

LLAWHADEN COMMUNITY COUNCIL
INCORPARATING LLAWHADEN, ROBESTON WATHEN, GELLI & BETHESDA

Minutes for the Community Council meeting held on Thursday 3rd October 2019 in the Llawhaden YFC & Community Hall at 20:00hrs.

Present:

Hugh Watchman (Chairman)	Tim Simmons
Geraint Bowen	Samantha Hebblethwaite
Samantha Philipps-Harries (Clerk)	Tracy Watkins (local resident)

1. Chairman's Remarks

Hugh welcomed everyone to the meeting and extended a warm welcome to Tracy, who had recently moved into the area.

2. Apologies for Absence

Apologies for absence were received from Catherine Hancock, Di Clements and Dave Wilcox.

3. Declaration of Members Interests

There was no declaration of members interests.

4. Confirmation of Minutes of the Last Meeting

Minutes of the meeting held on 5th September 2019 were confirmed as a true record. Proposed by Geraint and seconded by Tim.

5. Matters Arising There From

- a. Financial Regulations: as per the Grant Thornton audit 2018/19 the financial regulations were adopted by the meeting and would be reviewed on an annual basis as per other regulations, risk assessments etc. during the financial year.
- b. Noticeboard for Robeston Wathen Garage – wall mounted: Tim had fixed the noticeboard at the garage and he and Hugh held keys for it.
- c. Llawhaden Community Council Facebook Page: ongoing.
- d. Christmas Dinner and Pantomime: the clerk was still waiting to hear from Llawhaden YFC to confirm a date for they could attend, as soon as this was received the clerk would advise the councillors. The Matinee performance of the Clarbeston Road Players Pantomime was on Sunday 1st December 2019 and this along with the dinner would be advertised in the Autumn newsletter.
- e. Newsletter: Autumn 2019 – articles have been received from Hugh and Llawhaden YFC, the churches, WI and Hall had yet to submit an article. It was hoped the newsletter would be distributed to by the end of October. Tracy kindly agreed to distribute some newsletters in the village.
- f. #2minutestreetclean update: Pembrokeshire County Council (PCC) – agreed to supply 3 street clean boards for the ward – it was agreed to place one in Robeston Wathen by the church hall and two in Llawhaden – one by the hall and the other by the green. Their locations would be noted in the newsletter.
- g. Lane leading to the Castle – Di has raised it with Highways, and they have said there are no plans to re-install the bump and that it would probably only be locals who would be possibly speeding down there. Di has agreed to visit the home and raise it with them.
- h. Defibrillators Bethesda and Gelli – ongoing.

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6. Finance

- a. NatWest Bank Account balances as at 3rd October 2019: -
Current Account (estimated) - £5184.03
Savings (statement received) - £1034.06
- b. Grant Thornton Audit 2018/19 highlighted the need for: -
Financial Regulations – which have now been adopted
Risk Assessment – this was not included for the internal audit and therefore noted and not actioned. Unfortunately, this was not included (by the clerk) in the documents provided even though it had been actioned and reviewed during 2018/19.
- c. Clerks request for wages and expenses August to October 2019:
Wages - £500.00. HMRC - £125.00. No expenses claimed this quarter. It was agreed to pay the request proposed by Tim and seconded by Samantha Hebblethwaite.

7. Correspondence

- a. Llawhaden Hall – painting project, other than the name of the company who would be engaged for the work no further information had been received to date. Tim would ask that the breakdown of costs was forwarded as soon as possible.
- b. Bloomfield House Community Centre, Narberth – AGM 21/10/19 at 19:30hrs: noted.
- c. PCC: Household Enquiry Forms (HEF) – 66% of the forms have been completed for the ward.
- d. PCC: Carding Mill Lane – Public Bridleway Improvement Works: noted.

8. Planning

- a. Dingstopple Farm, Llawhaden: conversion of agricultural barn to a single dwelling – Refused (19/0438/PA).
- b. Bryn Helyn, Robeston Wathen: extension and alterations (19/0600/PA) – no known objections.
- c. Holgan Farm, Llawhaden: Two self-catering lodges – conditionally approved (19/0451/PA).

9. Points of interest raised by the County Councillor

- As you know new waste collection starts next month. Every household should have now received info on the changes. The offer of a community meeting attended by PCC officers for explanation is still available.
- Regarding Holgan planning app approval, I have asked Planning dept to help me understand why that was approved and Bethesda Farm shop was not for the timber lodges. They are looking into it and will let me know in due course. I will forward their response.
- The next phase of the multi-user path from Eagle Lodge to Narberth is starting next week (starting from Narberth end) Carding Mill lane will be shut for the duration. It should take approx. 12 weeks to the Valley road entrance and then the bit from Valley Rd to Eagle Lodge will be completed before end of March.

10. Any Other Business

There was no other business.

11. Next Meeting

The monthly meeting will be held on Thursday 7th November 2019 at 20:00hrs at Llawhaden YFC & Community Hall, Llawhaden. However, this is subject to change to ensure a quorum of councillors is met.

As there was no further business the meeting closed at 21:20 hrs.