estimates of costs had been received from accounting firms that already provide an internal audit service to other Community Councils. Both prices under £200 + VAT. Cllr Anderson proposed that Kilgetty – Begelly Community Council appoint Llewellyn Davies and Company as their internal Auditors for the 2019/2020 financial year: Cllr Smith seconded the proposal with all Council in full agreement.

**11) To receive an update (if any) on Adverse Possession of Begelly Playing Field.**

Cllr Lockley advised the Council that all information gathered had been delivered to the Solicitors Office and that the Solicitor has requested copies of Minutes, receipts etc confirming that this area is a playground area.

**12) Trunk Road Agency regarding the possibility of safety measures being put in place on several bridges on the A477**

Carried forward to April

**13) Grass Cutting Contracts – To review cutting areas and consider advertise for grass cutting contractors to apply for the contract**

The Council discussed the grass cutting contract which requires to be offered for tendering. It was agreed that the Play Area and Minors Field area should be increased to two cuts a month from one and that the Begelly play area be added requesting two cuts a month.

Cllr Lockley proposed that the contract should be offered for three years with a six month probation period; Cllr Thomas seconded the proposal with all Council in full agreement.

Cllr Lockley and the Clerk to reconfigure all documentation. The Clerk to present, to the Council, tenders received from contractors at the March meeting. (Tenders to go out to contractors no later than the 6<sup>th</sup> March 2020)

**14) The Consideration of the Men's Shed Agreement**

It was agreed that there are no changes at this moment in time and the arrangement should remain as is.

**15) To consider and agree the positioning of the trees donated to the Environmental Group within the Kilgetty/Begelly Community Council area**

Cllr Thomas advised that the Biodiversity Officer is overlooking the proposed positioning of the trees. Councillors suggested that the Miners Field, Begelly Playing Field and Play area should be considered.

**16) To consider the speed limit signage in and around Kilgetty/Begelly in particular around Begelly Island in view of speeding concerns.**

Discussion took place regarding the variation of speed limits and positioning of various speed limit signs around the ward. The Council also considered the possibility of purchasing electronic speed signs. This item has been diarised for July.

Cllr Jones left the Meeting

**17) To receive an update from KBCC's Play Areas sub-committee**

Cllr Adams agreed that the play equipment could be stored at the Begelly Arms for the time being. Cllr C Ebrey and Cllr Adams to arrange the transportation of such.

A quotation of costs to install the play equipment was presented to the Council by the Committee. Following discussion, the Council requested that the Clerk make further enquiries and ascertain if the company which supplied the play equipment has a list of approved contractors to carry out installation works to ensure that all installation works are carried out to the correct specification for safety reasons. It was also noted that when the play equipment is installed safety flooring will be required.

Cllrs J Ebrey and C Ebrey left the meeting.

**18) To consider a report from Cllr Lockley on the latest OVW Area Committee meeting and other items from One Voice Wales.**

Cllr Lockley advised the Council that she had attended a meeting. The main points of discussion were:

- £5million available in various grant schemes
- One Voice Wales have partnered with Keep Wales Tidy to offer to Community and Town Councils 'growing packs' to promote wildlife areas.

**19) To consider training opportunities for councillors (if any)**

One voice Wales is offering 'on-line' training opportunities. At present offering 7 modules. The Clerk will advise the Council when further information is received.

**20) Begelly-Kilgetty Community Association (BKCA) Report.**

Cllr Pugh reported that:

- The roof repairs have been completed
- There will be a table top sale on 14<sup>th</sup> March 2020

**21) To consider any emergency items and/or outstanding issues before Full Council**

**Accounts for payment –**

SLCC Membership	(Apportioned)	£ 50.80
M Priestley	(January Salary)	£522.31
Argos	(Ink)	£ 30.49
Amazon	(Stationary and stamps)	£ 63.57

Cllr Smith proposed that the above invoices be paid in full. Cllr Whitby seconded the proposal with all Council in full agreement.

**22) Any Other Business – please note this item is strictly for information only.**

Date of next meeting 12<sup>th</sup> March 2020

Meeting ended 22.00

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