

MERLINS BRIDGE COMMUNITY COUNCIL

Minutes of the Monthly Meeting held on Wednesday 13th January 2019 at 7pm

at the Village Hall, Merlins Bridge

Present: Cllrs Mary Owen (Chair), Janice Morgan, Lisa O’Sullivan, John Cole, Nick Stamp, Hilliard Studley, Queenie Thomas, Paul Davies

1. The Chair opened the meeting and presented new folder which contained Minutes of Meeting of the 9th January and Minutes of the Extra-ordinary Meeting of the 12th January, Agenda for this Meeting 13th February, Budget Proposal, Income & Expenditure excel sheet, Table of Events, Names & Addressed of all Cllrs and draft Standing Orders with a request that all members read to see if we need to add or subtract any information.
2. **Apologies:** Cllrs. Jess Massey, Richard Thomas & Alison Palmer. Chair has emailed Grant Lewis but again no reply, awaiting 14 days then taking further action.
3. **Minutes of Last Monthly Meeting**
 - The minutes of the last meeting were accepted as an accurate record and signed by the chair.

Proposed by Cllr John Cole and seconded by Cllr Lisa O’Sullivan.

4. **Matters Arising**
 - The sitings for Christmas trees staying in area as previously for 2019. Two living trees which County Cllr Cole has donated to the village will be planted for 2020 when they have matured.
 - Notice boards are in just waiting for installation. Requesting permission to install at Glenview.
 - Defib donated by Network Rail is on it’s way, waiting for bridge to be finished then will arrange for installation at the Green Shed.

5. Minutes of Extra-ordinary Meeting of 12th January 2019

- Vacancy for Clerk - 3 Applications so far, Application deadline end of March.
- Planning LDP 2 – A response has been sent with regard to our concerns about extra traffic congestion
- Bank Account – All in hand by the Financial Committee, Signatories will be Cllrs. O’Sullivan, Owen & Cole.

Minutes of Extra-ordinary meeting signed were accepted as accurate record and signed by the Chair. *Proposed by Cllr O’Sullivan and seconded by Cllr. Studley*

6. Emails

- We now have a domain site for emails for the next two years. We will commence using this once Lisa has spoken to monitoring officer.

7. Correspondence

Cllr Lisa O'Sullivan briefed the Cllrs on correspondence received

- Network Railway – Update on works and notification of the closure of Milford Road with map for diversion in place
- Allotments – Not applicable
- Fishguard Town Council– correspondence was received from Fishguard and Goodwick Town Council, asking if our local community council financially support our local Chamber of Trade. A response will be sent by MBCC that our community Council does not support the Chamber of Trade but unaware of what the Town Council do.
- Renewal of subscription for OVW – 4 For, 4 Abstained – The subscription will be paid on renewal date given
- Letter from Wales Air Ambulance Due to changes within our NHS locally it felt that an increase donation was warranted. We increased it from £50 to £150
- Email from Tenovus. Request that we choose them as our main Charity. Tenovus is a National Charity the Committee felt that we are better served as a Community to support our local charities.

8. Donations

- Wales Air Ambulance - £150 donation.

Proposed by Cllr. Studley and seconded by Cllr. Cole

9. Planning

- 2 Greenhill – Retrospect Planning has been approved
- 12 Tudor Gardens – Planning refused

10. County Councillors report

- Milford Railway bridge – Starting Friday 7pm evening and hopefully finishing Monday 1am.
- St Marks – Internet Safety. Welsh music session. Sport Pembrokeshire Outreach centre.
- Town Council has proposed a 10% increase on Council Tax.

11. Training

OVW Financial and Audit – 3 to attend Cllrs O'Sullivan, Thomas and Davies. Cllr O'Sullivan has sourced Bursary, so all three courses will only cost £70

12. Financial Accounts/Financial Committee

- Signatures Lisa John Mary for cheque book signing.
- MBCC income and expenditure sheet. Budget Proposal 19-20 Sheets given to all Cllrs.
- Cllrs Allowance None taken at present but each Cllr must be asked if they wish to take it. Each Cllr will be sent a declaration for them to sign to declare their intention Proposed by Cllr Morgan Seconded Cllr Stamp.
- *Expenditures*

£150 Wales Air Ambulance – Donation
£314 OVW
£6.45 Mary – Expenditure receipts given
£26.08 Alison- Expenditure receipts given
£238.80 Advert for Clerk
£16.79 Lisa Email
£33.00 Lisa Domain
£1.77 Postage

Building Project Expenditure

£2,256.72 Mason Bros
£2,311.53 P Cole
£1,393.82 Travis Perkins
£1,693.80 IP Contracting & Plant Hire

Proposed by Cllr. Stamp and seconded by Cllr. Davies

13. Building Project update

Practically up to plate level, all blocking complete

14. Cllr. Updates from external committees

- Cllr Thomas report no recent meeting, no update to give

15. Items for next Agenda

- Review Standing Orders
- Clerks Contract and Vacancies

Please give any subject to be included on next Agenda by March 4th

Date of next meeting Wednesday 13th March 2019 at 7pm.

Meeting ended 9pm

Signed

Dated