WISTON COMMUNITY COUNCIL

Minutes for the Community Council meeting held on Monday 15th April 2019 in the Memorial Hall, Clarbeston Road at 20:00hrs.

Present:

Alan Vaughan (Vice-Chair)
Thomas Bevan
Robert Voyle
Samantha Philipps-Harries (Clerk)
Yvette Bevan
Peter Lewis
David Howlett (County Councillor)

1. **Chairman's Remarks**
   Alan welcomed everyone to the meeting and congratulated Marilyn's daughter Yasmin, on successfully climbing to the summit of Mount Kilimanjaro, in aid of the charity Beat. He also congratulated the Pembrokeshire Young Farmers Clubs bicycle team "Non's Riders" on being awarded the Prostrate Wales Charity Team Fundraisers of the year, for their cycle ride from Pembrokeshire to Blackpool in May 2018.

2. **Apologies for Absence**
   Apologies for absence were received from Marilyn Bevan, Phil Davies and Rhys James.

3. **Confirmation of Minutes of the Last Meeting**
   Minutes of the meeting held on 18th March 2019, were confirmed as a true record.
   Proposed by Peter and second by Thomas.

4. **Matters Arising There From**
   a. Playground Update: the equipment to repair the playground had been received, and Phoenix Fencing had been informed and would try to action the repairs in due course. It was agreed that the clerk would apply to the Pembrokeshire County Council (PCC) playground fund (for the Wiston Ward) when the Phoenix Fencing invoice was received.
   b. Defibrillator Update: The defibrillator cabinet was still on order.
   c. Bus Shelter Update: Owen Roberts (PCC – Passenger Transport Coordinator) advised that the Walton East bus shelter was still on schedule to be installed during the week commencing 29th April 2019. Wiston: *With regards to a bus shelter and raised kerb for Wiston, I am struggling to find a suitable location. The 313 service bus turns in the Church Car Park so on the grass verge in front of the church would be the best place for service bus passengers. However, there are only 2 to 3 people from this part of the village who use the bus, so the shelter won't be regularly used. The school bus to Haverfordwest High School collects several pupils from opposite Longhouse Gardens. There isn't enough room to locate a shelter by the road, but we could possibly put one on the kerb at the entrance to the estate."*
   The following message had been received from the Wiston Church PCC – "*At a recent meeting of Wiston Church Parochial Council the proposed bus shelter for the village was discussed. We realise the previous shelter was sited in front of the pound wall and may be this is your committees preferred site again. It is this area that the bus uses to turn around, pickup and drop off passengers at present, and is probably the only area in the village that offers the safety of an off-road turning space. At other times it is also used by people visiting the church and churchyard and by worshipers. It is also used as a*

Signed: *Marilyn Bevan* Dated 13th May 2019

Chairman to Wiston Community Council

vehicle park for visitors to the castle. At certain times of the year the surface of this area can become quite difficult for those on foot, and for the disabled potentially dangerous. If this becomes the Community Councils preferred site, then can we urge you to seek backing for this area to be tarmacked. This area of the parish has two important historical landmarks visited by many and would of course offer further credence to the recently launched Community Heritage Hub. We trust you will give our thoughts due consideration." It was agreed to forward this email to the Owen at PCC for his consideration.

d. Noticeboards: it was agreed that two new noticeboards were required for the ward namely Clarbeston Road (to be sited by the post box) and Wiston (to replace the current board at the school). The clerk would obtain a proforma invoice for the noticeboards.

5. Finance

a. Barclays Bank Balances: -
Current Account - £2611.63
Savings Account - £3106.89
b. Bright Pay (RTI) Invoice - £58.80: it was agreed to pay proposed by Thomas and seconded by Robert.
c. Clerks Request for Wages and Expenses were received, wages totalling £450.00 and expenses totalling £57.87 (which included the thank you voucher for Mr Gardiner who cuts the grass in the playground). It was agreed to pay proposed by Yvette and seconded by Peter.

6. Correspondence

a. Paul Sartori: letter of thanks – noted.
b. Oxygen Therapy Centre Cardigan Ltd: donation request – it was agreed to donate £75.00 proposed by peter and seconded by Thomas.
c. Independent Remuneration Panel for Wales: Annual Report – tabled.
d. Marc Edwards of Broadway Partners: Pembrokeshire deserves better broadband services – noted.
e. National Assembly for Wales Finance Committee: consideration of proposals to amend the Public Audit (Wales) Act 2013 – Consultation – tabled.
f. Cruse Bereavement Care All Pembrokeshire Branch: letter of thanks – noted.
g. Pembrokeshire YFC: Donation Request – Peter and Thomas declared an interest in this item and signed the declaration of members interest book. It was agreed to donate £100.00 to this cause, proposed by Alan and seconded by Yvette.

7. Planning

a. Knock Moor, Clarbeston Rd: proposed rural enterprise dwelling/stables and change of use of land designation in retrospect (18/1140/PA): no known objections.
b. Tythe Barn, Penty Parc, Clarbeston Road: erection of boiler cover and vertical timber sleepers (partially in retrospect) (17/1112/PA): no known objections.

8. Highways

a. David informed the meeting that new signage at Orton Lane, Clarbeston Road had been agreed to warn vehicles of Tafarn Bridge. This hopefully would allow vehicles that were unable to pass under the bridge to turn around safely at this point.

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b. A pothole had appeared on the T junction opposite Newbridge Nursery.
c. PCC had been rotary clearing the ditches and dumping the mud cleared on the road, maybe this was not the best method for clearing ditches.

9. Any Other Business

a. Christmas Tree for Clarbeston Road 2019 – Phil, Peter and Robert had agreed to site a living tree on the patch of green opposite the playground. Thomas was still trying to establish through Western Power how to gain access to an electricity supply to light the tree at Christmas. The clerk would forward the amenity plan of the site to those concerned to ensure the tree was erected safely.

10. Next Meeting

The Annual General Meeting will be held on Monday 13th May 2019 at 20:00hrs, followed by the monthly meeting. This is subject to change if a quorum of community councillors is not met.

Signed: *Marilyn Bevan* Dated 13th May 2019

Chairman to Wiston Community Council