**KILGETTY, BEGELLY COMMUNITY COUNCIL (KBCC)**

**Full Council Meeting Thursday 12 September 2019**

To be held in the Plum Room, Kilgetty-Begelly Community Centre, commencing at 7.00pm.

Public are invited to attend. Public Participation session will commence at 7.00pm for 15 minutes. The public must not take part at any other time.

Planning Applications and Correspondence can be viewed by councillors from approximately 6.30pm.

Meetings of KBCC are regulated by its Standing Orders.

**AGENDA**

1. To receive any apologies for absence.
2. To receive any Declarations of Interest.
3. To consider and approve as a true and correct record the draft Minutes of the Full Council meeting held on 8 August 2019.
4. Matters Arising from the Minutes of the Full Council meeting held on 8 August 2019 not covered elsewhere on the agenda.
5. County Councillor’s Report.
6. Action Tracking;

- Footpath maintenance work in Begelly and resiting of bus shelter

- Safety issues in Sardis Road, Kilgetty

- Installation of traffic calming measures in rural parts of Ryelands Lane, Kilgetty

- Provision of a waste bin in Miners’ Field, Kilgetty and trimming back of vegetation

- Removal of glass centre directional sign outside *Westwinds*, Kilgetty

- Removal of large ‘For Sale’ sign outside St Mary’s Church, Begelly

- Repair of road surface in GP surgery car park and entrance, Kilgetty

- Overhang of trees across A478 in Begelly

1. Correspondence.
2. Planning;
3. **19/0416/PA – Installation of 2m high security fencing to school boundary at Stepaside CP School, Kilgetty SA68 0UG.**
4. **19/0488/PA – Variation of condition 2 (approved plans) of planning permission 17/0524/PA (Variation of conditions 4 (conversion of existing building prior to occupation of holiday accommodation), 12 (details of external materials) and 22 (intrusive site investigations) of panning permission 16/0301/PA (holiday caravan and camping park) to enable the development to be implemented on a phased basis.) at Folly Farm, Begelly SA68 0XA.**
5. **19/0503/PA – Create a new driveway and hardstanding at Roseland, Station Road, Kilgetty. SA68 0XS.**
6. **19/0522/PA – External staircase at Seasons House, Carmarthen Road, Kilgetty SA68 0UF.**
7. planning applications received after publication of the agenda.
8. Any other planning matters that might require an additional KBCC meeting to be called.
9. Other planning notices.
10. To receive an update on ‘Adverse Possession’ registration of the land at Begelly Play Area - approve appointment of Red Kite Law LLP to act on behalf of KBCC and approve the initial ‘on-account’ costs for Red Kite Law LLP.
11. Accounts for Payment;
	1. I P Morris - Clerk’s salary and office costs (A4 paper) £ 405.00
	2. I P Morris – Kaspersky Internet security and Microsoft Office 365 renewal £ 114.98
	3. HMRC - (PAYE) £ 100.00
	4. Russell Evans - grass cutting £ 295.00
	5. Gavin Thomas – reimbursement of travel costs £ 3.15
	6. Red Kite Law LLP – initial ‘on account’ costs of Adverse Possession work £ 350.00
	7. A. Hilling – cost of cutting The Common, Kilgetty £ 276.00
	8. One Voice Wales – costs of councillor training (P. Wyatt and C. Ebrey: Understanding the Law) £ 80.00
	9. Other invoices received after publication of the agenda.
12. To consider and approve KBCC’s charitable donations for 2019.
13. To receive an update on the Annual Audit for FY 2018/19.
14. To discuss next steps on appointing KBCC’s Internal Auditor for the FY 2019/20 Annual Audit.
15. To re-consider applying to PCC for a #2 minute street cleaning board and pickers and approve on-going management and upkeep of the board and pickers.
16. To discuss the current provision and consider a request for additional litter bins in KBCC’s area.
17. To receive an update on the grade 2 listing of road milestone markers in KBCC’s area.
18. To receive an update from KBCC’s Play Areas sub-committee.
19. To review and approve KBCC’s Financial and Management Risk Assessment for 2019/20.
20. To review and approve amendments to KBCC’s Financial Regulations.
21. To review and approve KBCC’s Social Media policy for 2019/20.
22. Begelly-Kilgetty Community Association (BKCA) Report.
23. To consider any emergency items and/or outstanding issues before Full Council.
24. Any Other Business **– please note this item is strictly for information only**.

IAN MORRIS

Clerk - Kilgetty-Begelly Community Council Website: [www.pembstcc.co.uk](http://www.pembstcc.co.uk) Email: kilgetty-begellycc@live.co.uk