**PUNCHESTON COMMUNITY COUNCIL**

A meeting of Puncheston Community Council was held on Wednesday 29th January 2020 at Puncheston School which commenced at 7.30 pm.

Present: Mrs. Alison Evans, Mrs. Susan Collins, Mrs. Anne Thomas, Messrs. Dewi Lewis, Wyn Williams and Mrs. Eirian Forrest, Clerk.

1. Apologies: Cllr Bob Kilmister
2. Minutes of the Last Meeting (27.11. 2019)

Copies of the minutes of the last meeting had been distributed to members. The minutes were agreed as being a true record and were signed.

1. Matters arising from the minutes
2. Tennis Court – An application for lottery funding has been submitted for the MUGA.
3. Sunken area near Glynhelyg – no update
4. Defibrillator training – no update
5. Christmas Lights – the set of lights that Dewi purchased were not put on the tree. It was agreed to reimburse Dewi at a later date. The Risk Assessment carried out by the Little Newcastle Community Association and Puncheston Recreation Committee when erecting the Christmas tree was received. An invoice for the PAT testing on both trees (Puncheston and Little Newcastle) is expected soon.
6. Remembrance wreaths – a receipt received from Rev.Richard Davies for the two wreaths for Little Newcastle and Puncheston service. It was proposed by Dewi, seconded by Susan that Delme Harries be reimbursed for the wreath he purchased on behalf of the Burial Board – payment was made.
7. Maenclochog CC – a response has been sent to the Clerk.
8. Flower beds – Sherillee will finish maintaining the flower beds at the end of March. As agreed, she will be paid £100 for her work for the past twelve months. Emily Scott has agreed to take over in April, and it was agreed she would receive the same amount at the end of the 2020/2021 financial year.
9. Highway matters
10. Alison made a list of all faulty streetlights in Little Newcastle, Tufton, and Puncheston and reported them via ‘My Account.’
11. She also reported a blocked gully and a pothole between Parcyllyn and Little Newcastle which has since been repaired.
12. Dewi reported two deep potholes by Glanhelyg SA62 5RR. The Clerk to report.
13. Planning

No matters to report.

1. Casual Vacancy

No expressions of interest have been received.

1. Speeding & road safety issues

Alison and Dewi have received complaints regarding the amount of vehicles parked in Puncheston. Alison emailed Bob who responded unless parking bays, double yellow lines or parking restrictions are put in place, there isn’t a great deal that can be done. It was suggested to contact the PSO for any guidance. The Clerk will contact Jude Parr and Eirian Thomas for any advice.

1. Budget Sign Off

The revised budget was signed off.

1. Financial Standing Orders - Reconciliation

Susan had completed the reconciliation which was correct, and the form was signed.

1. PCC Local Development Plan – Deposit Plan Consultation

A consultation on the Deposit Plan is running for 8 weeks ending on 11th March 2020. The settlement boundary for Puncheston has been changed. There were no objections to this amendment to the boundary.

1. Environment Wales Act 2016 – Maintain & Enhance Biodiversity

Community Councils are required to comply with the Section 6 of the act. The clerk had drafted a report using the template provided, which was handed out. With a minor amendment it was agreed that the report could be published as required.

1. Correspondence
2. Buckingham Palace Garden Party – an invitation to the Chairperson to be entered into a draw to attend – Alison is interested.
3. Western Power – Certificate of unmetered supply for Christmas lights at Little Newcastle and Puncheston – noted.
4. PCC – Budget Consultation – noted.
5. Wayleave payment received - £201.01 – noted.
6. Clerks & Councils Direct – circulated.
7. Harries Planning Design Management – Proposed deregister and exchange of Common Land (CL191) - Land to the west of Castleblythe Farm, Puncheston – no objections to this proposal.
8. Other matters
9. Ysgol Casmael has received a great inspection report from Estyn with five excellent. It was agreed to send a letter of congratulations to Amanda Lawrence and staff.
10. Dog fouling in Little Newcastle – a meeting was held recently regarding dog fouling on the village green. Most people do clean up after their dog, but some do not. It was suggested and agreed to hand deliver a letter to residents, thanking those who clean up, and remind residents of the legal requirement to clean up. A notice will also be placed in the notice board.
11. Belated Christmas dinner – a date of 22nd February was suggested, and The Cross Inn, Clarbeston Road as the venue. The Clerk to arrange.

The meeting finished at 8.40pm

Date of the next meeting was agreed as Wednesday 26th February 2020 at 7.30 pm at Puncheston School.