

# PENALLY COMMUNITY COUNCIL CYNGOR CYMUNED PENALUN

## MINUTES

Minutes of the General Meeting of the Penally Community Council held on Wednesday, 8<sup>th</sup> January 2020 at 6.30 pm in the Village Hall, Penally.

**Present:** Cllrs P Bradbury, C Bradbury, S Robinson, J Rilstone, J D'Arcy and M Neal

In attendance – Two members of the public and The Clerk

### **01/2020 128 Apologies for Absence**

Cllrs C Willett and County Cllr J Preston

### **01/2020 129 The Consideration of the position for a new coopted Councillor**

The Clerk reported to the Council that she had advised the Returning Officer that Mr Cavill had resigned as a Community Councillor and the requisite Notices will be displayed on various notice boards through the village.

It was noted that several persons living in the village have shown an interest in applying for co-option but none have come forward to the Clerk.

Cllr Neal proposed that agenda item 01/2020 140 be brought forward; Cllr C Bradbury seconded the proposal with all Council in full agreement.

### **01/2020 140 Pembrokeshire County Council – Local Development Plan Update.**

The Clerk advised the Council that an Email from Pembrokeshire County Council had just been received advising that the Consultation period regarding the Local Development Plan opens on 11<sup>th</sup> January 2020 and closes on 11<sup>th</sup> March 2020. Further information has been promised to the Clerk regarding which sites that have been shortlisted. This item has been diarised for February.

The two members of the public left the meeting.

### **01/2020 130 Chairman's Report**

Nothing to report that is not included within agenda items.

### **01/2020 131 To disclose any personal or prejudicial interests in items of business listed below.**

Cllrs will declare interest, if any, as and when required.

### **01/2020 132 To Receive the Minutes of the Meeting Held on the 11<sup>th</sup> December 2019**

It was proposed by Cllr Rilstone that these Minutes be a true and accurate record of the meeting of Penally Community Council held upon the 11<sup>th</sup> December 2019 and be signed by the Chair as such; Cllr Neal seconded the proposal with all Council in full agreement

### **01/2020 133 Matters Arising from the Minutes – Information Only**

None

Due to Cllr Rilstone having to leave early agenda item 143 was brought forward.

### **01/2020 143 The new revised railway timetable**

Train times from Swansea to London have been changed, but times from Penally haven't been altered to allow for connecting trains

Cllr Rilstone presented his report to the Council regarding the new times of trains from Pembroke Dock station and the possibility that there is not enough time allowed for onward connections. A discussion took place on how these changes and the possibility of missed connections will effect travellers. Cllr Rilstone proposed that the Clerk compose a letter to Transport Wales and other interested parties expressing the serious concerns of this Council on the new time tables; Cllr D'Arcy seconded the proposal with all Council in full agreement.

#### **01/2020 134 Account(s) for Payment and Bank Reconciliation**

The Clerk presented the cash book balance for the end of December 2019 to the Council along with the bank reconciliation. Cllr Rilstone proposed that the banking records presented be signed by the Chair as a true representation of the Council's finances to date; Cllr Neal seconded the proposal with all Council in full agreement.

##### **Accounts for payment:**

Melanie Priestley	Wages (January)	£223.48
Penally Village Hall	Donation (Penally Crow News Printing)	£60.00
Penally Village Hall	Room Rental	£60.00

Cllr Neal proposed that the above accounts be paid in full; Cllr C Bradbury seconded the proposal with all Council in full agreement.

The Clerk advised the Council that two cheques are still outstanding. These are the two cheques that have been credited to the payee but not deducted from the Council's bank account. Cllr P Bradbury proposed that the Clerk meet with the Business Bank Manager to discuss this matter again and to try and resolve it; Cllr D'Arcy seconded the proposal with all Council in full agreement.

It was also noted that an account is still awaited from Grant Thornton regarding the 2019/2020 audit. The Clerk advised the Council that she will once again request and invoice.

Cllr Rilstone left the meeting

#### **01/2020 135 Planning Application(s) Received**

##### **19/0899/PA 20, Penally Heights, Penally**

Extension to existing balcony at 20 Penally Heights Penally

The Council have no objections or concerns regarding this planning applications.

#### **01/2020 136 Licensing Application(s) Received**

None

#### **01/2020 137 Consideration of Correspondence Received**

- Email received from Mr Meophem of Pembrokeshire Coast National Park Authority advising that charging for carparking in the car park adjoining the Penally Railway Station. The charging period in 2020 will be from 09:00hrs to 19:00hrs from 15th March to 7th November. (30 minutes free parking allowed). Price boards and paying machine will be erected before then.
- Notice of planning decision received from Pembrokeshire County Council - 13 Strawberry Gardens Conditionally Approved
- Email received from Pembrokeshire County Council regarding the timings of the Public Engagement sessions being offered by the Pembrokeshire County Council appertaining to the Budget for 2020/2021

- Email received from Pembrokeshire County Council advising of the introduction of a Community Works Grant providing an opportunity for Town and Community Councils to submit bids for small highway schemes. This item has been diarised for February when possible schemes will be discussed.

## **01/2020 138 Reports from Council Representatives**

None

## **01/2020 139 Reports from Council Committees**

### **Cllr C Bradbury on behalf of the Ground Committee.**

Cllr C Bradbury reported that:

- The off cuts of the trees and shrubs that were cut and reported as such in the December meeting, have been cleared away by Kiln Park Leisure .
- Smart Gardens have been requested to carry out further gulley and leaf clearing through the village.
- Cllr Neal reported that the bench ends were still awaited to be returned.  
*(Post meeting note – These have now been returned to Cllr Neal who will liaise with Mr Cavill regarding reconstructing such)*
- The Christmas tree has been taken down, cut into pieces and the lights stored in the Hall. Smart Gardens will be removing the tree (Saturday)  
Cllrs. M. Neal and P. Bradbury together with S Cavill undertook a litter pick along the Village road from the Kiln Park entrance to Four Winds Lane. 5 bags of rubbish were collected, the majority of which was from the fly tipping in the hedge opposite the electricity sub-station. The County Council Street Clean Department had been advised of this previously. The Clerk to contact Pembrokeshire County Council to ensure collection ASAP. *(Post meeting note – The bags of refuse were collected Friday am by Pembrokeshire County Council)*

Following discussion regarding the grass cutting contract Cllr D’Arcy proposed that the grass cutting contract be extended by one year with new tenders being sought November 2020 prior to the setting of the 2021/2022 precept; Cllr C Bradbury seconded the proposal with all Council in full agreement.

### **Agenda Items:**

## **01/2020 140 Petanque Court Update**

Cllr P Bradbury advised the Council that he had spoken with the Secretary of the Petanque Court committee who advised him that arrangements were progressing with the Pembrokeshire County Council.

## **01/2020 141 Policies and Procedures**

To consider the adoption by the Council of policies as distributed via Email on the 8<sup>th</sup> September 2019

Cllr D’Arcy proposed that the Council adopt the four Policies/Procedures namely The Complaints Procedure, Safeguarding Children & Vulnerable Adult Policy, Environment Policy and the Equality Policy as Emailed to all Councillors; Cllr C Bradbury seconded the proposal with all Council in full agreement. Cllr P Bradbury signed and dated the four policies.

**Date of next meeting** – Wednesday 12<sup>th</sup> February 2020

Meeting closed 20.10

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Signed: \_\_\_\_\_