CYNGOR CYMUNED CILGERRAN COMMUNITY COUNCIL

NOTICE OF THE ANNUAL GENERAL MEETING

AGENDA – MAY 2019

To Councillors:

You are hereby summoned to attend a meeting of the above Council to be held at the Village Hall on Tuesday 28th May 2019 at 7.30pm.

The business to be transacted is as follows:

Present:

Apologies:

**1. Election of Chairman for 2019/2020**

**2. Election of Vice Chair for 2019/2020**

**3. Election for Internal Financial Auditor 2019/2020**

**4. Election of Financial Officer**

**5. To appoint representatives to outside bodies:**

5.1 Village Hall Committee.

5.2 Festive Committee.

**6. To receive pre-audited Accounts for 2018/2019. Balance Sheet for ye 31/3/2019.**

6.1 To approve Section 1 of the Annual Return.

**7. Annual Business**

7.1 Signatories on cheques.

7.2 Clerk’s Salary.

7.3 Review Fidelity Guarantee Insurance.

7.4 Review of The Welsh Language Scheme.

7.5 Review of The Freedom of Information Scheme.

7.6 Review of Financial Risk Assessment.

7.7 Review of Asset Register.

7.8 Review of Communication Strategy.

**8. Date of next Annual General Meeting.**

The meeting will continue with matters as follows:

1. Minutes of Meeting held the 29rd April 2019

**2. Matters Arising**

2.1 Toilets at Parc Y Dre (480.1)

2.2 Replacement Tree (480.2)

2.3 Casual Vacancy (480.3)

2.4 Annual Playground Inspection Report (480.4)

2.5 Insurance (481.3)

2.6 Data Protection Fee Renewal

**3. Correspondence.**

3.1 Letter from Cllr P Bottom

3.2 One Voice Wales –Representative required to attend Area Meetings

3.3 Pembs C/C – Temporary Road Closure (U3211) road at Bridell on 29/5/2019 for 2 days.

**Information.**

3.4 One Voice Wales – Model Local Resolution Protocol for Community Councils

3.5 Pembs C/C – Off Street Parking Places (Consolidation) Order 2011 (Variation Order No 9)

3.6 Pembs C/C - Quarterly Inspection Report

3.7 E-mails from Wynne Jones (copy reply from NRW regarding Japanese Knotweed & observations re flooding).

3.8 Pembs C/C – ‘How fair is Pembrokeshire?’ Survey to be completed at <https://www.snapsurveys.com/wh/s.asp?k=155238706627>

3.9 Pembs C/C – ‘Enhancing Pembrokeshire Grants’, Criteria for 2019/2020.

3.10 Pembs C/C – Changes to Waste & Recycling Centres from 3.6.19.

**4. Development Control.**

**Planning Applications:**

4.1 Ysgubor, Cilgerran – Alterations & Extensions – 18/1332/PA – Permission Conditionally Approved.

4.2 Maerdy, Pen-llyn, Cilgerran – Tree Surgery/Felling – 19/0091/TF

4.3 Land formerly part of Penrallt Cadwgan, Cilgerran – 19/0030/HG. Permission has been refused.

**5. Finance**

Balance as at close of meeting 29/4/2019 Current Account £16,541.32

Reserve Account £6,299.34

Total £22,840.66

**Payments**

V Varney (Apr Salary) £308.28

Cherry Tree £57.94

Total Payments £366.22

**Income**

Bank Interest £1.10

Pembs C/C (Precept) £5,000.00

Total Income £5,001.10

Balance as at close of meeting 28/5/19 Current Account £21,175.10

Reserve Account £6,300.44

Total £27,475.54

**Payments Due**

V Varney (May Salary) £308.10

ICO Fee (GDPR) £40.00

Total Payments Due £348.10

**6. County Councillor’s Report**

**7. Any Other Business.**

Date of next meeting: 24th June 2019

Signed \_\_\_\_Valeria Varney\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_23rd May 2019\_\_\_\_

Valeria Varney

Clerk to Cilgerran Community Council