**CYNGOR CYMUNED CILGERRAN COMMUNITY COUNCIL**

**MINUTES OF THE MEETING HELD ON MONDAY**

**21st JULY 2014**

 Present: Cllr H Bellamy, J Wimhurst, L Williams, N Evans, K Griffiths,

 Apologies: Cllr J Davies, P Bottom, P Jones. Not Present: Cllr T Thomas, D Worth.

117 The meeting was preceded by a talk by Fern George & Angharad Evans and discussions with representatives from the Language & Heritage Committee & Festive Week Committee, namely Emyr Phillips and Nia Morris. Following a successful show that was held at the Millennium Centre in Cardiff, the proposal put forward is to adapt it for a guided walk around Cilgerran. This is planned during Festive Week 2015.The intention is to retrace Tom Mathias’ movements through the area, bringing many of his photographs back to life. The walk will begin at the River Teifi at Dolbadau with various stories being shared along the way to end at the village hall for a one hour performance of the play. Workshops will take place prior to the performance with local community groups, musicians and actors given the opportunity to perform during the show. Cllr Bellamy asked the production team to liaise with Emyr Phillips of the Language & Heritage Group and Nia Morris of the Festive Week Committee and pledged support from the Community Council. Cllr Bellamy thanked all present.

118 Minutes of the Meeting held on 16th June 2014, proposed as correct by Cllr Williams and seconded by Cllr Wimhurst.

 **119 Matters Arising.**

119.1 Village Warden Contract – Cllr Griffiths proposed that the Community Council pay the village warden the same hourly rate as he is currently being paid by Pembrokeshire County Council and that the extra hours be back dated to December, seconded by Cllr Evans and all in favour. The Clerk will find out the rate and liaise with Cllr Bellamy to work out the back pay that is due.

119.2 Equipment Inspection Report – The Clerk reported that the bolt caps have been obtained and fitted. Cllr Bottom was not at the meeting but sent a written report. The rotator has been inspected and there is no serious problem with this piece of equipment that needs immediate action, other than to inspect it regularly and monitor its performance. Cllr Bottom was unable to get any price for repairs to the fence around the MUGA so has worked out a price. Members unanimously requested that the Clerk obtain a formal quote from Cllr Bottom and it would be left to the discretion of the Chair to contact Councillors before the next meeting.

119.3 Toilet Block – The Clerk reported that Rhydwyn the electrician is due to start the job tomorrow. The Clerk also reported that she was approached by committee members of the Senior Football Club with a list of questions to ascertain who is responsible for the boiler in the changing rooms and certain other things such as hedge cutting. Councillors discussed each item and agreed unanimously that it would be feasible to hold a site meeting. Cllr Bellamy and Cllr Evans would visit the site with representatives from the football club to establish the problems and clarify the situation. It was agreed that Cllr Williams would contact Iwan James asking him to cut the hedge as previously at the cost of £50.

119.4 Castle Gates/War Memorial – Cllr Davies was not present at the meeting but sent a report confirming that professional builders’ advice is that the pillars need re-plastering and some pointing. The work would not attract a grant as it would be considered to be minor maintenance work. He will obtain a quotation by the next meeting and approach the Castle authorities to establish if they wish to contribute towards the cost.

119.5 Hedge Cutting – In a written report, Cllr Davies reported that the verge had been cut to improve visibility by the Wildlife Park and that the landowner had been contacted and served notice on the need to cut back the trees at Garnon’s Mill Road.

119.6 Melin Y Coed Estate – In a written report, Cllr Davies reported that the planning enforcement officer has investigated the matter and there is no further action to be applied.

119.7 Ysgol Feithrin – The Clerk presented the audited accounts for the year ending March 2013 to Councillors and confirmed that this years’ accounts were being finalised by the accountant. Councillors agreed that they would need to see these accounts before committing to an amount to donate. Due to the fact that school was now closed for the summer, it was decided unanimously that the accounts be requested before the next meeting and that representatives be invited to attend the meeting.

119.8 MUGA – Cllr Griffiths proposed that the police be contacted asking them to routinely patrol the area following the number of complaints received. Seconded by Cllr Wimhurst and all in favour. The Clerk will make the request.

**120 Correspondence**

120.1 Pembrokeshire Coast National Park Authority has prepared replacement Supplementary Planning Guidance on affordable housing for consultation, period running until 26th September 2014. Please see website. Seen and noted.

120.2 Public Services Ombudsman – Annual Report 2013/14. Seen and noted.

120.3 Pembrokeshire County Council – Upcoming major changes in voter registration. Councillors to make community aware. Seen and noted.

120.4 Reforming Local Government White Paper has been published and can be viewed on the website. Seen and noted.

120.5 One Voice Wales – understanding responsibilities under the Data Protection legislation. Please see website. Seen and noted.

120.6 One Voice Wales – Invitation for nominations, Birthday Honours 2015. Seen and noted.

120.7 One Voice Wales – Green Growth Wales has been launched by the Minister for Natural Resources & Food. See information on website. Seen and noted.

120.8 Welsh Government – Code of Practice on Workforce Matters - The revised code can be accessed on the website. Seen and noted.

120.9 Pembs C/C - Local Development Plan newsletter for information can be viewed on website. Seen and noted.

120.10 Welsh Government – Draft fly-tipping strategy for a fly-tipping free Wales can be viewed on the website. Seen and noted.

120.11 Rural Revitalisation Conference Series – Planning for Climate Change Conference on 4th December 2014. Seen and noted.

**121 Development Control.**

 **Planning Applications:**

121.1 Ty Canol, Rhoshill, Cardigan – Proposed Extension & Alterations – 14/0166/PA. No objections.

121.2 Derlwyn, Llwyncelyn, Cilgerran – Erection of an affordable dwelling – 14/0152/PA. There was one objection on the basis of pedestrian safety as there would be no pavement and access to the property is on a blind bend. The hedge bank has a number of mature trees that would be lost, thereby resulting in a loss of visual amenity and character of the area.

121.3 Cysgod Y Bryn, Cilgerran – Domestic garage and log store – 14/0200/PA. No objections.

121.4 Ty Cwm, Bridell, Cardigan – Extension – 14/0044/PA. No objections.

**122 Finance**

 Balance as at close of meeting 16/6/2014 Current Account £6,815.10

 Reserve Account £ 8,778.99

 Total £15,594.09

**Payments**

122.1 Zurich Insurance £1,219.05

122.2 Valeria Varney (June Salary

 &back pay) £311.13

122.3 HM Revenue & Customs (PAYE) £17.60

122.4 Welsh Water £41.25

122.5 CTP – Playground gate £816.00

122.6 SWALEC £27.72

122.7 Glenhurst Doors (MUGA) £200.00

 Total Payments £ 2,632.75

**Income**

122.8 MUGA Tokens £6.00

122.9 Bank Interest £1.09

 Total Income £7.09

 Balance as at close of meeting 21/7/2014 Current Account £4,188.35

 Reserve Account £8,780.08

 Total £12,968.43

122.10 The above payments were proposed as correct by Cllr Griffiths and seconded by Cllr Wimhurst.

122.11 The Clerk reported that there had been a query regarding the fixed assets, the amount in Box 12 had been amended to reflect the fixed assets total without any depreciation. A copy of the asset register was sent to the Auditors. The Annual Governance Statement was presented to Councillors for approval. Approved by Cllr Bellamy and seconded by Cllr Wimhurst and all in favour.

**123 County Councillor’s Report.**

123.1 Cllr Davies was not present but sent a written report.

123.2 The white lines at Cnwce should be reinstated by the end of August.

123.3 Western Power Distribution are currently investing £1.5 million at the Bridell Primary Station to improve the resilience of the supply network to the area.

**124 Community Forum.**

124.1 Cllr Griffiths reported that only three people attended the last meeting with one person attending from PLANED. The summer school uptake was very low so it had been cancelled. The Sports pavilion information had been passed on to the forum but due to the lack of resources it will be readdressed again in September.

**125 Any Other Business.**

125.1 Cllr Griffiths confirmed that he has reviewed the risk assessment and will forward his findings to Councillors in due course.

125.2 Cllr Evans reported that drains between Croft and Broyan are blocked as water has been entering properties when raining.

125.3 Cllr Bellamy reported that he had received a complaint about the pathway behind the Old Post House leading to the Castle, where the hedge has overgrown. The Clerk was asked to contact the County Council to establish ownership.

 The meeting closed at 9.25pm.

 Date of next meeting 15th September 2014.

 Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Chairman

 Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Clerk to Cilgerran Community Council.