

SAUNDERSFOOT COMMUNITY COUNCIL



Minutes of the General Meeting of The Saundersfoot Community Council held on Thursday, 1st August 2019 at 6 pm at the Regency Hall, Saundersfoot.

Present - Cllrs N Sefton (Chair), S Boughton Thomas (Vice Chair), M Williams BEM, B Cleevely, A Upham, D Ludlow, M Wainwright, P Beedles, T Pearson and R Hayes MBE

The Clerk

2019/08 71 Apologies for Absence

Cllrs A Mattick and P Baker (County Councillor)

2019/08 72 Chairman's Report

Official Duties:

9th July – Attended the LDP Hearing, Pembroke Dock.

11th July – Attended the official launch of the Heritage Land Train

13th July – Attended the finish line of the TENFOOT swim and presented the medals to all those who finished the Swim. Swim/Run competitors were awarded their medals by Cllr Tony Brown – Mayor of Tenby Town Council. Special thanks were awarded to Mr C William BEM and the organisers for once again making this a wonderful event.

Update on previous issues:

I have still been unable to arrange a meeting of the Policies Committee.

The Council to consider a secondary Grievance Panel to cover occasions when a personal interest or personal involvement prevents the primary grievance panel from acting.

These two items have been added to the September Agenda.

2019/08 73 Declaration of Interests

All Councillors present declared a personal interest in agenda item 2019/08 77 (3)

Cllr Hayes MBE declared a personal interest in agenda item 2019/08/ 77 (4)

2019/08 74 To Receive the Minutes of the Meeting Held on the 4th July 2019

Correspondence Received July – Email requesting the Council's permission for the BBC to film, a consumer programme, using the Sensory Garden as a backdrop. Cllr Williams BEM proposed that the Council grant permission to the BBC to film using the Sensory Garden as a backdrop, Cllr Baker seconded the proposal with all Council in full agreement.

Post meeting – Due to all parties involved not giving consent to the filming – the filming was carried out elsewhere, much to the Council's disappointment.

2019/06 59 (2) NP/19/0348/CAC - Former Coal Office, Saundersfoot - Demolition of existing boundary wall

Two Councillors abstained from this vote.

It was proposed by Cllr Ludlow that these Minutes be a true and accurate record of the meeting of Saundersfoot Community Council held upon the 4th July 2019; Cllr Upham seconded the proposal with all Council in agreement.

2019/08 75 Matters Arising from the Minutes – Information Only

2019/06 59 Account(s) for Payment – Electric Account – The Clerk informed the Council that this account has been approved by the Council's accountant and that payment has been made in full.

2019/06 64 Wales In Bloom judging – The date has been confirmed for the Wales in Bloom Presentation Evening 13th September 2019. Cllr Hayes MBE to attend.

2019/06 67 Redrafting of the Bowling Club Lease – The Clerk confirmed that the Bowling Club have been informed of the Council's decision and that the Council's Solicitor has been instructed to draw up the new Lease. The Bowling Club was best pleased with the Council's decision.

2019/08 76 Account(s) for Payment and Bank Reconciliation and signing of cheques

Cllr Boughton Thomas proposed that the bank and cashbook reconciliation be a true and accurate record of the Council's accounts, Cllr Cleevely seconded the proposal with all Council in full agreement.

Cllr Boughton Thomas proposed that the Accounts, as presented to the Council, be paid in full; Cllr Sefton seconded the proposal with all Council in full agreement.

The Clerk also advised the Council that the recent VAT refund has been received and request that the Council consider moving the £1,400 VAT claimed for the Community project is moved to the Community Account. Cllr Williams BEM proposed that £1,400 VAT refund be transferred to the Community Account; Cllr Pearson seconded the proposal with all Council in full agreement.

2019/08 77 Planning Application(s) Received

1	19/0299/CL	The Lodge, Wills Field, Newpark	Certificate of Lawfulness for use of lodge as a dwelling house with associated garden and parking area
2	NP/19/0365/FUL	26 Whitlow, Saundersfoot	Single story rear extension
3	NP/19/0343/FUL	Part King George V Field, Saundersfoot	A 61 space pay and display car park to include disabled spaces, electric car charging points, low-level pollard lighting and associated landscaping
4	NP/19/0341/FUL	Playing Field, Saundersfoot (NB This application is not part of the King George V Fields in Trust)	Use of playing field for parking of cars.

Following consideration and discussion the Council's comments are such:-

- **19/0299/CL The Lodge, Wills Field, Newpark**

The Council reports that there have received no complaints or concerns appertaining to this Lodge being used as a dwelling house.

- **NP/19/0365/FUL 26 Whitlow, Saundersfoot Single story rear extension**

The Council do not have any objections or concerns regarding this application. It is considered to be within keeping of the surrounding dwellings and makes good use of the plot.

- **NP/19/0343/FUL Part King George V Field, Saundersfoot A 61 space pay and display car park to include disabled spaces, electric car charging points, low-level bollard lighting and associated landscaping**

All Councillors present declared an interest in this application.

The Clerk reported that two letters of complaint have been received, three letters raising concerns have been received and five letters of support have been received regarding this planning application.

This application appertains to land in the ownership of the Saundersfoot Community Council, which is held in Trust by the King George V Playing Fields Trustees. If planning permission is granted the Council will then seek approval from the King George V Playing Field Trust for this change of use.

- **NP/19/0341/FUL Playing Field, Saundersfoot (NB This application is not part of the King George V Fields in Trust)**
Use of playing field for parking of cars.

The Council support this planning application, as additional car parking within the village is a major requirement, but the Council would like to raise the following concerns:

- The access to this field is a one-way track bisecting two childrens playing areas, with children potentially running across the road to pass from one play area to the other.
- The application is for 10 to 20 extra days use above the 28 days permitted use at present, currently the field is being used most days for car parking, therefore the 10 to 20 days extra would be much greater, could the application reflect this and be increased?
- That all necessary legal obligations are adhered to.

2019/08 78 Licensing Application(s) Received

None received

2019/08 79 Consideration of Correspondence Received

- Notice received from the Ironman events organisers advising of the road closures that will take place during this event.
- Pembrokeshire Coast National Park Authority – Planning Notice that the recent planning application made appertaining to the Old School House has been withdrawn.
- Email received regarding the pathway from the railway station to the village – It has been confirmed that the Pembrokeshire County Council have prioritised this pathway to category 2 from 3. As and when funding becomes available this pathway will be considered.
- Email received regarding the surface of the 'long' tunnel from Saundersfoot to Wisemans Bridge. This tunnel is privately owned and maintained by the Pembrokeshire County Council. It has been confirmed that regular inspections take place conducted by the Pembrokeshire County Council and in their professional opinion the flooring of the tunnel represents the original rock face and is appropriate for a rural footpath. It was also stated that the pathway along this part of the cost ie the footpath the other side of the long tunnel, requires repairing. Safety barriers have been in place since the Spring without any works being carried out. It was noted that the adits require cleaning out. The Clerk to request the Pembrokeshire County Council to clean the adits and update the Council on any repair works to be carried on this stretch of footpath.
- Email received raising concerns that certain 'A' frame signs/notices around the village are blocking pavements and impeding the use thereof.
- Notice received from Pembrokeshire Coast National Park Planning Authority advising that the application appertaining to 14 Bevelin Hall, Saundersfoot for Variation of Condition no. 4 has been refused. (The Council objected to this application)

- Notice received from Pembrokeshire Coast National Park Planning Authority advising that the application appertaining to Thomas Memorial Congregational Church, has been approved with various conditions and design amendments. (The Council requested that consideration be given to the façade being kept.)
- Notice received from Pembrokeshire Coast National Park Planning Authority advising that the application appertaining to Lantern Court, Westfield Road has been approved with various conditions and considerations. (The Council raised concerns over the parking facilities and the Rights of Way granted to residents within this vicinity).
- Various Notices received from Pembrokeshire Coast National Park Planning Authority advising that various applications have been approved with varying conditions. (The Council did not raise any objections or concerns relating to these planning applications).
- Two letters received from a member of the public raising various concerns appertaining to the proposed car park and EE Mast. The Clerk to liaise with Mr Rees and pen a suitable reply answering the questions raised.

2019/08 80 To receive County Councillor's Report (Read by the Clerk)

Cllr P Baker – County Councillor

County Hall matters

Full Council voted to proceed with the use of fixed penalty notices to deal with dog fouling and dogs off leads in areas where there are existing by-laws, This includes the existing areas of Saundersfoot.

Feedback following the Long Course weekend is being collected, Cllr Baker had requested feedback from all County Cllrs, Town and Community Councils.

Ward matters

Cllr Baker has confirmed that the resurfacing and revised drainage will be carried out in the short tunnel at the end of The Strand in November, he further confirms that the Hean Castle Estate has been informed with further details to follow.

Work cards are still outstanding for the repair of surfacing on the Coast path. Verge cutting started around the County on 1.07.19.

Cllr Baker was delighted to assist with two recycling initiatives in Saundersfoot.

Firstly the collection of unusable beach inflatables, Sam Turner of Elements is collected the beach items which will be turned into beach bags. Other communities in Pembrokeshire have already come on board and Danfo are eager to collect from other beaches.

The second is in collaboration with Rotary Club of Saundersfoot and PCC. Old unwanted tools are collected at Crane Cross recycling centre, refurbished and then sent to Africa for use.

2019/08 81 To Receive Any Reports from Committees

Cllr S Boughton Thomas – Village Working Party (Update)

Cllr Boughton Thomas reported that the Land Train was now running well, with the 10am run (first one of the day) being cancelled with now nine trips running a day rather than ten.

Cllr Williams BEN – Grounds Committee

A meeting of the Grounds Committee will be held on Wednesday 14th August at 11am weather permitting, the meeting will take place in the Sensory Garden to evaluate the current state of the Sensory Garden.

Cllr Ludlow advised the Council that the Commemorative Poppy is now in place within the Sensory Garden.

Cllr Hayes MBE - Saundersfoot in Bloom

Cllr Hayes MBE reported that Cllr Sefton had attended the prize giving ceremony for the Saundersfoot in Bloom entrants, awarding them with their well-deserved prizes.

2019/08 82 To Receive Reports from Council Representatives

Cllr B Cleevely – One Voice Wales Meeting 9th July 2019 – Haverfordwest

The annual general meeting had an election for the position of Chairman, Councillor Davies the acting chairman, felt he should continue as Chairman as the negotiations with the County Council had gone on for a long time. There was a split and Mel Owen negotiated with the two candidates and it was decided that the acting chairman should continue as chairman.

The ordinary meeting started with a talk from Laura Lovick from PAVS - Pembrokeshire Association of Voluntary Services. The information given during the talk will be sent to Community Councils via Email. Most of the meeting was discussing the poor communications between most County Councillors and their Town/Community Councils.

There are, according to the National Government, 22 Charters between County Councils and the Town/Community Councils. In the case of Pembrokeshire County Council this has not happened. They agreed to the Charter in January 2018. The group felt with the devolved services it is important for the Charter to be in force.

One Voice Wales produces a bulletin within which unusual activities and events are reported, it was requested if Saundersfoot Community Council could produce a picture of the Heritage land train and a small write-up.

Agenda Items:

2019/08 83 Consideration to nominate a Councillor to be considered as an additional Community Governor for Saundersfoot Community Primary School.

After discussion and consideration that two Community Councillors are already Governors to Saundersfoot Community Primary School, Cllr Boughton Thomas proposed that at this point in time the Council do not nominate a Councillor to be considered as Governor to Saundersfoot Community School; Cllr Upham seconded the proposal with a majority vote in favour. One Councillor abstained from voting.

2019/08 84 Consideration of the response to Mr Marc Owen (Street Care, Pembrokeshire County Council) appertaining to the Long Course weekend and the impact this had on Saundersfoot.

The Clerk presented the responses received from Councillors, via Email. It was agreed that these should be forwarded to Cllr Baker adding to it the following:

- The purported £20,000 paid by the Pembrokeshire County Council, to support this event, could have been spent on more pressing matters appertaining to the County, as this event was supported by the entrance fees paid by persons taking part.
- The clear up operation was not thorough enough within the village with paint marks remaining on the St Brides Hill road and signs left on lampposts two week after the event.

2019/08 85 Consideration that no General Meeting is held in August 2020 onwards, with consideration being given to the holding of a planning committee meeting if so required.

Cllr Upham proposed that the Saundersfoot Community Council do not hold a General meeting in August due to Councillors work and family increased commitments during the summer holiday period; Cllr Boughton Thomas seconded the proposal. 4 Cllrs voted in favour and 6 voted against. Therefore the Council will not have a recess in August.

The Clerk requested that the Council agree the Clerk taking the last week in August off as holiday. The Council agreed to this. The Clerk explained that the September Agenda would have to be posted a week early, as she would be off. This was also agreed to.

2019/08 86 Consideration of Mr A Lewis' working schedule and any possible changes

Cllr Williams BEM proposed that this heading be discussed under Private and Confidential meeting conditions; Cllr Sefton seconded the proposals with all Council in full agreement.

2019/08 87 Christmas Lights- To arrange a meeting of the Festivities Committee. As this will be the first meeting of the Committee Terms of Reference to be discussed and drafted.

- Cllr Williams BEM requested consideration be given to the replacement of damaged light strings.
- Cllr Beedles advised the Council that she had an idea that she would like to present to the Committee regarding a magical Christmas idea for the Children of the village.

It was agreed that as the Festivities Committee consists of non-Council members, Councillors would meet and arrange what they would like to present at the full Committee meeting.

Meeting arranged.

2019/08 88 Consideration of a solution to the delay in the reporting of Minutes. This is due to the Minutes being adopted by the Council at the following meeting before they are made public.

The Clerk advised the Council that the Tenby Observer will not print the Minutes of meetings the following month of the meeting. The current process for the Council to adopt the Minutes is not completed until the following meeting ie four or five weeks later, on a Thursday.

- | | |
|--|------------------------------|
| • Meeting | Thursday Evening |
| • Draft Minutes to all Councillors | by the following Monday (am) |
| • Councillors comments and considerations to the Clerk | by the following Friday (am) |
| • Minutes for approval to all Councillors | Friday (pm) |
| • Approval of Minutes to be received, via Email, by the Clerk from all Councillors present at the meeting before they are publicised. | Tuesday (am) |
| • Forwarded to the Tenby Observer and Website | Tuesday (1pm) |

This will enable the Minutes to be publicised ten days (website) and two weeks (Tenby Observer) after the meeting.

Cllr Boughton Thomas proposed that the draft Minutes are distributed, considered and approved for publicising as above; Cllr Wainwright seconded the approval with all Councillors in full approval.

Date for next Meeting - **Thursday 5th September 2019 6pm**

Meeting closed 9.40pm

