

Martletwy Community Council

Minutes of a meeting of Martletwy Community Council held on Monday 4th August 2014 in Lawrenny Village Hall at 7.30pm.

Present

Maureen Prentice (Vice-chairman); David Cole, Phillip Eynon, Gill Williams (Community Councillors); Hayley Williams (Clerk).

Apologies for absence

Hayley Wilkinson (Chairman); Mike Lewis (Community Councillor); Rob Lewis (County Councillor).

14/088 Minutes of previous meeting

These were taken as read and signed as a true and accurate record.

14/089 Matters arising

a) Bluestone tour

The clerk had spoken to County Cllr Rob Lewis about arranging a tour of the facilities at Bluestone Resort and he had agreed to liaise with his contact at Bluestone. No suggested dates had yet been received.

b) Calendar of meetings

The clerk had prepared a notice of the confirmed dates and venues of all council meetings up to and including the 2015 AGM to be displayed publically along with updated contact details of all Community Councillors.

c) Declarations of interest – clarification re correct protocol

As Cllr Wilkinson was not able to attend the meeting, she had forwarded comments to the clerk stating that she had emailed Public Standards but had not yet received a response.

Cllr Cole had spoken to Laurence Harding, Monitoring Officer at PCC, about this matter. He had been informed that it was quite a grey area and that although Cllr Cole had declared a personal interest in discussing terms of the clerk's contract of employment, it could possibly be perceived as a prejudicial interest.

Mr Harding had offered to meet with the community council to provide further guidance on this matter. It was agreed that the clerk should contact Mr Harding to enquire whether he would be able to meet with the Community Council at 7.00pm on 1st September at The Grange, Bluestone, immediately prior to their next meeting which was scheduled to begin at 7.30pm.

d) Western Power Distribution Free Parish Council Pack

The above pack had been passed on to the Good Neighbour Scheme following the previous meeting. Correspondence had since been received from the GNS thanking the Council and asking for suggestions on how best to publicise the contents of the pack. It was agreed to ask Diane Clements to write a brief report about the contents of the pack which could then be included in the next edition of the community newsletter.

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14/090 Planning

a) Applications received

i. NP/14/0371 – Bluestone Holiday Centre

The Council held no objections to the above application.

b) Notifications received

No notifications had been received.

14/091 Highway matters

An email had been received from Mr Darren Thomas, PCC, in response to the matters reported at the last council meeting. The accumulative register of highway matters was updated and the following new matters were reported:

- Bad potholes on Lawrenny Ferry Road in particular at the passing points.
- The hedge at Cross Hands was obstructing the view to the south (towards Cresselly) when emerging onto the A4075 from the Martletwy direction.

14/092 Finances

a) BDO Annual Return – post audit approval and certification

The BDO reported that there were no matters arising that should be considered prior to the Council's approval and certification of the Annual Return. The Chairman and RFO were required to certify section 3 and return the form to the BDO by 11th August so that they may issue the Final audit certificate and opinion. It was resolved that the clerk, in her capacity as RFO, sign section 3 and, as the Chairman was not present, arrange for the Chairman to sign at her earliest convenience so that the form could be returned by the deadline.

b) Payments due

i. Reimbursement of notice board repair costs

As Cllr Wilkinson was not present it would not be possible to reimburse her for the costs suffered in repairing the notice board. The clerk suggested that if she obtained the necessary invoice/receipt from Cllr Wilkinson prior to the next meeting, it could then be prepared for the Council's approval at the September meeting.

14/093 Adoption of Amended Standing Orders

The final draft had been circulated to Councillors via email. It was resolved that these Standing Orders be adopted as the Council's approved Standing Orders, to be reviewed annually at the AGM.

14/094 Councillor/Clerk Training

The new training programme for the second half of the year had not yet been published by One Voice Wales. The clerk would circulate as soon as it was received.

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14/095 Meetings attended by Community Councillors

a) One Voice Wales Area Committee 15/07/2014

Cllr Prentice had forwarded her apologies for the above meeting. She also informed the Council that she had resigned from the National Executive Committee.

b) Hywel Dda Health Board Information Session 21/07/2014

The above meeting had been rearranged following the last-minute cancellation of the original meeting. Unfortunately, neither Cllr Cole nor Cllr Wilkinson had been able to attend on the rearranged date. The clerk had received an information pack regarding changes to Maternity and Neonatal Services in Glangwili and Withybush Hospitals. This was available for those interested.

14/096 Correspondence received

The following items of correspondence had already been circulated to councillors:

- a) Reforming Local Government – White Paper Consultation
- b) Fly-tipping Action Wales update
- c) Public Sector Network update
- d) Improving availability of allotments and community gardens – Green Paper Consultation
- e) Well-being of Future Generations (Wales) Bill bulletin
- f) Natural Resource Wales Funding Update
- g) BBC Audience Council Wales – Wales Annual Review
- h) Simon Hart MP re Vodafone Rural Open Sure Signal
- i) One Voice Wales 2014 Conference and AGM

In addition the following item of correspondence had been received following publication of the agenda and was added at the chairman's discretion:

j) PLANED and Pembrokeshire Community Forum Network Event

The above event would be held at The Regency Hall, Saundersfoot, from 12.30-5.00pm on 8th September. There would be taster sessions on 'Devolution of Services' and 'Getting the Community On-board' run by One Voice Wales and PLANED. There would also be a presentation by the Localism Team from Cornwall County Council on how they are solving some of the challenges they face by working co-operatively with their local council and community groups. The event was free to attend with lunch provided. The clerk had a booking form for anyone wishing to attend. A copy of the 'Experience Pembrokeshire' Festivals & Events Guide 2014 was also enclosed with this correspondence and was available from the clerk.

14/097 Communication

There were no items of communication.

14/098 Date of next meeting

The date of the next meeting was confirmed as Monday 1st September at The Grange, Bluestone Resort at 7.30pm. The clerk would arrange for Laurence Harding to meet with the council immediately preceding this meeting at 7pm.

The meeting was declared closed at 8.08pm.