

SAUNDERSFOOT COMMUNITY COUNCIL

Minutes of the Meeting held in the Regency Hall, Saundersfoot on the 7th August 2014

1) CHAIRMAN'S REPORT

- a) Monday 14th July he attended the Wales in Bloom tour of Saundersfoot in the company of Judge Jim Knight, Councillor R Hayes MBE, Joan Allen and Joan Nicholls. Michael Davies accompanied us for the Harbour section. Our Judge was very complimentary and helpful. He described the Sensory Garden as an asset to our local community. He said he would have liked to have seen a few more explanatory signs around the area and a large display board at the point of entry to the garden. We toured the Saundersfoot area, visiting several private gardens. Notable of mention are those belonging to John Joseph, Raydene Deakon, Ronnie Brabon, Cliff Preece and Terry Lewis.
- b) Tuesday 22nd July he attended a meeting, at County Hall, concerning the licencing application for the Micro-Brewery in Saundersfoot. It seems that, contrary to the information given to us that small free samples would be given out to 'visitors' at the brewery, half-pints of beer would now be **sold** to 'visitors'. In doing so, it has regretfully made the first successful step in becoming a public house. That evening he attended the Saundersfoot Development meeting at which there was a presentation given by 'The Urbanists'. This was followed by a workshop, after which, each group presented their ideas. The Chairman's own group were concerned about the potential loss of the BBQ lawn, the Coal Office Building and the Sensory Gardens, which is currently leased to Saundersfoot Community Council. There was further concern that plans are stepping forward without the general public being made aware of the potential change to our local environment. He pleaded for a full public meeting to be called on this matter as soon as possible. He was told that this might not take place until October.
- c) Thursday 24th July he attended a very enjoyable afternoon tea at the Regency Hall, as the guest of the St Issell's WI, who were engaged in the celebration of the National Federation's Centenary Year. As he put it to those present, it was lovely to see 'Girl Power' reaching maturity! They marked the occasion with a walk to Wiseman's Bridge, where they cheerfully passed the 'Baton' on to the next awaiting group.
- d) Wednesday 30th July he attended a meeting of the National Parks Development Management Committee, concerning an application for further parking facilities to be allowed at Fig Tree Cottage, Wogan Lane, Saundersfoot. Concerns were expressed that the lane is already congested and has a history of such developments being refused. A virtually 'blind' exit at one end prevents it from becoming One Way. Despite this, the application was accepted, on the grounds that the elderly couple, who currently live at the premises, require carers to visit them on a daily basis.
- e) Saturday 2nd August he attended the WW1 Exhibition, which was organised by the Historical Society. The display was presented most impressively in the Sun Room of the Regency Hall and included an excellent three-dimensional presentation that was created for the Historical Society by Mick Booth. The local history covered by the exhibition was immense and was worthy of detailed study. It was a fitting way to commemorate those who gave their lives for our future. Councillor Poole congratulated the Historical Society for all the effort they had put in to make the Exhibition such a success.

2) MATTERS ARISING FROM THE MINUTES

Minutes of the 5th June 2014

a) **Minute 10(c) Signage, Brewery Terrace, Saundersfoot**

The Clerk informed members that National Parks would investigate the matter and where appropriate carry out a site inspection.

Minutes of the 3rd July 2014

b) **Minute 2(e) Planning Application, Fig Tree Cottage, Saundersfoot**

Councillor Allsop expressed her concern at National Parks granting the approval of the above application and any comments made by the Community Council on any application is completely ignored. She said that this is a very congested lane and has a history of such developments being refused. A virtually 'blind' exit at one end prevents it from becoming one way and despite this the application was granted. Councillor John said that an appeal against a decision by National Parks could only be made when an application is refused.

It was decided that the Community Council writes to National Parks with these concerns.

c) **Minute 4(a) Designated Area in St Issell's**

The Clerk informed members that a sub/committee had met in the cemetery and decided to cordon off an area near the seats for planting to take place. Members decided to ask Smart Gardens to carry out this work.

d) **Minute 4(d) Dip in Road, Ridgeway, Saundersfoot**

Councillor John reported that another pot hole had appeared nearby the one that had been repaired. Councillor Baker said that he would report this to the County Council.

e) **Minute 4(f) Sign, Council Car Park**

The Clerk informed members that the sign had been received and Councillor Poole had erected it but was not happy with the location. He said that it should be placed on top of the gate post, but the stonework was not in good condition and suggested obtaining stone to create a plinth for the sign.

f) **Minute 4(g) Winding House, Saundersfoot**

Councillor Cavell said that the access to the Winding House needed clearing, Pembrokeshire County Council had pruned back some overgrowth but more clearing needed to be done. Councillor Baker would report that to Pembrokeshire County Council.

g) **Minute 4(m) Car Boot Sales, Saundersfoot**

The Clerk reported to members that he had received an Insurance Document from Saundersfoot Sports Club for Public Liability cover for the above events.

h) **Minute 4(n) Micro Brewery, Saundersfoot**

The Clerk informed members that he had received a full report from Pembrokeshire County Council Licensing sub/committee on the outcome of the meeting held on 22nd July 2014, which was carefully considered by all representatives both written and verbal made by all parties.

The Committee decided the following:-

- Supply of alcohol and opening hours Monday to Saturday 10.00-20.00, Sunday 12.00-18.00

- Beer Garden to be removed as licensed area and no games room to be located on premises.
- Internet sales not to be included in the licence.
- Premises not to be run as a public house.
- Capacity of premises to be maximum of 40 persons.
- Adequate parking at the premises.
- Provision of contact telephone numbers for the premises.
- Suitable signage to be placed on premises warning the dangers of drinking.
- No wine or spirits to be sold or supplied.
- Number of tasters purchased by customers to be limited to a maximum of three half pint measures per person.

The applicant should be made aware of the scrutiny under which the premises will come and the sub/committee hopes that the applicant will endeavour to work with the local residents on any issue that arise.

Councillor Baker added that Pembrokeshire County Council was happy with the condenser fitted to the premises.

i) Minute 4(o) TIC, Saundersfoot

Councillor Cleevely said many people were complaining at the lack of signage for the TIC located in the Regency Hall which was inadequate.

Councillor Baker said that extra signage had been erected in the Barbecue building.

Members all agreed that holidaymakers were finding it difficult to find the TIC which was very important to a popular family resort like Saundersfoot.

Councillor Boughton Thomas was concerned that the staffing at the TIC might be reduced next year.

Councillor John said that the Saundersfoot Chamber for Tourism should be involved as their remit was to promote tourism in the village.

After further discussion, members decided to invite Tracy Amos and Mike Cavanagh from Pembrokeshire County Council Tourist Department to the next meeting of the Council.

j) Minute 8(a) Tree Works Order, Bonvilles Close, Saundersfoot

The Clerk informed members that he had spoken to National Parks and Mr Mike Higgins, Tree Officer, would visit the residents to sort the problem out.

k) Minute 10(d) Emergency Committee Meeting

Councillor Baker informed Councillor John that a meeting for the above Committee would be convened sometime next month.

l) Minute 10(f) Tarmac, St Brides Lane to Stammers Road

Councillor Baker said that the lanes concerned were all private and not the responsibility of Pembrokeshire County Council.

3) **AGENDA**

a) **St Issell's Cemetery, Saundersfoot**

Councillor Poole expressed his concern at the poor condition of the Old Cemetery which needed urgent attention. He went on to say that the hedges and walls needed attention, there were trees growing in the stream and generally it was deteriorating fast.

Councillor Baker said that, perhaps, the probation service could assist with this work under supervision.

It was decided that the Grounds Committee meets in the Cemetery on Tuesday 12th August 2014 at 2.00pm to assess the situation.

b) **Sensory Gardens, Saundersfoot**

Councillor Pearson said that a working party had met in the gardens on the 9th and 12th July to prepare the gardens for the Wales in Bloom judges.

Councillor Pearson added that the preparation of the flower displays during the summer throughout Saundersfoot including the Sensory Gardens, should be a joint effort between the Council and Saundersfoot in Bloom. She went on to say that she had commenced ordering bulbs for the winter season. Councillor Hayes added that Saundersfoot in Bloom would meet in September and she would raise these issues at that meeting.

Councillor Cavell agreed with Councillor Pearson comments and suggested advertising for a person to help out in the gardens on a part time basis.

Members decided to place an advert in the Tenby Observer for a person to assist in the day to day maintenance in the gardens.

c) **Under 11's Christmas Party**

Councillor Baker said that he had been approached by a resident to arrange a Christmas party for the under 11's living in the SA69 post code area. The event would be organised by outside volunteers and perhaps the Community Council could provide small gifts for the children.

Councillor John said that the Youth Club was organising activities over Christmas so perhaps both events could be a joint effort. Concern was expressed by members of exactly how to decide which children attend the party as many children attending Saundersfoot School do not live in Saundersfoot and some children living in Saundersfoot attend other schools outside the area.

Councillor Baker proposed donating £500 towards presents for the party, but prior to making this donation he would liaise with those concerned for more information as to which children should attend the party.

d) **Urbanists Plan for Saundersfoot**

Chairman Morris said following a recent meeting with Powell Dobson Urbanists to discuss proposed plans for the Barbecue area of Saundersfoot which included the Sensory Gardens. Councillor Hayes said that, under these plans, there is a possibility that we could lose the Sensory Gardens and she would not be happy for this to happen as the Council has a 99 year peppercorn lease with Pembrokeshire County Council for these gardens. A vote was then taken by members and they

voted unanimously to retain the gardens with four members abstaining.

The Clerk then quoted from the lease which states that the property should be used **only** as a Sensory Garden.

After further discussion, members decided that Chairman Morris and the Clerk visit Price & Kelway to ask for advice on whether Saundersfoot Community Council could lose the gardens through a compulsory purchase order despite having a 99 year lease on the gardens. Councillor Morris, McDermott and Baker declared an interest in this debate.

e) Post Audit Approval and Certification

The Clerk informed members that there were no issues which BDO raised prior to the Council's final approval of the accounts for 2013/2014 and it is their intention to issue a certificate to that effect.

BDO did identify our amendment which should be corrected and that was to include purchase of filing cabinets under fixed assets and not general administration. The Clerk said that he would carry out this amendment.

Councillor Cleevely congratulated the Clerk for, once again, carrying out the audit successfully.

It was proposed by Councillor Brabon and seconded by Councillor Cleevely that the Post Audit Approval be accepted and all members agreed.

4) PLANNING APPLICATIONS

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| NP/14/0415 | - Broadband Cabinet, Sandyhill Road, Saundersfoot |
| NP/14/0416 | - Broadband Cabinet, Garden Cottage Flats, Saundersfoot |
| NP/14/0418 | - Broadband Cabinet, 4 Westfield Road, Saundersfoot |
| NP/14/0414 | - Broadband Cabinet, 19 Whitlow, Saundersfoot |
| NP/14/0374 | - Single Garage, Ashley House, Saundersfoot |
| NP/14/0387 | - Extension, 2 Ragged Staff, Saundersfoot |
| NP/14/0369 | - 3 Car Garage, 4 The Glen, Saundersfoot |

Councillor Cavell and Hayes declared an interest in NP/14/0416, Councillor Poole declared an interest in NP/14/0414, Councillor Pearson declared an interest in NP/14/0374 and all members declared an interest in NP/14/0387 as the applicant was a Community Councillor.

Members made no other comments on the above applications.

5) CORRESPONDENCE RECEIVED

- a) Letters of thanks were received from the 1st St Issell's Guides, Saundersfoot in Bloom and Sardis Parks & Gardens for donations received.
- b) A letter was received from a holidaymaker from Chard who experienced a fall in the long tunnel smashing the glass on his watch. The cost of replacement amounted to £115.82 and asked for a gesture of goodwill from the Council by making a contribution to these costs.

Saundersfoot Chamber for Tourism and Councillor Baker had written to Mr Brooks with regard to the long and drawn out debate to the lighting in the tunnel and

progress is being made to improving the lighting in this tunnel.

The Clerk was instructed to write to Mr Brooks stating that the responsibility for safety in this tunnel is with Pembrokeshire County Council. Councillor Baker informed members that he had already contacted Pembrokeshire County Council on the matter.

- c) Councillor Baker reported to members as follows:- A new traffic order for Francis Lane was received from Pembrokeshire County Council increasing the waiting time from 1 hour to 2 hours on this road.
- d) The One Voice Wales AGM will be held at the Royal Welsh Showground, Llanelwedd, Builth Wells, on Saturday 4th October, 2014. Councillor McDermott agreed to attend on the day.
- e) A letter was received from Pembrokeshire County Council stating that Councillor Cavell's term of office as Governor at Saundersfoot School will cease on 31st October 2014. It was proposed by Councillor Poole and seconded by Councillor Boughton Thomas that Councillor Cavell be re-elected for a further term of office. All members agreed.
- f) The Clerk informed members that he had received a telephone call from the Chairman of Saundersfoot Bowling Club expressing their concern at the Saundersfoot Sports Club sign which had been erected on their fence. He said that the responsibility for the upkeep of the fencing is with the Bowling Club and the sign could, in time, damage the fence.

6) REPORTS FROM VARIOUS COMMITTEES INCLUDING THE COUNTY COUNCILLORS REPORT

- a) Councillor Baker reported to members as follows:-

County Council Issues

- European Grants - The Dyfed Powys Police investigation continues
- CEO pension payments - Following further revelations and information coming to light the Gloucester Police are revisiting their investigations
- Councillor Steve Joseph representing Milford Central has left the Independent Political Group Plus and is currently a non-aligned member
- Ironman Wales - a drop in session was held for all County Councillors, the event is being held on Sunday 14th September and Saundersfoot will be once again an integral part of the route, with the same arrangements as in previous years.

Ward Issues

- Microbrewery - The new business successfully applied for its licence with a number of changes made during the hearing. The beer garden was withdrawn, the games room was withdrawn and the on line sales until 02.00hrs was modified. In addition the applicant confirmed that the tasters of the various beers being brewed on site would be half pint measures and each visitor would be restricted to three each. In addition Councillor Baker had confirmed with Pembrokeshire Coast National Park what defines a visitor centre and what defines a public house, thus avoiding any confusion in the future. Councillor Baker was told that if he makes one visit a year it is a visitor centre, if he makes three visits a week then it could be seen as a public house.
- Lights in the long tunnel - County officers had confirmed that the trench, ducting, cabling and feeder pillar had all been installed. Councillor Baker was to return the

spare lamps for the existing units and it hoped that with the new power supply the existing lighting would be sufficient. Officers considered it premature for Saundersfoot Community Council to submit a pre-planning application on third party.

- Waste bin Doctors steps – Councillor Baker confirmed that the bin had been relocated during the building of the surgery extension, the bin had been replaced at the foot of the steps and had subsequently been stolen. A new bin has been provided.
- Greenhill School - As Chair of Governors Councillor Baker was pleased that Greenhill School had been placed 87th of 3079 High Schools in Wales in the recent Western Mail survey and had been the highest placed Pembrokeshire School.

b) Councillor John reported to members as follows:-

Police Forum – 4th August 2014

- In attendance was PCSO Moffatt and WPC Cresswell with 20 members of the public.
- It was reported that those issuing parking tickets are getting a lot of abuse from the public, so PCSO Moffatt has offered to escort them on their patrols if they tell him when they are in the village.
- A local businessman that regularly parks in the zigzags outside Tesco's has been warned officially by a local traffic officer and there have been no further reported incidents. It was agreed that a photo of a Pembrokeshire County Council van illegally parked on the zigzags should be sent to Mr Mark Owen, Head of Enforcement.
- The Youth Club is doing well with up to 45 attending in recent weeks.
- Cocklers - there was reported noise disturbance at 1.30am due to a crowd coming off the beach, again, no interest shown from the relevant authorities. It was mentioned that there could be an old charter stating that only residents of Saundersfoot may remove one bucket a day from the beach. Further information is being sought.
- A set of car number plates were stolen from the Sands Car Park, also there has been an increase in thefts from garden sheds and out buildings, the public are asked to be vigilant.
- Netherwood School was recently vandalised, the police have a photo of the culprit, but need to identify them.
- The police station will be closing shortly and it was suggested that local people write to Mr Salmon, Police Crime Commissioner that there is a need for alternate premises within the village.
- It was announced that PC Cresswell finishes in 7 days, we all wished her well and the cake was very nice!!
- Crime figures for Saundersfoot:-
5 assaults, 4 thefts from sheds (8 in Carew and 6 in East Williamston), 1 theft from a car, 7 criminal damage (4 of these to vehicles), 1 sexual assault (over age of 13), 3 shoplifting, 2 thefts from a dwelling, 5 possession of cannabis and 1 possession of a fire arm.
- Date of next meeting 1st September 2014.
- With regard to the closure of the Police Station, Councillor John suggested that the Community Council writes to Christopher Salmon, Police Commissioner, to acquire an alternative site for the Police Station as soon as possible.

c) Councillor Brabon reported to members as follows:-

Sensory Gardens

- Councillor Brabon thanked all those who worked in the gardens on the 9th and 12th July 2014 to prepare the gardens prior to the Wales in Bloom attending.
- Councillor Brabon requested that a letter be sent to Mr Brian James, JEHU, for all the help he has given to the Community Council over the last few months.
- Councillor Brabon expressed his concern at the rubbish which has collected at the rear of the ticket office by the putting area and asked if Rhys Thomas be paid to remove it. Councillor Baker advised Councillor Brabon that if it was fly tipping, Pembrokeshire County Council would carry out a one off clearance and he would investigate.
- Councillor Brabon said that a big thank you should be given to Mr Alwyn Lewis for carrying out the watering of the flowers.

d) Chairman Morris reported to members as follows:-

Saundersfoot Harbour Commissioners – 8th July 2014

- The harbour channel is running well with no sediment impoundment.
- There have been recent cases of exceeding the speed limit both inside and outside the harbour.
- There have been two cases of vessels at running moorings being inverted.
- Mooring holders who have not put their boats in the harbour have been contacted. Currently two have still not replied.
- The 10 occupied places in the new tender rack already cover the manufacturing costs.
- Further progress is soon to be made on the white edging which marks dangerous drops around the harbour.
- The harbour festival was well attended and was thought to be a great success.
- The 5 knot speed limit is going to be reviewed to extend it, so that it covers all of the harbour management area.

e) **Skateboard Park, Saundersfoot**

Chairman Morris updated members as follows:-

- The area that will be converted into a Skateboard Park is currently the Single Tennis Court, which measures 17m x 34m. The remaining Double Tennis Court will be divided in use, so that the left-hand court remains as a Single Tennis Court. What is currently the right-hand court will be re-marked, so that it can be used for a number of different sports, e.g. 5 a side football, basketball, etc and could revert back to being a tennis court, if required.
- In preparation to designing the Skateboard Park, we have visited the new facility at Haverfordwest, to see what is achievable, obviously at great cost. He took several photos of the main features and signage. This will allow us to choose which individual features will be appropriate for our park. In making our decision, we will still be consulting the diagram of features that had previously been selected by local teenagers.
- When the park is being constructed, the chosen features will be placed in situ first and then the concrete and screed surfaces will be laid between the features. This will create a rolling surface without sudden changes. Many of the sharp edges will be lined with metal tubing, to avoid abrasion taking place. This will help with the longevity of the site.
- Many of the new skateboard parks do not have a surrounding fence. However, we have decided that ours is better served with a 3m fence around the perimeter. Two versions are possible. Either we run two long lengths up to the distant

wooden fence and link with that, to produce an enclosure, or we simply surround our skateboard park with a complete fence. The difference in cost between the two versions is not huge.

- We are preparing the site to have lighting pillars at a later stage. The cabling for this will be laid during Phase 1.
- In order to get the best out of grant aiding, we need to consider the donation of the plot of land to the project. This then counts as a financial donation from the Council. The area of land that will be donated to the project will need to have a valuation.

Councillor McDermott then gave costings with regards to the lighting required for the park. He said cabling from the changing room to a distribution pillar would cost approx. £400 plus labour costs and Chairman Morris estimated the cost of fencing the area would be around £10,000 plus the core cost of the Skateboard Park itself.

Councillor Poole said it would be difficult to arrive at a valuation for the area concerned and advised we seek professional advice on the matter.

Chairman Morris added that further estimates would be sought from companies with regard to the work required.

Councillor Cleevely queried who would be responsible for running of the skateboard park, would it be the Council or someone else, and he would not be happy to donate the land to an outside body.

Members then decided that, in the first instance, the Council consults with Mr Charles Hopkinson as to a valuation of the area concerned and following that valuation the sub/committee would proceed with what should be included in the park.

7) ANY OTHER BUSINESS

- a) Councillor Boughton Thomas advised members that as the Community Council/One Voice Wales representative on the PLANED board, she was automatically elected to be a member of the new Local Action Group which PLANED has been appointed to administer over the next 5 years covering substantial amounts of funding from the Welsh Government and beyond, she has agreed to carry on for the time being. Councillor Boughton Thomas carried on to say that the next Area meeting of One Voice Wales is on the 24th September 2014 and she will attend this meeting and asked if another member of the Council could accompany her. Councillor John agreed to attend this meeting with Councillor Boughton Thomas.
- b) Councillor Poole expressed his concern at the toilets in the Coast Restaurant closing at 6.00pm to the public and Councillor Baker informed Councillor Poole that this is the agreement between Pembrokeshire County Council and Mr David Lewis. Councillor Baker added that the public toilet situation in Saundersfoot is good compared to other areas where toilets have been closed completely.
- c) Councillor John said that play area equipment in New Hedges had been vandalised recently and on closer examination it was established that the equipment had become dangerous. Councillor John asked if an inspection could take place on the equipment in the Play Area in Saundersfoot. Councillor Baker said that he would arrange this.

- d) Councillor Cavell informed members of the World War I exhibition held in the Regency Hall from the 2nd August to the 8th August 2014 and a record number of people visited during that time.
- Over 1,400 signed the visitor's book and this was made up of 233 children and 1167 adults.
 - The comments book was also full of compliments and praise for the research and work that had been carried out in preparation by the historical society committee in particular Mrs Penny Brace, also Mr Mick Booth for the building of some of the exhibits that were quite exceptional.
 - During the final days of the exhibition on the Thursday, 24 Army Cadets paid a visit and were so moved by what they saw, held an impromptu service as a very appropriate ending to a fantastic exhibition.
 - Thanks to everyone in the community who loaned their World War I artefacts and memorabilia and supported the exhibition in so many ways.
- e) Councillor Hayes asked if the border running from the ticket office to the Putting Green be cleared of weeds as it looks dreadful. Councillor Brabon said he would arrange for Mr Lewis to carry out this work.
- f) Councillor Baker asked if consideration be given for flowers to be planted around the War Memorial at St Issell's as this would enhance the area greatly. He added that ceramic poppies were on sale following the commemorative services in London.
- g) Chairman Morris said that overgrowth needed to be cleared from the footpath to Wiseman's Bridge near the long tunnel. Councillor Baker said that he would arrange for Pembrokeshire County Council to carry out this work.
- h) Mr Neil Sefton, a member of the public present, said that he was President of Saundersfoot Rotary Club and possibly some of his members could assist in helping in the Sensory Gardens.

The next meeting of the Council will be held in the Methodist Church, Saundersfoot on Thursday the 4th September 2014.