

# PENALLY COMMUNITY COUNCIL CYNGOR CYMUNED PENALUN

## MINUTES

Minutes of the General Meeting of the Penally Community Council held on Wednesday, 12<sup>th</sup> February 2020 at 6.30 pm in the Village Hall, Penally.

Prior to the commencement of the meeting Mr David Glennerster gave a report to the Council regarding the possibility of replacing the three information boards within the village. The size, position, possible planning requirements and potential costs were discussed. The Council agreed to add this heading to the March meeting to consider all the above and the funding of such by means of a grant, donation made by the Council or for the Council to fund 100% of the project.

**Present:** Cllrs P Bradbury, C Bradbury, J Rilstone, J D'Arcy and M Neal

**In attendance** – County Cllr Jon Preston, Mr D Glennerster, three members of the public and The Clerk

### **02/2020 144 Apologies for Absence**

Cllr S Robinson

Cllr P Bradbury proposed that Agenda item **02/2020 151 b)** 19/1047/TF Penally Abbey Woodland Management planning application be brought forward; Cllr Neal seconded the proposal with all Council in full agreement.

The three members of the public were given the opportunity to address the Council.

Following consideration and discussion the Council concluded that woodland management is required but raised the following concerns:

- How many trees are to be removed?
- Who makes the decision as to which trees are to be removed and how is this process monitored?
- No surveys have been carried including Bat and/or Ecology.
- The number of hard core roads/pathways to be constructed. The Council would like to suggest that an alternative natural surface be used.

Cllr P Bradbury proposed that the Council advise the Planning Authority that whilst the Council agree that woodland management is a necessity the Planning Authority take into account the above considerations/concerns; Cllr Neal seconded the proposal with all Council in full agreement.

Two members of the public left the meeting.

### **02/2020 145 The Consideration of the position for a new coopted Councillor**

Cllr P Bradbury advised the Council that a meeting had taken place the evening before where several Councillor met with Mr Jason Williams-James who had expressed an interest in being considered as a Councillor to represent Penally Ward. Cllr P Bradbury proposed that Penally Community Council accept Mr Jason Williams-James as Councillor for Penally Ward; Cllr C Bradbury seconded the proposal with all Council in full agreement. The Clerk to advise Mr Williams-James accordingly.

### **02/2020 146 Chairman's Report**

Cllr P Bradbury advised that all matters are covered within the Agenda items.

### **02/2020 147 To disclose any personal interests in items of business listed below.**

Cllr D'Arcy declared a person interest in Agenda item 01/2020 156

## **02/2020 148 To Receive the Minutes of the Meeting Held on the 8<sup>th</sup> January 2020**

It was proposed by Cllr Rilstone that these Minutes be a true and accurate record of the meeting of Penally Community Council held upon the 8<sup>th</sup> January 2020 and be signed by the Chair as such; Cllr D'Arcy seconded the proposal with all Councillors in full agreement.

## **02/2020 149 Matters Arising from the Minutes – Information Only**

Un-cashed cheques - The Clerk advised the Council that contact had been made with both the issuing and receiving banks, the receiving bank had carried out investigations and agreed that this concern remains with the issuing bank. The Issuing bank still do not have any explanation as to why the money has not been debited from the Council's bank account. The Clerk will notify the Council when further information is received.

*(Post meeting note – The Clerk has received a letter from the issuing bank advising that there is no record of the two cheques queried – and request that the information given be confirmed as correct.)*

## **02/2020 150 Account(s) for Payment and Bank Reconciliation.**

The Clerk presented the cash book balance for the end of January 2020 to the Council along with the bank reconciliation. Cllr Neal proposed that the banking records presented be signed by the Chair as a true representation of the Council's finances to date; Cllr D'Arcy seconded the proposal with all Council in full agreement.

### **Accounts for payment:**

Melanie Priestley	Wages (January)	£223.48
Tinder House	Co-option advert (Reissue)	£ 60.00
S/foot Community Council	Apportion of printing costs Feb – October 2019	£ 61.02
S/foot Community Council	Apportion of SLCC Membership Fee	£ 28.22
One Voice Wales	Membership Costs	£ 14.00
P Bradbury	Reimbursement of engraving costs (Chain of Office)	£ 34.60
Welsh Audit Office	External Audit Fee 2018/2019	£335.75

Cllr Rilstone proposed that the above accounts be paid in full; Cllr D'Arcy seconded the proposal with all Council in full agreement.

## **02/2020 151 Planning Application(s) Received**

- a) **19/0884/PA** Brackenlea, PENALLY, Tenby, Pembrokeshire, SA70 7PN  
Erection of golf shed for ancillary use in connection with dwelling

Following discussion the Council noted that the plan submitted by the applicant did not accurately depict the surrounding buildings.

The Council raised major concerns regarding this application. It was considered that to add the proposed golf shed would create overcrowding and overdevelopment. The Council consider this application should be refused.

- b) **19/1047/TF** Penally Abbey, Penally, SA70 7PY  
Woodland management

As above

## **02/2020 152 Licensing Application(s) Received**

None

## **02/2020 153 Consideration of Correspondence Received**

- Email received from Ministry of Defence  
FIRING FOR MARCH 2020 Saturday 7<sup>th</sup>, Saturday 21<sup>st</sup> and Sunday 22<sup>nd</sup>
- Email received from Keep Wales Tidy advising of the forthcoming Spring Clean Cymru project and offering advice on how to dispose of refuse responsibly.
- Notice from Pembrokeshire County Council Planning Authority – Extension to existing balcony at 20 Penally Heights – Conditionally Approved.
- Notice from Pembrokeshire County Council Planning Authority – Erection of one fixed timber holiday unit with decking, pedestrian link and landscaping (resubmitted) at land North of Penally Heights – Refused.
- Email received from Pembrokeshire Association of Community Transport Organisations advising of the Take Me Too Project. A lift sharing project funded by the National Lottery Community Fund which matches people who need a lift, or who would like to share a lift with someone who is going their way. For more information call – 01437 775033
- Poster received advertising the London Male Voice Choir concert to raise money for the Sandy Bear Charity.
- Email received from Cllr Carl Willett advising the Council that due to a change in his business circumstances he has made the decision to resign as Councillor. Cllr P Bradbury acknowledged Cllr Willetts resignation and requested the Clerk to inform the Returning Officer accordingly.

## **02/2020 154 Reports from Council Representatives**

### **County Councillor Jon Preston –**

#### **Budget**

The consultation period for PCC's 20-21 budget closed on Monday 27th January 2020. All responses will now be compiled into a report and used to inform an integrated impact assessment. These documents will be made available to Council for consideration in its final decision making. This decision will be made at the Council meeting on Thursday 27th February 2020. Despite a welcome increase in Aggregate External Finance from Welsh Government and the increased income generated from Council Tax there remains a projected funding gap of £6.2m for the 20-21 budget net revenue expenditure. This is considerably less than the £21.4m funding gap the Council faced for the 19-20 budget. Any council tax increase will offset the efficiency savings required to meet or come close to the total budget figure. As an example; a 2.5% increase would generate £1.5 million but we would then need to achieve a £4.7 million efficiency saving across the authority. At the other end of the scale a 10% increase would generate £6.0 million reducing the efficiency saving target to £0.2 million. It is worth remembering that £70,000 of public money is used to sponsor major events. I have asked the cabinet member for finance and the director to provide a full business case to support this spend.

#### **LDP Deposit Plan**

Pembrokeshire County Council is preparing a replacement Local Development Plan. It has produced a full draft of this Plan known as the Deposit Plan. This covers the area of Pembrokeshire excluding the National Park. A consultation on the Deposit Plan is being held between 15th January and 18th March 2020, which will provide an opportunity for members of the public to support or object to the plan. The consultation will include a series of drop-in sessions around the County where officers will be available to discuss the Deposit Plan's proposals. Hard copies are also available at County Hall, Haverfordwest, in Pembrokeshire County Council Customer Service Centers and in local Libraries, during normal opening hours. If you wish to have your say on the Deposit Plan you can do so using the Representations Form. This form should be used for making comments wherever possible. Please email your representation forms to [ldp@pembrokeshire.gov.uk](mailto:ldp@pembrokeshire.gov.uk) or post to The Development Plans Team, County Hall, Freeman's Way, Haverfordwest, Pembrokeshire, SA61 1TP by 4.30pm on

18th March 2020. The drop-in sessions will take place at several locations around the county with the nearest being Kilgetty Community Centre, 1500-1800, s, Pembroke Dock Town Council Office, 1500-1800, 11th February and Pembroke Town Hall, 1500-1800, 24th February.

### **Planning**

I have been asked to brief council of an alleged planning breach within the ward. I have been in contact with PCNPA who are now aware of the details. However, I have now been informed by the clerk that a case cannot be presented by council by an anonymous complainant. This is also the case with PCNPA who cannot or are reluctant to act regarding anonymous information. I will take this up with the PCNPA myself with a view to achieving a resolution.

### **Fly Tipping**

Unfortunately, I have cause to report several instances of fly tipping in the ward. Pembrokeshire County Council is committed to stamping out the illegal disposal of waste. Under the Refuse Disposal (Amenity) Act 1978 the penalty for fly-tipping/non-compliance can be a maximum of £50,000 and/or five years imprisonment. Each household in Pembrokeshire has a legal responsibility to dispose of its rubbish in the appropriate manner. If you have waste removed and it is consequently fly tipped, you could be held responsible and fined. To find a registered waste carrier contact Natural Recourses Wales. PCC will investigate each case and pursue with legal proceedings where cases have enough evidence. To report instances of fly tipping either contact me or the PCC contact centre on 01437 764551.

I have received notice of some further issues with the new waste collection service. I understand there have been instances of missed collections with the bio waste (purple bags) which I have reported to PCC and discussed with the cabinet member for environmental services. A council enforcement officer has reported that there appeared to be more waste in the area and has collected evidence from that location.

### **Merger Confirmation**

Age Cymru Dyfed will be merging with their sister organisation, Age Cymru Sir Gar, on 1 April to form a new organisation, Age Cymru Dyfed supporting older people right across the three counties of West Wales. The key objective of the organisation is to deliver high quality support services and interventions for older members of the community and their families.

### **Water Fountain £2k Grant**

A grant of £2K may be available to seaside communities to install water fountains at coastal locations. The Sea-Changers Coastal Fountain Fund is available for applicants from UK based community organizations. They welcome applications from a wide variety of groups and entities. They expect to be able to provide partial funding for water bottle fountain installation projects where other funds are also being sought or are already in place. I will research how much an installed fountain would cost and speak with PCNPA regarding a possible installation of a water fountain at the railway station car park.

## **02/2020 155 Reports from Council Committees**

Cllr C Bradbury advised the Council that the Grounds Sub Committee Report will be covered in Agenda item 02/2020 158

### **Agenda Items:**

## **02/2020 156 Pembrokeshire County Council – Local Development Plan Update and consideration of Council's draft response**

The Council considered the recent information received from the Pembrokeshire County Council appertaining to the Local Development (2) Plan. The Council noted that the candidate site 255 is to remain as Allocation site HSG/097/LDP/01 bearing no change to the current LDP for Penally.

The remaining larger Candidate sites 030, 076, 256, 376, 388 and 289 are not included in the Allocation List. Cllr Rilstone proposed that the Clerk, on behalf of the Council, respond to the Pembrokeshire County Council LDP (2) advising that the Council acknowledge that candidate site 255 is reinstated as an Allocation Site and that the Council's considerations remain for the other sites including site 030; Cllr C Bradbury seconded the proposal with all Council in full agreement. The Clerk to write a suitable response to Pembrokeshire County Council LDP (2)

**02/2020 157    The new revised railway timetable-** Consideration of the Council's letter raising concerns regarding the timing of trains running from Swansea to London have been changed, but times from Penally have not been altered to allow for connecting train

Cllr Rilstone reported to the Council that he had written to the AM and PM as well as Transport Wales regarding the mistiming of the train connections at Swansea resulting in a very short or no connection time for onward train travel. Transport Wales have confirmed that train times will change on the 17<sup>th</sup> May 2020 when the summer timetable is adhered to and connection times will be more reasonable. Cllr P Bradbury, on behalf of the Council, thanked Cllr Rilstone for the sterling effort he had put into this matter.

**02/2020 158    Village Benches -** The consideration of the repair/replacement/additional benches around the village.

Cllr C Bradbury reported to the Council the cost of refurbishing three of the village benches by S Cavill. Material cost for repairs was approximately £400 but there was the issue of possible liability implications for the Council regarding repaired benches.

After discussion it was decided to purchase two new benches at a cost of £490 + VAT. One will be positioned on the small village green and the other near Penally Heights.

This was proposed by Cllr D'Arcy and seconded by Cllr Rilstone with all Councillors in agreement.

Post meeting - The Clerk will purchase the benches and coordinate with Mr S Cavill the delivery arrangements who will assemble the benches prior to them being put in place.

**02/2020 159    Office Space –** To consider the Council paying towards the cost of office space for use by the Clerk and the Council.

Cllr P Bradbury advised the Council that the Clerk had requested the Council consider paying towards office space, in Tenby, to be used by the Council and the Clerk. The annual amount being £330 (an apportioning of annual costs of the office space, utility bills and insurance costs); Cllr Neal proposed that the Council pay towards the office space, £330 per annum; Cllr P Bradbury seconded the proposal with all Council in full agreement.

**Date of next meeting – 11<sup>th</sup> March 2020**

**Meeting closed 21.37**