**Wolfscastle Community Council**

A meeting of the Wolfscastle Community Council was held at Penybont Chapel Vestry, on Tuesday, 3rd September 2019 at 8:00p.m.

**Members present:** Cllrs. BJ Harries, Barrie Griffiths (Chairman) Gerallt Miles, Peter James Gerwyn Williams, Michelle Bateman, PCC and Mr Robin Jones

**Apologies:** Cllr. TC Griffiths.

**Declarations of Interest:** Cllr Gerallt Miles declared an interest when discussing the development at Tan y Garn, Treffgarne.

At the outset of the meeting a welcome was given to Mr Robin Jones, who had come along to give instructions what is entailed to update the Wolfscastle Web Site. In order for the Web Page to be informative it needs to be updated regularly. There are some items that are standard, such as local history, but other information needs to be fed into the web Site. Mr Robin Jones is willing to be responsible for setting up and maintaining the site at present, and is willing to train someone on how to update on a regular basis. The Chairman thanked Robin, for his help, and it was agreed that the Council should compensate him for expenses incurred in purchasing the 3 domains. (Casblaidd.co.uk ; Casblaidd.uk ; Wolfscastle.org.uk)

**Minutes:** The minutes of the meetings held on Tuesday, 2nd July 2019 were read and signed by the Chairman as a true record.

**Matters reported:** In response to issues raised regarding the speed of vehicles through the village, an email was read out from Gemma Phillips, Administrator for ‘Go Safe’, Dyfed Powys Police confirming that this Council’s concern is being taking into consideration. As soon as all relevant information has been obtained, a member of GoSafe will contact you with an update.

With regards to other issues raised about school pupils having to cross the A40(T) to either meet the bus in the morning or get off at the end of the day, a response was received from Tim Barnes, Highways Team Leader for the Welsh Government and states ‘that the Welsh Government is in the process of reviewing speed and safety concerns across the trunk road network in Wales, and will take your comments into account regarding speed limit signing and the need for a pedestrian crossing when this section of the A40 in Wolfscastle is reviewed. Any works or actions arising from the review will be prioritised and subject to funding’.

**County Council Matters:** The Chairman congratulated Cllr Bateman on her appointment as Cabinet Member for Housing.

In her monthly report, Cllr Bateman updated fellow Cllrs on issues concerning this Council, including the following:-

It was reported that Mr Marc Owen PCC had already met with the NFU to discuss issues with regards to Agricultural Vehicles in the Community. Cllrs Barrie Griffiths and Gerallt Miles along with Cllr Bateman, agreed to meet Mr Owen when a suitable date can be arranged.

Cllr Bateman reported that she had received an email with attached plans regards to the on-going T5 Bus Stop Improvement Project. It is proposed that improvements are made to the following bus stops during the current financial year: Wolf Inn (NB and SB) – OWNED BY CC Wolfscastle School, Bryngomer, Treffgarne (NB and SB). With regards to the Wolfscastle School option, which means to move the shelter to an area between Ivy House and Rose Cottage entrances, or leave it in its present position. After a considerable discussion it was agreed by Cllrs present, for safety reasons and on the recommendation of the engineers involved in the project that the shelter should be moved. It was also agreed to replace the shelters at Wolfe Inn, which are owned by the Community Council.

**Planning:** With regards to the Tan y Garn, Treffgarne planning issue, a copy of a letter from David Popplewell, Interim Head of Planning, sent to Mr David Colston, Treffgarne was read out. Mr Popplewell states that ‘whilst an investigation has been undertaken in relation to the history of the building, a decision has not been taken on the application. In light of concerns raised in your letter and your reference to advice being sought in relation to a potential judicial review, the application will remain undetermined until the points you have raised have been examined. If necessary, consideration will be given to the need to refer the application back to planning Committee for further consideration.’

**Application No. 19/0013/PA:** It was reported that permission has been conditionally approved for the ‘change of use of agricultural land to domestic garden and the creation of a new access and driveway at Sycamore Cottage, Letterston.

**Enhancing Pembrokeshire:** Further to the advice given by Mr Robin Jones with regards to the updating of the web site, a discussion pursued as to creating an Oral History project of the community. Cllr Brynmor Harries mentioned that he had spoken to Mrs Mairwen Prys Jones, who would be happy to assist with the project if the Council so wished. With regards to Interpretation Panels, Cllr Bateman agreed to speak to Sinead Henahan PCC for further advice.

**Annual Audit:** The Clerk reported that he had responded to questions raised by the Auditors, seeking clarification as to why the unpresented cheque from 2014 has been included in payments for 2018 / 2019. Confirmation was needed that the Grass Cutting Service was advertised or did this Council itself obtain quotes for the service.

The Auditor General for Wales issued this Council with an unqualified audit report. However, during the review some matters were identified that they wish to draw to this Council’s attention which do not affect the audit opinion, but should be addressed by Council.

It is noted that Box 12 on the Accounting Statement, states that the Council has no fixed assets yet have confirmed that they have purchased land. A formal schedule of assets should be maintained and regularly updated. This should be reported on the Accounting Statement on the Annual Return. The Council should restate the 2019 figures on next year’s Annual Return and write “restated” beneath the £ sign on the 2019 column.

**Finances:** The Clerk reported that the balance in the Bank Account dated 1st August 2019 is £4305:92 (**Four Thousand Three Hundred and Five Pounds and Ninety-Two Pence**). He also reported that the Budget for 2019 / 2020 was on track.

It was noted that the 2nd Payment for 2019 / 2020 of £1450:00 (**One Thousand Four Hundred and Fifty Pounds**) has been paid into the Bank Account

It was agreed to pay Tim Brookes Garden Services the sum of £88:00 (**Eighty Eight Pounds**) to cover 4 cuts of the grassed area adjacent to the Car Park.

**Wales in Bloom:** The Clerk reported that Mr Peter Barton Price, the Chairman and Judge for this year’s Wales in Bloom Competition had visited the Village on Friday, 5th July, and that there was a very positive verbal feedback on what he saw during his tour of the Village. The Award Ceremony is to be held in Ystradgynlais on Friday, 13th September 2019.

**Captain William Davies Evans:** The Clerk reported that the confirmed date for the unveiling of the William Davies Evans plaque is now October 19th at 1:30p.m. The unveiling will be carried out by the descendants of the Captain. This will be followed by a talk given by the Revd. Richard Davies in Penybont Vestry where light refreshments will also be served.

**Correspondence:** The following correspondence were presented to the meeting:-

[a] Lynne Richards Partnership & Scrutiny Support Coordinator PCC informing the Council that the County Farm Estates Consultation was now on PCC’s Web site with the closing date of 24th September 2019.

[b] Dafydd Llywelyn Police and Crime Commissioner enclosing a copy of his Annual Report for 2018 / 2019 which provides a summary of his work during the financial year.

[c] Copies of the Review of the Electoral Arrangements for the County of Pembrokeshire.

**AOB:** The following issue was brought to the attention of the meeting and need addressing as soon as it is practicable:-

Cllr BJ Harries reported once again the very poor condition of the Welsh Hook to Sealyham Road, especially on the bend after passing the Farm Buildings. Cllr Harries also questioned who is responsible for damage to hedges caused by Cows? Cllr Bateman responded that it could be a Highways issue.

Cllr Barrie Griffiths requested for the Chevrons at the end of Mount Pleasant lane to be cleaned.

As there were no other matters to discuss, the meeting was declared closed, with the next meeting arranged for Tuesday, 1st October 2019 at 8:00p.m. at Treffgarne Village Hall.

 **Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**